

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
CT	DOT	0287	INTF00X02016J0090042

681

2/12/2019

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
17903005	U11	IR03		RMV008			\$17,850.00
							\$17,850.00

Obligation By Fiscal Year for Multi-Year Contracts

	17903005	Total
2019	\$17,850.00	\$17,850.00
MMARS Total	\$17,850.00	\$17,850.00

Reason for Request: Increase \$17,850 non-domicile

Contract #: 90042

Cost Reduction %:

Vendor ID & Address Code: VC6000183131 AD001

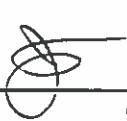
Current Year Savings:

Vendor Name: MORPHOTRUST USA, LLC

Contract Location:

Contract Description: Morpho Trust Drivers License Production

Report Notes:

Recommended by:  2/12/19
(Signature / Date)

Approved by:  2/13/19
(Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____ Approved by: _____
(Signature / Date) (Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____
(Signature / Date)



Document Name: MORPHO TRUST DRIVERS LICENSE PRODUCTION [2145610]

Document Description: Increase \$17,850 non-domicile

Document ID

Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	0287	INTF00X02016J0090042	Mod	MA			

Header / Vendor Information

Budget FY:	2019	Document Total:	
Fiscal Year:	2019	Vendor Name:	MORPHOTRUST USA, LLC
Period:	8	Vendor Address:	6840 CAROTHERS PKWY STE 650
Board Award:	0090042	Vendor/Customer No.:	VC6000183131
Requester ID:	dola8z	Address Code:	AD001
Report Note:		City:	FRANKLIN
		State:	TN
		Comment:	

Line #1 - Commodity Information

Commodity Code	List Price	Description	Contract Amount	Commodity Ref. Line
821300000000				0
Line Type	Service	Unit Price		
Quantity		Service From	08/20/2015	
Unit of Measure		Service To	10/23/2021	
		Incl/Dec Amount	\$17,850.00	

Line #5 - Accounting Information

Event Type	Budget FY	Unit	IR03	Major Program	Location
PR05	2019				
Line Amount	1 \$17,850.00	Fiscal Year	2019	Object	U11
Dept	DOT	Period	8	Appropriation	17903005
Line Description	non-domicile Quote#FQ20181210MA14		Dept Object		Function

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

Print Name: John Cadorette Signed:

Print Name: William Yee Signed:

Prepared By:

Title: IT Finance Manager

Phone Ext.: 9878 Date: 2/18/19

Phone Ext.: 9878 Date: 2/17/19

FOR FISCAL USE ONLY			
Entered By:	Date:	Verified By:	Date:
(Initials)		(Initials)	

massDOT IT PURCHASE REQUEST FORM

Massachusetts Department of Transportation

Office Only: 13092
 File Number: 8 2/11/19
 Initials and Date: 8 2/11/19
 Contract/Project Info #: 90042
 CommBUYS Bid #: RFR
 Bid Open:
 Bid Close:

Requestor (incl others to receive status via email)
 John Primerano

Benefiting Division (drop down list)
 RMV-ATLAS

Phone/Location: QHQ

Ship to address:

Category (from drop down list)	DESCRIPTION (dates of service, annual maint/support, license renewal)	Make/Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	Budgeted?	Forecasted?	Other reference (project name, servicenow#, csp#, account#, fiscal year spend)	Funding (Oper, CIP, Toll, MRB, Fed, Enterprise)
Prof Svcs	Add non-domicled Indicator to Driver Licenses		1	\$17,850.00	\$17,850.00	Yes	Yes		1790-3005
					\$0.00				
					\$0.00				
					\$0.00				
					\$0.00				

* **Architecture Review Board (ARB)**
 This is a required step to complete if the hardware or software is "NEW Technology" to DOT. Has the ARB approved this "NEW Technology" request - Click YES or NO>>>>>> No

Note: "NEW Technology" does not apply to software license renewals and hardware currently utilized

Hardware		U07 Equipment
Software		U03 Software licenses, annual fees
Contract		U05 Hourly paid staff augmentation
Prof Svcs	\$17,850.00	U11 Services paid on a per deliverable/task order basis
Maint Svcs		U10 Equipment install/service & annual maint support
Other		Other (telecom, dataline, admin, chargeback, etc)
Total IT Request	\$17,850.00	<< final cost if different from "requested" amount

Reason	
Description	Add non-domicled indicator to Driver Licenses
Reason	see attached
Benefit	
Other	

APPROVERS FOR IT REQUEST FORM - signing authority \$ level listed below

Requestor	<u>John C. Primerano</u>	Date	<u>2/5/2019</u>
	<small>Signature of Requestor</small>		
Business Approver/Manager/Dept Head	<u>Colleen Egechie</u>	Date	<u>2/5/19</u>
	<small>Print Name/Signature - IT Manager up to \$2,500</small>		
RMV - COO	<u>[Signature]</u>	Date	<u>2/05/2019</u>
	<small>Print Name/Signature - IT Director up to \$5,000, ITS Director up to \$25,000</small>		
Deputy CIO / CTO / Sr IT Operations Director	<u>[Signature]</u>	Date	<u>2/5/19</u>
	<small>Print Name/Signature - DCIO, DCTO, Sr IT Ops Director up to \$50,000</small>		
IT Finance	<u>[Signature]</u>	Date	<u>2/5/19</u>
	<small>Signature - Required for all requests</small>		
Chief Information Officer	<u>[Signature]</u>	Date	<u>2/5/19</u>
	<small>Signature required for all requests greater than \$50,000 or issues</small>		



COMMONWEALTH OF MASSACHUSETTS
 MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
 PURCHASE ORDER
 FOR COMMODITIES AND/OR SERVICES

*Amendment
 Increase in
 non-domicile*

* COMMODITY/EQUIPMENT SERVICE

THIS PURCHASE ORDER CONFIRMS AN ORDER THAT WAS PREVIOUSLY PLACED. PLEASE DO NOT DUPLICATE.

*Purchase Order Issue Date:	*Purchase Order Number: CTDOT028719090042	
	Contract Number: 90042	
Contract Start Date: 8/20/2015	Contract End Date: 10/23/2021	Reference MA or Contract: RFR

Vendor Information

*Name: MorphoTrust USA LLC	Contact Person: John Corson
*Address: 6840 Carothers Pkwy, Ste 650	Telephone: 678-575-1586
*City, State, Zip Code: Franklin, TN 37067	Fax:
	Email: jcorson@us.idemia.com
	Quote Number (if applicable): FQ20181210MA14

Department Information

RMV DLID Workstations - Watertown Move-In Mail	*Bill to Department Name: MassDOT - IT
PO Contact: John Cadorette	*Contact Person: Antonia Pires
Email: john.cadorette@state.ma.us	*Address: 10 Park Plaza, Room 8350
	*City, State, Zip Code: Boston, MA 02116
Contract Manager: Alan Macdonald, Deputy Registrar	Telephone: 857-368-9897
Email: alan.macdonald@state.ma.us	Email: antonia.pires@state.ma.us
	Prompt Payment Discount (Terms & %):

Instructions to the Vendor:

- The vendor's invoice must include the following minimum information: Purchase order number, quantity and description of item(s) shipped, unit of measure, unit price, total dollar amount of any discount, total price and the vendor's invoice number.
- The purchase order number must appear on the vendor's packing list.
- See attached specifications, if any, related to this purchase order. If this purchase order is for services, please see the section entitled Engagement of Services below. Additional specifications are not necessary if the details of the performance are covered in the contract.
- Vendor assumes risk of loss for commodities in transit. All commodities are subject to inspection upon delivery. Commodities delivered after the Requested Delivery Date above may be rejected. Rejected commodities will be returned at the vendor's expense.

* Engagement of Services (may be required for services): If this Purchase Order is for the provision of services which have been negotiated with the vendor, provide a brief description here of those services (attach detailed specifications, if appropriate). Also, include the dates of service, the number of hours and the hourly rates associated with this engagement. The vendor must sign this form for the engagement of services. Note: This form or additional specifications are not required if the RFR and contract contain all of the required Purchase Order information.

Line #	Vendor Item Number	Item Description	Unit of Measure	Quantity	Unit Price	Subtotal (Quantity x Unit Price)	** Discount	Total Price (Subtotal minus Discount)
1	SEE ATTACHED							
2								
3								

Department Approval

Signature: *[Signature]*

*Printed Name: William Yee, IT Finance Manager

*Date: 2/13/19

* Vendor Approval (only required for the Engagement of Services)

*Signature: *[Signature]*

*Printed Name: David Kunen

*Date: 2/12/2019

Subtotal:

Shipping and Handling: 0.00

Total Order Amount: **\$17,850.00**

Encase

Place Stamp

* Indicates required field. ** Discount includes any Prompt Payment Discounts.



January 29, 2018

Alan Macdonald
Chief Operating Officer
Registry of Motor Vehicles
10 Park Plaza
Boston, MA 02116

Subject: Quotation Reference Number FQ20181210MA14 (Revision 1)

Dear Mr. Macdonald:

IDEMIA is pleased to provide the Massachusetts Registry of Motor Vehicles (MA RMV) with this quotation in response to your request. A description of the services that you have requested, plus certain terms and conditions of this quotation, appear below.

DESCRIPTION OF SERVICES

The MA RMV requested pricing to implement the non-domiciled indicator to appropriate Driver Licenses. While the Card Design Approval Document already defines this field, IDEMIA had not implemented it in the system by agreement with RMV and as documented in the Data Dictionary. IDEMIA will update the Data Dictionary to define this field as in use, update the back office software to accept a value in this field sent by ATLAS, and update the factory software to print the non-domiciled indicator when ATLAS indicates it should.

IDEMIA will provide coordination with MA RMV staff, update the card design, modify the factory and back office software, work with MA RMV to produce test cards for MA RMV inspection, and conduct a thorough quality control inspection of the new cards. Upon approval from MA RMV, we will promote the change to the production.

IDEMIA will provide the following deliverables:

- Updated Data Dictionary (to indicate the non-domiciled field is used)
- Addendum to the Production Card Approval Document

ASSUMPTIONS

- No more than two test jobs will be required to confirm functionality.

FIRM FIXED PRICE QUOTATION

Professional Services	Total
Implementation of the non-domiciled indicator, including software development, quality assurance testing, up to two production test jobs, and two deliverables	\$17,850



MILESTONE BILLING SCHEDULE

#	Milestone Definition	Milestone Value
1	MA RMV signature on Production Card Approval Document ¹	\$17,850

OTHER TERMS AND CONDITIONS

- The terms and conditions associated with contract # 90042 will apply to this change order.
- Prices specified in this quotation shall remain fixed for a period of 30 days from the date of this quotation.
- Prices quoted herein are based upon the information that has been provided to IDEMIA by MA RMV. Changes to the information provided may result in a change in price.
- We are only able to begin work on this project upon receipt of a purchase order.
- IDEMIA will invoice according to the milestone billing schedule.

Please feel free to contact me with any questions you may have.

Sincerely,



John Corson
Client Executive
IDEMIA
296 Concord Road Suite 300
Billerica, MA 01821
518-956-0347
John.corson@us.idemia.com

¹ Also denotes final acceptance of work performed.

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