



**The Commonwealth of Massachusetts**  
William Francis Galvin, Secretary of the Commonwealth  
Public Records Division

Rebecca S. Murray  
Supervisor of Records

April 4, 2019  
**SPR19/0624**

Lt. Joseph W. Casey  
City of Medford Police Department  
100 Main Street  
Medford, MA 02155

Dear Lt. Casey:

I have received the petition of Ms. Kade Crawford appealing the nonresponse of the City of Medford Police Department (Department) to a request for public records. G. L. c. 66, § 10A; see also 950 C.M.R. 32.08(1). Specifically, Ms. Crawford requested:

- “1. Communications between any representative of the Medford Police Department and any representative of any vendor offering any facial-recognition product or service.
2. Internal communications between representatives or employees of the Medford Police Department relating to any facial-recognition product or service.
3. Documents relating to the Medford Police Department purchasing or use of facial recognition, including but not limited to: purchase orders, RFPs, licensing agreements, invoices, and contracts (including non-disclosure agreements) related to any facial-recognition product or service.
4. Materials relating to how any facial-recognition product or service functions (or functions improperly), including e-mails, handouts, PowerPoint presentations, advertisements, or specification documents.
5. Manuals, policies, procedures, and practices governing the use or monitoring of a facial-recognition product or service or related information or databases. This request includes, but is not limited to:
  - a. Procedures for using, deleting, or retaining photos of subjects to be identified;
  - b. Materials identifying any sources of such photos, such as mobile devices, body cameras, surveillance videos, identification photos, or arrest photos;
  - c. Policies or procedures relating to the legal standard, if any, ( e.g., probable cause, court order, relevance, consent) that is required before using any facial recognition product or service.
  - d. Procedures the agency follows after a positive match, such as requiring independent or in-person verification;
  - e. Permitted uses of the information created from a positive match.

6. Training materials related to any facial-recognition product or service by employees of the Medford Police Department
7. Records relating to any mobile application related to any facial-recognition product or service.
8. Records relating to any public process or debate about any facial-recognition product or service, including meeting agendas or minutes, public notice, analyses, or communications between the Medford Police Department and elected leaders or county officials.”

Subsequent to the intervention by a member of the Public Records Division, I learned that the Department had provided Ms. Crockford a response to her request. Accordingly, I will now consider this administrative appeal closed. Ms. Crockford may appeal the substantive nature of the Office’s response within ninety days. See 950 C.M.R. 32.08(1).

Sincerely,

A handwritten signature in black ink that reads "Rebecca Murray". The signature is written in a cursive, flowing style.

Rebecca S. Murray  
Supervisor of Records

cc: Kade Crockford