

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
CT	DOT	0287	INTF00X02016J0090042

681

4/30/2018

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
17903004	U11	IR03		RMV008			\$557,492.00
							\$557,492.00

Obligation By Fiscal Year for Multi-Year Contracts

	17903004	Total
2018	\$557,492.00	\$557,492.00
MMARS Total	\$557,492.00	\$557,492.00

Reason for Request: Increase \$557k ATLAS

Contract #: 90042
 Vendor ID & Address Code: VC6000183131 AD001
 Vendor Name: MORPHOTRUST USA, LLC
 Contract Location:
 Contract Description: Morpho Trust Drivers License Production
 Report Notes:

Cost Reduction %: _____
 Current Year Savings: _____

Recommended by: [Signature] 4/30/18
 (Signature / Date)

Approved by: [Signature] 5.31.18
 (Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____ Approved by: _____
 (Signature / Date) (Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____
 (Signature / Date)



Document Name: MORPHO TRUST DRIVERS LICENSE PRODUCTION [2011093]

Document Description: Increase \$557k ATLAS

Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	0287	INTF00X02016J0090042	Mod	MA			

Header / Vendor Information

Budget FY:	2018	Document Total:	
Fiscal Year:	2018	Vendor Name:	MORPHOTRUST USA, LLC
Period:	10	Vendor Address:	6840 CAROTHERS PKWY STE 650 City: FRANKLIN State: TN
Board Award:	0090042	Vendor/Customer No.:	VC6000183131
Requester ID:	dotabz	Address Code:	AD001
Report Note:		Comment:	

Line #1 - Commodity Information

Commodity Code	List Price	Description	Contract Amount	Commodity Ref Line
821300000000				0
Line Type	Service	Unit Price		
Quantity		Service From	08/20/2015	
Unit of Measure		Service To	10/23/2021	
		Incl/Dec Amount	\$557,492.00	

Line #34 - Accounting Information

Event Type	Budget FY	Unit	IR03	Major Program	Location
PR05	2018				
Line Amount	I \$557,492.00	Fiscal Year	2018	Object	U11
Dept	DOT	Period	10	Appropriation	17903004
Line Description	increase \$557,492 for ATLAS Pro Services		Dept Object	Program Period	Function

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

Print Name: John Calabro Signed: [Signature] Title: MA

Print Name: William Yee Signed: [Signature] Title: IT Finance Manager

Prepared by: [Signature] Authorized Signatory

FOR FISCAL USE ONLY			
Entered By:	(Initial)	Date:	Verified By:
			(Initial)
Phone	Ext.:	Date:	
9878		4/30/18	
		Date:	
		5-3-18	

IT PURCHASE REQUEST FORM

Requestor: Sarah Zuphik

Phone/Location: 10PP

(List any other persons to inform status of request via email)

File Number **12515**
 Initials and Date **SZ 4/30/18**
 Contract/Project Info # **92042**
 CommBUYS Bid # _____

Category (from drop down list)	DESCRIPTION OF SPEND	Coverage / Service dates (licenses, annual maint support, SOW)	Make / Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	In FY Budget	In Forecast	Innovas Project/Number	Project Name	Funding Source/Unit
Prof Svcs	ATLAS Interfaces	Morphic Interfaces		1	\$937,492.00	\$557,492.00	Yes	Yes		ATLAS	1790-3004
					\$0.00	\$0.00					
					\$0.00	\$0.00					
					\$0.00	\$0.00					
					\$0.00	\$0.00					
					\$0.00	\$0.00					
					\$0.00	\$0.00					
BUSINESS JUSTIFICATION					Total IT Request:		\$557,492.00				

- Request is not processed if missing information and without proper authorization below

- Hardware
- Software
- Contractor
- Prof Svcs
- Maint Svcs
- Other
- Total IT Request: \$557,492.00

- U07 Equipment
- U09 Software licenses, annual/fee
- U05 Hourly paid staff augmentation
- U13 Services paid on a per deliverable/task order basis
- U10 Equipment integration a service and annual maintenance support
- Other: _____

DESCRIPTION
See attached SOW

REASON

BENEFIT

OTHER

AUTHORIZED APPROVERS FOR IT REQUEST FORM

Requestor	<i>Sarah Zuphik</i>	Date	<u>4/27/2018</u>
Business Approver/Manager/Dept Head	<i>George Pincus</i>	Date	<u>4.27.18</u>
IT Director		Date	
Deputy CIO / Deputy CTO		Date	
IT Finance		Date	
Chief Information Officer		Date	

Signature: *Sarah Zuphik* Date: 4/27/2018

Signature: *George Pincus* Date: 4.27.18

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: 4/27/18

Signature: _____ Date: 4/27/18

in ATLAS FY18 Budget

NOT in FY 14



IT PURCHASE REQUEST FORM

File Number

Initials and Date

Contract/Project Info #

CommBUYS Bid #

Requestor: Sarah Zaphiris

(List any other persons) to inform status of request via email

Phone/Location: 10PP

Category (from drop down list)	DESCRIPTION OF SPEND	Coverage / Service dates (licenses, annual maint support, SOW)	Make / Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	In Fiscal Budget	In Forecast	Innotas Project/ Number	Project Name	Funding Source/Unit
Prof Svcs	ATLAS Interfaces	Morpho interfaces		1	\$557,492.00	\$557,492.00	Yes	Yes		ATLAS	1790-3004
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
						\$0.00					
Total IT Request						\$557,492.00					

Request is not processed if missing information and without proper authorization below

Hardware	U07 Equipment
Software	U03 Software licenses, annual fees
Contractor	U05 Hourly paid staff augmentation
Prof Svcs	U11 Services paid on a per deliverable/task order basis
Maint Svcs	U10 Equipment integration & service and annual maintenance support
Other	Other:
Total IT Request	
\$557,492.00	

BUSINESS JUSTIFICATION	
Description	See attached SOW
Reason	
Benefit	
Other	

AUTHORIZED APPROVERS FOR IT REQUEST FORM

Requestor  Signature

Business Approver/Manager/Dept Head Print Name and Signature - IT Manager can approve up to \$2,500

IT Director Print Name and Signature - IT Director can approve up to \$5,000

Deputy CIO/ Deputy CTO Signature - Required for all requests greater than \$5,000

IT Finance Signature - Required for all requests

Chief Information Officer Signature - Required for all requests greater than \$50,000 or issue

Date 4/27/2018

4/27/18 *in ATLAS FY18 Budget*

4/27/18 *NOT in FY19*

Ennis, Kevin (DOT)

From: Zaphiris, Sarah (DOT) <sarah.zaphiris@MassMail.State.MA.US>
Sent: Thursday, April 26, 2018 5:30 PM
To: Ennis, Kevin (DOT); 'Corson, John'; Cadorette, John (DOT); Tomassini, Joseph (DOT)
Cc: Freire, Ingrid (DOT)
Subject: RE: ATLAS payment to Idemia

Kevin, thank you for your quick response. Idemia, cc'd here, submitted the quote below. Since we only want to pay a portion of it, is this sufficient or do you need a quote for \$200,000 exactly from Idemia identified as "ATLAS Support"?

Role	Rate per hour	Hours	Total	Notes
Sr. Principal Software Engineer	\$335.00	326	\$109,210.00	Back Office, Capture, and AT
Quality Assurance Engineer	\$235.00	436	\$102,460.00	
Sr. Principal Solutions Architect	\$200.00	558	\$111,600.00	
Project Manager	\$190.00	702	\$133,380.00	
Programmer	\$135.00	115	\$15,525.00	Factory changes, test cards, card design
Integration Engineer	\$130.00	570	\$74,100.00	IT Systems Delivery, network and integration engineers.
Technical Support	\$95.00	57	\$5,415.00	
Technical Writer	\$145.00	40	\$5,800.00	Updating documentation and training materials
			Total	
			\$557,490.00	

Includes labor hours beginning April 2017 through April 13, 2018

From: Ennis, Kevin (DOT) [mailto:Kevin.Ennis@dot.state.ma.us]
Sent: Thursday, April 26, 2018 2:26 PM
To: Zaphiris, Sarah (DOT); 'Corson, John'; Cadorette, John (DOT); Tomassini, Joseph (DOT)
Cc: Wada, Patricia (DOT); Foster, Gary S (MBTA)
Subject: RE: ATLAS payment to Idemia

Yes Sarah-

Send me a copy of the quote and I'll raise an IT Purchase Request.

That will be approved by P Wada and Gary Foster. Then we can raise a PO. Then Idemia submits an invoice which is approved by you and then.....they get paid.

Kevin

From: Zaphiris, Sarah (DOT) [mailto:sarah.zaphiris@MassMail.State.MA.US]
Sent: Thursday, April 26, 2018 12:54 PM
To: 'Corson, John'; Ennis, Kevin (DOT); Cadorette, John (DOT); Tomassini, Joseph (DOT)
Subject: ATLAS payment to Idemia

Dear All,

We've been discussing a payment to Idemia for work done on the ATLAS project. I've been doing a less than stellar job closing the loop on this. John Corson, cc'd here, submitted a quote to us. Internally, we agreed to pay a payment of \$200,000 toward that amount. The issue seems to be that we go in circles over whether we can issue a P.O. so Idemia can then give us an invoice to pay. Kevin, Joe, and Tom – can you help me stop the madness? What documents do we need in order to make this payment?

Thanks in advance for your help in straightening this out.

Sarah

Sarah Zaphiris
Chief Administrative Officer
Registry of Motor Vehicles
10 Park Plaza, Suite 6620
Boston, MA 02116
Office: 857-368-9458
Cell: 617-780-2448

Is REAL ID right for you? REAL ID. Real Answers: Mass.gov/REALID



COMMONWEALTH OF MASSACHUSETTS
 MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
 PURCHASE ORDER
 FOR COMMODITIES AND/OR SERVICES

Amendment +
 Increase

COMMODITY/EQUIPMENT SERVICE

THIS PURCHASE ORDER CONFIRMS AN ORDER THAT WAS PREVIOUSLY PLACED. PLEASE DO NOT DUPLICATE.

*Purchase Order Issue Date:		*Purchase Order Number: CTDOT028718090042						
		Contract Number: 90042						
Contract Start Date: 8/20/2015	Contract End Date: 10/23/2021	Reference MA or Contract: RFR						
Vendor Information								
*Name: MorphoTrust USA LLC		Contact Person: John Corson						
*Address: 6840 Carothers Pkwy, Ste 650		Telephone: 678-575-1586						
*City, State, Zip Code: Franklin, TN 37067		Fax:						
		Email: jcorson@morphotrust.com						
		Quote Number (if applicable): FQ20171221MA15						
Department Information								
PO Contact: John Codorelle Email: john.codorelle@state.ma.us		*Bill to Department Name: MassDOT - IT						
		*Contact Person: Antonia Pires						
		*Address: 10 Park Plaza, Room 8350						
Contract Manager: Sarah Zaphiris, Deputy Registrar Email: sarah.zaphiris@massmail.state.ma.us		*City, State, Zip Code: Boston, MA 02116						
		Telephone: 857-368-9897						
		Email: antonia.pires@state.ma.us						
		Prompt Payment Discount (Terms & %):						
Instructions to the Vendor:								
1. The vendor's invoice must include the following minimum information: Purchase order number, quantity and description of item(s) shipped, unit of measure, unit price, total dollar amount of any discount, total price and the vendor's invoice number.								
2. The purchase order number must appear on the vendor's packing list.								
3. See attached specifications, if any, related to this purchase order. If this purchase order is for services, please see the section entitled Engagement of Services below. Additional specifications are not necessary if the details of the performance are covered in the contract.								
4. Vendor assumes risk of loss for commodities in transit. All commodities are subject to inspection upon delivery. Commodities delivered after the Requested Delivery Date above may be rejected. Rejected commodities will be returned at the vendor's expense.								
* Engagement of Services (may be required for services): If this Purchase Order is for the provision of services which have been negotiated with the vendor, provide a brief description here of those services (attach detailed specifications, if appropriate). Also, include the dates of service, the number of hours and the hourly rates associated with this engagement. The vendor must sign this form for the engagement of services. Note: This form or additional specifications are not required if the RFR and contract contain all of the required Purchase Order information.								
Line #	Vendor Item Number	Item Description	Unit of Measure	Quantity	Unit Price	Subtotal (Quantity x Unit Price)	** Discount	Total Price (Subtotal minus Discount)
1	SEE ATTACHED							
2								
3								
Department Approval Signature: <u>X</u> *Printed Name: Erin Deveney, Registrar *Date:					Subtotal: Shipping and Handling: 0.00 Total Order Amount: \$557,492.00			
* Vendor Approval (only required for the Engagement of Services) Signature: <u>PA</u> *Printed Name: <u>Herre Chaboussani</u> *Date: <u>05-08-2018</u>					Increase			

Here sign

* Indicates required field. ** Discount includes any Prompt Payment Discounts.



296 Concord Road Suite 300
Billerica, MA 01821
978 215-2400

January 18, 2018

Ms. Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

Subject: Quotation Reference Number FQ20171221MA15

Dear Ms. Zaphiris:

IDEMIA, formerly MorphoTrust USA, Inc. ("MorphoTrust") is pleased to provide the Massachusetts Registry of Motor Vehicles (MA RMV) with this quotation in response to your request. A description of the goods and/or services that you have requested, plus certain terms and conditions of this quotation, are provided below.

DESCRIPTION OF GOODS AND SERVICES:

The MA RMV has requested IDEMIA to provide a quotation for the engagement and support of the ATLAS Modernization solution with their contractor, FAST Technologies. IDEMIA has been engaged with the program and has worked closely with the RMV and FAST teams to support the current efforts and discuss the scope of our engagement moving forward. The scope of this quotation will affect several components of the IDEMIA DL/ID card program including:

- Branch Office
- Back Office
- Knowledge Testing
- Card Design and Manufacturing

A description of the project scope relating to the modifications required for each component is included below.

Statement of Work

- Branch Office
 - Documentation
 - Functional Specification Update
 - Interface Control Document Update
 - Platform Spec Update
 - Network Architecture Update
 - Infrastructure
 - Setup 3 Additional Workstations to Support Development Integration & Testing
 - Development and Quality Assurance Testing
 - Remove incomplete workflows; Complete and Suspect with no retrieval of existing portfolios
 - Change Acceptable Document List
 - Change workflow to send entire folio back to MA via MSMQ (Note: instead of split of abbreviated folio back to MSMQ and full folio up to Doc Server)
 - Accommodate DL License Number that is Dual Alpha
 - Add Customer Development/Integration Support
 - Workflow Requests in Via MSMQ
 - Read Workflow Requests out via MSMQ
 - Consult on Deployment Plan/ Strategy Software Update

- **Back Office**
 - **Documentation**
 - **Network Architecture Update**
 - **Developer Integration Package Create**
 - **Platform Specification Update – As necessary**
 - **Infrastructure**
 - **Setup New Separate Back Office Instance to Support Development Integration & Testing Includes VM Allocation and Setup; Firewalls Rules and Networking Update and Application Install and Configuration**
 - **Development and Quality Assurance Testing**
 - **Customer Development/Integration Support**
 - **Request Manufacture Workflow**
 - **Nonproduction Workflow**
 - **Reconciliation Workflow**
- **Knowledge Test**
 - **Documentation**
 - **Network Architecture Update**
 - **Interface Control Document Update**
 - **Infrastructure**
 - **Setup 2 Additional ATS stations in Quincy to support Development and Testing**
 - **Development and Quality Assurance Testing**
 - **Customer Development/Integration Support**
 - **Test Authorization Service (Fast/ATLAS client calling Idemia Web Service)**
 - **Test Results Service (IDEMIA Client calling FAST Webservice)**
- **Card Design & Manufacturing**
 - **Documentation**
 - **Card Design Approval Document: Addendum**
 - **Update Notes Concerning Real ID Indicators**
 - **Update Endorsements/Restrictions List**
 - **Restriction A will be added as "Ignition Interlock Required"**
 - **Restriction Q will change to be "Class D Automatic Transmission"**
 - **Restriction Z will change to be "Air over Hydraulic"**
 - **Restriction U will change to be "3 wheeled motorcycle"**
 - **Restriction 2 will no longer be used**
 - **Update Notes concerning Eye Color Printing**
 - **Update to Handle New Name Lengths**
 - **Update to Account for Additional Value for Gender**
 - **Production Card Approval Document: Addendum/Update with Real ID Indicators**
 - **Development and Quality Assurance Testing**
 - **Endorsements and Restrictions are passed by the customer**
 - **Planned for In Original Design but never Tested**
 - **Eye Color**
 - **Limited Term**
 - **Name Lengths**
 - **Additional Gender**

- Real ID
 - Weekly PDF Generation from Test Sets for 10 Weeks Starting January 10th
 - Card Verification Cycles (State Plans to do their own testing on all of the PDF's, IDEMIA will overlap with our own QA cycles.
 - Assistance with PCAD Job
- Factory Support
 - 2 printing runs of from above referenced PDF sets. (Review will need to be onsite in factory due to PII)
 - Printing of PCAD samples

Assumptions

- This quotation is dependent on agreement on final specifications with the MA RMV.
- This quotation covers the work that has already been completed, as well as rollout support through April 13, 2018.
- This quotation assumes successful implementation and transfer to normal operations support on or around April 13, 2018.
- The scope of the effort quoted is limited to the above defined SOW.
- This quote does not include any unforeseen "major" code changes required to the IDEMIA DL/D solution.
- This quote does not include any new hardware.
- No changes to current Service Level Agreements are included in this quotation.

MorphoTrust is pleased to provide you with this quotation. Prices specified in this quotation shall remain fixed for a period of 60 days from the date of this quotation. Prices quoted herein are based upon the information that has been provided to MorphoTrust by MA RMV. Changes to the information provided may result in a change in price.

MorphoTrust standard terms and conditions which govern all purchases made pursuant to this quotation are listed below. To the extent such terms directly conflict with those set forth in this quotation, the terms in this quotation shall govern.

Please feel free to contact me with any questions.

Sincerely,



John Corson
Director - Client Executive
IDEMIA
296 Concord Road
Billerica, MA 01821
518-956-0347
jcorson@us.idemia.com



296 Concord Road Suite 300
Billerica, MA 01821
978 215-2400

QUOTATION

Date: January 18, 2018

Quote No: FQ20171221MA15

Valid Through: 60 days from date above

Payment Terms: Payable within 30 days of Invoice by MA RMV

Delivery: Anticipated to be complete by April 13, 2018

To:

Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

From:

John Corson
Client Executive
MorphoTrust USA
296 Concord Road
Billerica, MA 01821
(518) 956-0347

NOTE: This is a firm fixed quotation for goods and services.

Product/Service	Price
Professional Services to complete SOW as described above	\$557,492

PAYMENT TERMS:

Payable within 30 days of Invoice by MA RMV. The terms and conditions associated with Contract # 90042 will apply to this change order.

|))))