

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
CT	DOT	0287	INTF00X02016J0090042

681

5/4/2018

**Funding Source**

Capital       Tolls Capital       Tolls General       Federal Grant   
 Operating       Tolls Operating       Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
60440001	U10	R110	009N	C000000	000		\$78,130.00
							\$78,130.00

**Obligation By Fiscal Year for Multi-Year Contracts**

	60440001	Total
2019	\$39,065.00	\$39,065.00
2020	\$39,065.00	\$39,065.00
<b>MMARS Total</b>	<b>\$78,130.00</b>	<b>\$78,130.00</b>

Reason for Request: Incr \$78k Maint Year2/3 for 13 Workstations

Contract #: 90042

Cost Reduction %:

Vendor ID & Adress Code: VC6000183131 AD001

Current Year Savings:

Vendor Name: MORPHOTRUST USA, LLC

Contract Location:

Contract Description: Morpho Trust Drivers License Production

Report Notes:

Recommended by:

 5/4/18  
(Signature / Date)

Approved by:

 5/4/18  
(Signature / Date)

**Completed by the Budget Office:**

Expense Budget Entered By:

(Signature / Date)

Approved by:

(Signature / Date)

**Completed by the FAPRO (Applies to Capital only):**

Approved by:

(Signature / Date)

Document Name: **MORPHO TRUST DRIVERS LICENSE PRODUCTION** [2015037]

Document Description: **Incr \$78k Maint Year 2/3 for 13 Workstations**

**Document I.D.**

Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	0287	INTF00X02016J0090042	Mod	MA			

**Header / Vendor Information**

Budget FY:	2018	Document Total:	
Fiscal Year:	2018	Vendor Name:	MORPHOTRUST USA, LLC
Period:	11	Vendor Address:	6840 CAROTHERS PKWY STE 650
Board Award:	0090042	Vendor/Customer No.:	VC6000183131
Requester ID:	doladi	Address Code:	AD001
Report Note:		City:	FRANKLIN
		State:	TN

**Line #1 - Commodity Information**

Commodity Code	List Price	Description	Contract Amount	Commodity Ref Line
821300000000				0
Line Type	Service	Unit Price		
Quantity		Service From	08/20/2015	
Unit of Measure		Service To	10/23/2021	
		Incr/Dec Amount	\$78,130.00	

**Line #35 - Accounting Information**

Event Type	Budget FY	2019	Unit	Major Program	Location
PR08			R110		
Line Amount	\$39,065.00		U10	Program	Phase
				C000000	000
Dept	DOT		11	Appropriation	Activity
				60440001	009N
Line Description	Maint Year 2 of 3 for 13 Workstations				

**Line #36 - Accounting Information**

Event Type	Budget FY	2020	Unit	Major Program	Location
PR08			R110		
Line Amount	\$39,065.00		U10	Program	Phase
				C000000	000
Dept	DOT		11	Appropriation	Activity
				60440001	009N
Line Description	Maint Year 3 of 3 for 13 Workstations				

**TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS**

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

**FOR FISCAL USE ONLY**

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ Verified By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initial) (Initial)

Print Name: John C. Galbraith Signed: [Signature] Title: Comptroller Phone: 946 Date: 5/4/18  
 Prepared by: [Signature]  
 Print Name: William Lee Signed: [Signature] Title: IT Financial Mgr Phone: 988 Date: 5/4/18  
 Authorized Signatory



**Cadorete, John (DOT)**

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**From:** Tomassini, Joseph (DOT)  
**Sent:** Friday, April 27, 2018 10:46 AM  
**To:** Cadorete, John (DOT)  
**Cc:** Yee, Bill (DOT); Tibma, Mary (DOT); Zaphiris, Sarah (DOT)  
**Subject:** PO Req for 13 RMV Capture Workstations  
**Attachments:** Idemia\_Quote#\_FQ20180130MA01\_Rev1.pdf

Hi John

Please find attached brief of implementation with quote to purchase 13 Capture Workstations from Idemia. This purchase is covered by latest RFR Doc#: DOT-RMV\_DriversLicenseProcurement\_FY15\_001.

All non-Maintenance items are to be funded by 6420-1317 utilizing PC-103179. We have created a new specified CIP Project ID# RMV0039-Capture Workstations-Statewide and waiting for new PARS/Program code to be issued. This new CIP PARS/Program code should be used for all workstation purchases utilizing RMV Capital Funds going forward.

The out-year maintenance costs piece of this quote will need to come from IT Operating utilizing CT-90042.

We need to place this order as soon as possible to receive most of these items during BFY18. A delivery schedule of items will need to be coordinated with vendor.

Please contact me with any questions or concerns.

Regards,  
Joe Tomassini  
RMV Fiscal Liaison  
10 Park Plaza, Suite 6620  
Boston, MA 02116  
857-368-9456



COMMONWEALTH OF MASSACHUSETTS  
 MASSACHUSETTS DEPARTMENT OF TRANSPORTATION  
 PURCHASE ORDER  
 FOR COMMODITIES AND/OR SERVICES

*Amendment  
 Increase for  
 13 worksh Maint Y2+3*

COMMODITY/EQUIPMENT  SERVICE

THIS PURCHASE ORDER CONFIRMS AN ORDER THAT WAS PREVIOUSLY PLACED. PLEASE DO NOT DUPLICATE.

*Purchase Order Issue Date:		*Purchase Order Number: <b>CTDOT028718090042</b>						
		Contract Number: 90042						
Contract Start Date: 8/20/2015	Contract End Date: 10/23/2021	Reference MA or Contract: RFR						
<b>Vendor Information</b>								
*Name: MorphoTrust USA LLC *Address: 6840 Carothers Pkwy. Ste 650 *City, State, Zip Code: Franklin, TN 37067		Contact Person: John Corson Telephone: 678-575-1586 Fax: Email: jcorson@morphotrust.com Quote Number (if applicable): FQ20180130MA01 Maint Yr 2&3						
<b>Department Information</b>								
PO Contact: John Cadorette Email: john.cadorette@state.ma.us  Contract Manager: Sarah Zaphiris, Deputy Registrar Email: sarah.zaphiris@massmail.state.ma.us		*Billing Department Name: MassDOT - IT *Contact Person: Antonia Pires *Address: 10 Park Plaza, Room 8350 *City, State, Zip Code: Boston, MA 02116 Telephone: 857-368-9897 Email: antonia.pires@state.ma.us Prompt Payment Discount (Terms & %):						
<b>Instructions to the Vendor:</b>								
1. The vendor's invoice must include the following minimum information: Purchase order number, quantity and description of item(s) shipped, unit of measure, unit price, total dollar amount of any discount, total price and the vendor's invoice number.								
2. The purchase order number must appear on the vendor's packing list.								
3. See attached specifications, if any, related to this purchase order. If this purchase order is for services, please see the section entitled Engagement of Services below. Additional specifications are not necessary if the details of the performance are covered in the contract.								
4. Vendor assumes risk of loss for commodities in transit. All commodities are subject to inspection upon delivery. Commodities delivered after the Requested Delivery Date above may be rejected. Rejected commodities will be returned at the vendor's expense.								
* Engagement of Services (may be required for services): If this Purchase Order is for the provision of services which have been negotiated with the vendor, provide a brief description here of those services (attach detailed specifications, if appropriate). Also, include the dates of service, the number of hours and the hourly rates associated with this engagement. The vendor must sign this form for the engagement of services. Note: This form or additional specifications are not required if the RFR and contract contain all of the required Purchase Order information.								
Line #	Vendor Item Number	Item Description	Unit of Measure	Quantity	Unit Price	Subtotal (Quantity x Unit Price)	** Discount	Total Price (Subtotal minus Discount)
1	SEE ATTACHED							
2								
3								
Department Approval Signature: <i>[Signature]</i> *Printed Name: John Primerano, Deputy CIO *Date: 5/4/2018 * Vendor Approval (only required for the Engagement of Services) Signature: <i>[Signature]</i> *Printed Name: Pierre Choissier, COO *Date: 5/18/18						Subtotal:  Shipping and Handling: 0.00  Total Order Amount: <b>\$78,130.00</b> <i>\$ 39,065.00 YEAR 2</i> <i>\$ 39,065.00 YEAR 3</i>		

\* Indicates required field. \*\* Discount includes any Prompt Payment Discounts.

*Please see SW*



RMV CIP ID# RMV0039 - Capture Workstations - Statewide

296 Concord Road Suite 300  
Billerica, MA 01821  
978-215-2400

April 5, 2018

Ms. Sarah Zaphiris  
Deputy Registrar for Operations  
Registry of Motor Vehicles  
25 Newport Avenue Extension  
Quincy, MA 02171

Subject: Quotation Reference Number FQ20180130MA01 Revision 1

Dear Ms. Zaphiris:

IDEMIA, formerly MorphoTrust USA, is pleased to provide the Massachusetts Registry of Motor Vehicles (MA RMV) with this quotation in response to your request. A description of the goods and/or services that you have requested, plus certain terms and conditions of this quotation, appear below.

DESCRIPTION OF GOODS AND SERVICES:

The MA RMV has requested pricing for an additional 13 capture workstations associated with the current delivery of the Driver License and Identification Card program. Each capture workstation includes the following components, which are included in this quotation:

- Signature capture device
- Photo capture device
- Document imaging scanners
- Vision screening test device and attachment brackets
- Document authentication scanners (B5000 and M500)
- Customer-facing monitor
- Workstation printer
- Backdrop (see further detail below)

Eight of the 13 workstations are earmarked for currently planned deployments, and five will be kept in reserve by MA RMV for future deployments. The eight workstations, along with another eight already in the MA RMV's reserve, for a total of 16 will be used at the following sites:

Location	Workstation Count	Backdrop Type
AAA Newton	1	1 wall-mounted, cloth
AAA Saugus	1	1 wall-mounted, cloth
AAA Worcester	1	1 wall-mounted, cloth
AAA Framingham	1	1 wall-mounted, cloth
AAA West Springfield	1	1 wall-mounted, cloth
Roslindale Service Center	1	1 freestanding, single-sided
Southbridge Service Center	1	1 freestanding, single-sided
Revere Service Center	2	1 freestanding, double-sided
North Adams Service Center	1	1 freestanding, single-sided

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Leominster Service Center	1	1 freestanding, single-sided
AAA Westwood	1	1 wall-mounted, cloth
AAA Rockland	1	1 wall-mounted, cloth
AAA Peabody	1	1 wall-mounted, cloth
AAA Burlington	1	1 wall-mounted, cloth
So. Yarmouth	1	Use existing from Lane 12
<b>Total</b>	<b>16</b>	<b>9 wall-mounted, cloth</b> <b>4 free-standing, single-sided</b> <b>1 free-standing, double-sided</b>

The plan for providing backdrops is the following:

- 25 freestanding, single-sided backdrops are already in the MA RVM reserve; four will be allocated for the deployments listed above.
- 9 wall-mounted, cloth backdrops will be needed for the deployments listed above and are priced in this quotation.
- 1 freestanding, double-sided backdrop will be needed for the deployments listed above and is priced in this quotation.

In addition, MA RMV has requested pricing for an additional two signature pads to backfill the units that were installed in Leominster.

ASSUMPTIONS:

- This quote is dependent on agreement on final specifications with the MA RMV.
- Includes onsite support the day following installation (if necessary).
- Assumes MassDOT resources will be present and onsite as needed to support deployment.
- Any return trips required because of 'site not ready' issues will be billable at \$800 for the first four hours on site, plus \$150 per man per hour for each hour beyond the first four hours.
- IDEMIA will invoice MA RMV for the hardware separately from the installation services. Once workstation components have been received by IDEMIA, MA RMV will sign a form accepting them and stipulating that they be stored by IDEMIA until needed for deployment, and IDEMIA will invoice for them. Once a workstation has been installed, MA RMV will sign a form accepting the installed workstation, and IDEMIA will invoice for the installation services.

Prices specified in this quotation shall remain fixed for a period of 60 days from the date of this quotation. Prices quoted herein are based upon the information that has been provided to IDEMIA by MA RMV. Changes to the information provided may result in a change in price.



296 Concord Road Suite 300  
Billerica, MA 01821  
978-215-2400

Please feel free to contact me with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Corson".

John Corson  
Client Executive  
IDEMIA  
296 Concord Road Suite 300  
Billerica, MA 01821  
518-956-0347  
jcorson@us.idemia.com

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FIRM FIXED PRICE QUOTATION

Date: April 3, 2018  
 Quote No: FQ20180130MA01 Revision 1  
 Valid Through: 60 days from date above  
 Payment Terms: Per contract terms  
 Delivery: Per RMV instruction; not before 12 weeks after receipt of order

To:  
 Sarah Zaphiris  
 Deputy Registrar for Operations  
 Registry of Motor Vehicles  
 25 Newport Avenue Extension  
 Quincy, MA 02171

From:  
 John Corson  
 Client Executive  
 IDEMIA  
 296 Concord Road Suite 300  
 Billerica, MA 01821

Capture Workstation	Quantity	Unit Price	Total
Signature Capture Device	15	\$642	\$9,630
Photo Image Capture Device	13	\$2,316	\$30,108
Document Imaging Scanners	13	\$1,204	\$15,652
Vision Screening Test Device	13	\$3,385	\$44,005
Document Authentication Scanner	13	\$4,375	\$56,875
Customer Facing Monitor	13	\$289	\$3,757
Free Standing Backdrops - Double Sided	1	\$2,000	\$2,000
Wall Mounted Cloth	9	\$100	\$900
Workstation Printer	13	\$625	\$8,125
Peripherals (Hub, Dongle, Cables)	13	\$300	\$3,900
Vision Bracket	13	\$750	\$9,750
<b>Capture Workstation Subtotal</b>			<b>\$184,702</b>
Professional Services	Quantity	Unit Price	Total
Program Management	8	\$185	\$1,480
Integration Engineer	13	\$125	\$1,625
PC Installation	65	\$125	\$8,125
<b>Professional Services Subtotal</b>			<b>\$11,230</b>
Non-Recurring Engineering	Quantity	Unit Price	Total
Subcontractor non-recurring engineering for double-sided backdrop	1	\$1,250	\$1,250
<b>Non-Recurring Engineering Subtotal</b>			<b>\$1,250</b>
Maintenance	Quantity	Unit Price	Total
Year 1 (Warranty Period)	13	\$0	\$0
Year 2	13	\$3,005	\$39,065
Year 3	13	\$3,005	\$39,065
<b>Maintenance Subtotal</b>			<b>\$78,130</b>
<b>Total</b>			<b>\$275,312</b>

Pricing notes:

- The non-recurring engineering charge for double-sided backdrop will be waived if paid for on another change order.
- Capture workstation price includes applicable software licenses.



296 Concord Road Suite 300  
Billerica, MA 01821  
978-215-2400

Quote Acceptance: FQ20180130MA01 Revision 1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**\*\*\* TO BETTER ALLOW IDEMIA TO PROCESS YOUR ORDER \*\*\***

PLEASE SIGN THE ABOVE ACCEPTANCE OF THIS OFFER AND RETURN THIS DOCUMENT TO YOUR IDEMIA CONTACT.

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