

From: (b)(6); (b)(7)(C)
Sent: Mon, 20 Dec 2021 14:05:31 +0000
To: # Boston OCC (All Employees)
Subject: RE: OPLA Boston Dedicated Docket SOP
Attachments: OPLA Boston DD SOP Dec16.docx

All:

Our Dedicated Docket SOP has been updated to include (b)(5)
(b)(5) The updated SOP is attached and also available on our sharepoint page. Thanks.

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(b)(6); (b)(7)(C)

Deputy Chief Counsel
Office of the Principal Legal Advisor – Boston, MA
U.S. Immigration and Customs Enforcement
Phone: (b)(6); (b)(7)(C)

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From: (b)(6); (b)(7)(C)
Sent: Wednesday, December 8, 2021 11:01 AM
To: # Boston OCC (All Employees) (b)(7)(E)@ice.dhs.gov>
Subject: OPLA Boston Dedicated Docket SOP

All:

Attached you will find the OPLA Boston Dedicated Docket SOP. These procedures should be followed in handling dedicated docket matters. We'll discuss and review during today's staff meeting. Updated future versions of this SOP will be placed on [Sharepoint here](#). Thank you.

(b)(6);

(b)(6); (b)(7)(C)

Deputy Chief Counsel
Office of the Principal Legal Advisor – Boston, MA
U.S. Immigration and Customs Enforcement
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Section I – ERO Filing of NTAs and Processing of A-Files

1. Cases with EOIR hearing date but NTA not yet uploaded to ECAS

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2. Cases with no hearing date and no NTA

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3. Cases improperly placed on a non-DD docket

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4. ERO Boston Dedicated Docket POCs

AFOD (b)(6); (b)(7)(C) @ice.dhs.gov
SDDO (b)(6); (b)(7)(C) @ice.dhs.gov
SDDO (b)(6); (b)(7)(C) @ice.dhs.gov
SDDO (b)(6); (b)(7)(C) @ice.dhs.gov

Section 2 – OPLA Boston Responsibilities and Litigation of Dedicated Docket Cases

1. Identifying Cases for upcoming DD Hearings - Requesting Files / Processing Files Post Hearing

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2. Identifying Cases in PLANet as Dedicated Docket Cases

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3. Case Preparation & Ensuring NTAs are Uploaded to ECAS

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4. Cases Deemed Failure to Prosecute

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5. Filing Motions to Place Cases on the Dedicated Docket

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6. Respondents that Fail to Appear for Initial Master Hearing

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7. General Considerations for Litigating Dedicated Docket Cases

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