

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
PC	DOT	0287	INTF00002018M0103179

681

3/13/2019

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust


Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
17903005	U03	IR01		RMV008			\$15,000.00
							\$15,000.00


Obligation By Fiscal Year for Multi-Year Contracts

	17903005	Total
2019	\$15,000.00	\$15,000.00
MMARS Total	\$15,000.00	\$15,000.00

Reason for Request: Increase \$15k Map 3 ID MTE

Contract #: 103179 Cost Reduction %:
 Vendor ID & Address Code: VC6000183131 AD001 Current Year Savings:
 Vendor Name: MORPHOTRUST USA, LLC
 Contract Location:
 Contract Description: Driver Licensing Workstations and ALL Commodities related to DLD/ID RMV Contract# 90042
 Report Notes:

Recommended by:  3/13/19
 (Signature / Date)

Approved by:  3/13/19
 (Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____ Approved by: _____
 (Signature / Date) (Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____
 (Signature / Date)



Commonwealth of Massachusetts Office of the Comptroller
Purchase Commodity Encumbrance Form

Document Name: DLD/DID RMV #90042 HARDWARE/SOFTWARE [2164552]
Document Description: Increase \$15k Map 3 ID MTE

Document I.D.		MA Information		
Code	Dept	Unit	Document Identifier	Action
PC	DOT	0287	INTF00002018M0103179	Mod
				Code
				Department
				Identification Number
				Vendor Line

Header / Vendor Information

Budget FY	2019	Document Total	
Fiscal Year	2019	Vendor Name	MORPHOTRUST USA, LLC
Period	9	Vendor Address	6840 CAROTHERS PKWY STE 650
Board Awards	90042	Vendor/Customer No.	VC6000183131
Requester ID	dotabz	Address Code	AD001
Report Note		Comment	

Line #1 - Commodity Information

Commodity Code	801117130000	List Price	\$1.00	Description	
Line Type	Item	Unit Price	\$1.00	Action (Incl/Dec)	I
Quantity	684333.99000	Service From	07/01/2017	Incl/Dec Amount	\$15,000.00
Unit of Measure	EA	Service To	10/23/2021	Shipping Location	
				Billing Location	

Line #10 - Accounting Information

Event Type	PR05	Unit	IR01	Budget FY	2019	Dept	DOT
Line Amount	I \$15,000.00	Appropriation	17903005	Fiscal Year	2019	Object	U03
Line Description	Increase \$15k Map 3 ID MTE #FQ20190114MA01						
Program + Phase	RMV/008	Activity		Dept Object		Period	9
				Function			15519

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS
I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

FOR FISCAL USE ONLY

Entered By:	_____	Date:	_____	Verified By:	_____	Date:	_____
	(Initial)				(Initial)		

Print Name: John Cadorette Signed:

Print Name: William Yee Signed:

Prepared by:

Title: IT Finance Manager

Phone Ext.: 9878 Date: 3/13/19

Phone Ext.: 9878 Date: 3/27/19

Authorized Signatory

massDOT IT PURCHASE REQUEST FORM

Massachusetts Department of Transportation

Office Only:
 File Number: 13174
 Initials and Date: 3/13/2019
 Contract/Project Info #:
 CommBUYS Bid #: 103179
 Bid Open:
 Bid Close: 40042

Requestor Colleen Ogilvie
(incl others to receive status via email)

Benefiting Division RMV
(drop down list)

Phone/Location 857-368-7724
 RMV HQ Quincy

Ship to address

Category (from drop down list)	DESCRIPTION (dates of service, annual maint/support, license renewal)	Make/Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	Budgeted?	Forecasted?	Other reference (project name, servicenow#, cip#, account#, fiscal year spend)	Funding (Oper, CIP, Toll, MRB, Fed, Enterprise)
Prof Svcs	Map three additional ID documents to MTE		1	\$15,000.00	\$15,000.00	Yes	Yes	Atlas	Atlas CIP
					\$0.00				0790
					\$0.00				3005
					\$0.00				
					\$0.00				

* **Architecture Review Board (ARB)**
 This is a required step to complete if the hardware or software is "NEW Technology" to DOT. Has the ARB approved this "NEW Technology" request - Click YES or NO>>>>>>>

Note: "NEW Technology" does not apply to software license renewals and hardware currently utilized

Hardware		U07 Equipment
Software		U03 Software licenses, annual fees
Contractor		U05 Hourly paid staff augmentation
Prof Svcs	\$15,000.00	U11 Services paid on a per deliverable/task order basis
Maint Svc		U10 Equipment install/service & annual maint support
Other		Other (telecom, dataline, admin, chargeback, etc)
Total IT Request	\$15,000.00	<< final cost if different from "requested" amount

Reason	
Description	Map Employment Authorization, Permanent Resident and Visa documents to Idemia's MTE software.
Reason	This will allow representatives at Service Centers to appropriately tag these documents at time of scanning.
Benefit	The larger documents will be scanned at the workstation without using the workaround currently in place.
Other	

APPROVERS FOR IT REQUEST FORM - signing authority \$ level listed below

Requestor Colleen Ogilvie 3/6/2019
Signature of Requestor

Business Approver/Manager/Dept Head _____
Print Name/Signature - IT Manager up to \$2,500

IT Director _____
Print Name/Signature - IT Director up to \$5,000, ITS Director up to \$25,000

Deputy CIO / CTO / Sr IT Operations Director John C. Primerano 3/6/2019
Print Name/Signature - DCIO, DCTO, Sr IT Ops Director up to \$50,000

IT Finance _____ 3/11/19
Signature - Required for all requests

Chief Information Officer _____ 3/11/19
Signature required for all requests greater than \$50,000 or issues



February 12, 2019

Alan Macdonald
Chief Operating Officer
Registry of Motor Vehicles
10 Park Plaza
Boston, MA 02116

Subject: Quotation Reference Number FQ20190114MA01

Dear Mr. Macdonald:

IDEMIA is pleased to provide the Massachusetts Registry of Motor Vehicles (RMV) with this quotation in response to your request. A description of the services that you have requested, plus certain terms and conditions of this quotation, appear below.

DESCRIPTION OF SERVICES

The RMV requested pricing to map three identification documents in the MorphoTrust Enrollment (MTE) software. The documents to be mapped are as follows:

Document Name	Document Mapping after Implementation
Employment Authorization Card (I-766)	Employment Authorization
Permanent Resident Card (I-551)	Permanent Resident
U.S. Immigrant Visa	Visa

IDEMIA will provide coordination with RMV staff, modify the MTE software, conduct quality assurance testing, and support user acceptance testing. We will provide the files needed for RMV to install the updated software on the workstations.

IDEMIA will provide the following deliverables:

- Updated MorphoTrust Enrollment software

ASSUMPTIONS

- RMV will provide samples of the documents prior to the start of development activities.
- No more than two test jobs will be required to confirm functionality.

FIRM FIXED PRICE QUOTATION

Professional Services	Total
Map three identification documents in MorphoTrust Enrollment software	\$15,000



MILESTONE BILLING SCHEDULE

#	Milestone Definition	Milestone Value
1	Completion of user acceptance testing ¹	\$15,000

OTHER TERMS AND CONDITIONS

- The terms and conditions associated with contract # 90042 will apply to this change order.
- Prices specified in this quotation shall remain fixed for a period of 30 days from the date of this quotation.
- Prices quoted herein are based upon the information that has been provided to IDEMIA by RMV. Changes to the information provided may result in a change in price.
- We are only able to begin work on this project upon receipt of a purchase order.
- IDEMIA will invoice according to the milestone billing schedule.

Please feel free to contact me with any questions you may have.

Sincerely,



John Corson
Client Executive
IDEMIA
296 Concord Road Suite 300
Billerica, MA 01821
518-956-0347
John.corson@us.idemia.com

¹ Also denotes final acceptance of work performed.