

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
PC	DOT	0287	INTF00002018M0103179

681

5/4/2018

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
64201317	U07	IR01		<i>RMV0039</i>			\$197,182.00
							\$197,182.00

Obligation By Fiscal Year for Multi-Year Contracts

	64201317	Total
2018	\$197,182.00	\$197,182.00
MMARS Total	\$197,182.00	\$197,182.00

Reason for Request: Incr \$197k for 13 Workstations

Contract #: 103179

Cost Reduction %: _____

Vendor ID & Address Code: VC6000183131 AD001

Current Year Savings: _____

Vendor Name: MORPHOTRUST USA, LLC

Contract Location:

Contract Description: Driver Licensing Workstations and ALL Commodities related to DLD/ID RMV Contract# 90042

Report Notes:

Recommended by: _____

[Signature] 5/4/18
(Signature / Date)

Approved by: _____

[Signature] 5/4/18
(Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____

(Signature / Date)

Approved by: _____

(Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____

(Signature / Date)



Commonwealth of Massachusetts Office of the Comptroller
Purchase Commodity Encumbrance Form

[2015028]

Document Name	DLD/DID RMV #90042 HARDWARE/SOFTWARE		MA Information	
Document Description	Incr \$197k for 13 Workstations		Code	Department
Document ID:			Identification Number	Vendor Line
Code	Dept	Unit	Action	Code
PC	DOT	0287	INTF00002018M0103179	Mod
				MA

Header / Vendor Information

Budget FY	2018	Document Total	
Fiscal Year	2018	Vendor Name	MORPHOTRUST USA, LLC
Period	11	Vendor Address	6840 CAROTHERS PKWY STE 650
Board Awards	0103179	Vendor/Customer No.	VC6000183131
Requester ID	dolabz	Address Code	ADD001
Report Note		Comment	

Line #1 - Commodity Information

Commodity Code	List Price	Description	Information Technology System	Commodity Ref Line
80117130000	\$1.00			0
Line Type	Item	Unit Price	Action (Incr/Dec)	
Quantity	214198.00000	Service From	Incr/Dec Amount	\$197,182.00
Unit of Measure	EA	Service To	Shipping Location	DOT050
			Billing Location	DOT015

Line #3 - Accounting Information

Event Type	Unit	IR01	Budget FY	2018	Dept	DOT		
Line Amount	I \$197,182.00	Appropriation	64201317	Fiscal Year	2018	Object	U07	
Line Description	Increase \$197K for 13 Workstations - CIP#RMV/0039						Period	11
Program + Phase	Rmw/0039	Activity		Dept Object		Function	15519	

FOR FISCAL USE ONLY

Entered By:	Date:	Verified By:	Date:
(Initial)		(Initial)	

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS
I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

Print Name: John Caduth Signed: [Signature] Title: MA Phone Ext.: 946 Date: 5/14/18
 Print Name: William Yee Signed: [Signature] Title: IS Financial Mgr Phone Ext.: 2878 Date: 5/14/18
 Prepared by: [Signature] Authorized Signatory



IT PURCHASE REQUEST FORM

Requestor: Sarah Zaphris

Phone/Location: 857-368-9458

Was Richard See Tomasco
 (List only other person(s) to inform status of request via email)

File Number 12516
 Initials and Date 2/30/18
 Contract/Project Info # 103179 / 90042
 CommBuys Bid # _____

Category (from drop down list)	DESCRIPTION OF SPEND	Coverage / Service dates (licenses, annual maint support, SOW)	Make / Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	In Fiscal Budget	In Forecast	Inotas Project/ Number	Project Name	Funding Source/Unit	
Hardware	RMV License/ID Workstations			13		\$197,182.00				RMV0039	420-1317	
Maint Svcs	Year 2 & 3 for Workstations			13		\$78,130.00				CV020 002 000	044-0201	
						\$0.00						
						\$0.00						
						\$0.00						
<p style="text-align: right;">Hardware \$197,182.00 Software _____ Contractor _____ Prof Svcs _____ Maint Svcs \$78,130.00 Other _____ Total IT Request \$275,312.00</p>							<p>U07 Equipment U03 Software licenses, annual fees U05 Hourly paid staff augmentation U11 Services paid on a per deliverable/task order basis U10 Equipment integration & service and annual maintenance support Other: _____</p>					

- Request is not processed if missing information and without proper authorization below

BUSINESS JUSTIFICATION

Description: Customer Service Center's Expansion & Replacement

Reason: Modernization

Benefit: Efficiency

Other: _____

AUTHORIZED APPROVERS FOR IT REQUEST FORM

Requestor: Sarah Zaphris
 Signature: _____
 Date: 4/27/2018

Business Approver/Manager/Dept Head: Sarah Zaphris
 Signature: _____
 Print Name and Signature - IT Manager can approve up to \$2,500

IT Director: Sarah Zaphris
 Signature: _____
 Print Name and Signature - IT Director can approve up to \$5,000

Deputy CIO/ Deputy CTO: JSM
 Signature: _____
 Signature - Required for all requests greater than \$5,000

IT Finance: _____
 Signature - Required for all requests

Chief Information Officer: _____
 Signature - Required for all requests greater than \$50,000 or issues

Cadorette, John (DOT)

From: Tomassini, Joseph (DOT)
Sent: Friday, April 27, 2018 10:46 AM
To: Cadorette, John (DOT)
Cc: Yee, Bill (DOT); Tibma, Mary (DOT); Zaphiris, Sarah (DOT)
Subject: PO Req for 13 RMV Capture Workstations
Attachments: Idemia_Quote#_FQ20180130MA01_Rev1.pdf

Hi John

Please find attached brief of implementation with quote to purchase 13 Capture Workstations from Idemia. This purchase is covered by latest RFR Doc#: DOT-RMV_DriversLicenseProcurement_FY15_001.

All non-Maintenance items are to be funded by 6420-1317 utilizing PC-103179. We have created a new specified CIP Project ID# RMV0039-Capture Workstations-Statewide and waiting for new PARS/Program code to be issued. This new CIP PARS/Program code should be used for all workstation purchases utilizing RMV Capital Funds going forward.

The out-year maintenance costs piece of this quote will need to come from IT Operating utilizing CT-90042.

We need to place this order as soon as possible to receive most of these items during BFY18. A delivery schedule of items will need to be coordinated with vendor.

Please contact me with any questions or concerns.

Regards,
Joe Tomassini
RMV Fiscal Liaison
10 Park Plaza, Suite 6620
Boston, MA 02116
857-368-9456



RMV CIP ID# RMV0039 - Capture Workstations Statewide

296 Concord Road Suite 300
Billerica, MA 01821
978-215-2400

April 5, 2018

Ms. Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

Subject: Quotation Reference Number FQ20180130MA01 Revision 1

Dear Ms. Zaphiris:

IDEMIA, formerly MorphoTrust USA, is pleased to provide the Massachusetts Registry of Motor Vehicles (MA RMV) with this quotation in response to your request. A description of the goods and/or services that you have requested, plus certain terms and conditions of this quotation, appear below.

DESCRIPTION OF GOODS AND SERVICES:

The MA RMV has requested pricing for an additional 13 capture workstations associated with the current delivery of the Driver License and Identification Card program. Each capture workstation includes the following components, which are included in this quotation:

- Signature capture device
- Photo capture device
- Document imaging scanners
- Vision screening test device and attachment brackets
- Document authentication scanners (B5000 and M500)
- Customer-facing monitor
- Workstation printer
- Backdrop (see further detail below)

Eight of the 13 workstations are earmarked for currently planned deployments, and five will be kept in reserve by MA RMV for future deployments. The eight workstations, along with another eight already in the MA RMV's reserve, for a total of 16 will be used at the following sites:

Location	Workstation Count	Backdrop Type
AAA Newton	1	1 wall-mounted, cloth
AAA Saugus	1	1 wall-mounted, cloth
AAA Worcester	1	1 wall-mounted, cloth
AAA Framingham	1	1 wall-mounted, cloth
AAA West Springfield	1	1 wall-mounted, cloth
Roslindale Service Center	1	1 freestanding, single-sided
Southbridge Service Center	1	1 freestanding, single-sided
Revere Service Center	2	1 freestanding, double-sided
North Adams Service Center	1	1 freestanding, single-sided

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Leominster Service Center	1	1 freestanding, single-sided
AAA Westwood	1	1 wall-mounted, cloth
AAA Rockland	1	1 wall-mounted, cloth
AAA Peabody	1	1 wall-mounted, cloth
AAA Burlington	1	1 wall-mounted, cloth
So. Yarmouth	1	Use existing from Lane 12
Total	16	9 wall-mounted, cloth 4 free-standing, single-sided 1 free-standing, double-sided

The plan for providing backdrops is the following:

- 25 freestanding, single-sided backdrops are already in the MA RVM reserve; four will be allocated for the deployments listed above.
- 9 wall-mounted, cloth backdrops will be needed for the deployments listed above and are priced in this quotation.
- 1 freestanding, double-sided backdrop will be needed for the deployments listed above and is priced in this quotation.

In addition, MA RMV has requested pricing for an additional two signature pads to backfill the units that were installed in Leominster.

ASSUMPTIONS:

- This quote is dependent on agreement on final specifications with the MA RMV.
- Includes onsite support the day following installation (if necessary).
- Assumes MassDOT resources will be present and onsite as needed to support deployment.
- Any return trips required because of 'site not ready' issues will be billable at \$800 for the first four hours on site, plus \$150 per man per hour for each hour beyond the first four hours.
- IDEMIA will invoice MA RMV for the hardware separately from the installation services. Once workstation components have been received by IDEMIA, MA RMV will sign a form accepting them and stipulating that they be stored by IDEMIA until needed for deployment, and IDEMIA will invoice for them. Once a workstation has been installed, MA RMV will sign a form accepting the installed workstation, and IDEMIA will invoice for the installation services.

Prices specified in this quotation shall remain fixed for a period of 60 days from the date of this quotation. Prices quoted herein are based upon the information that has been provided to IDEMIA by MA RMV. Changes to the information provided may result in a change in price.

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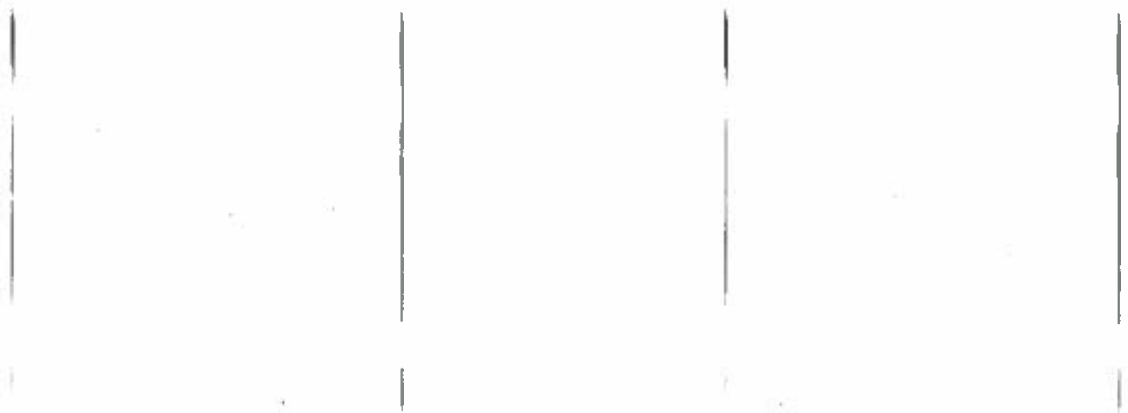


296 Concord Road Suite 300
Billerica, MA 01821
978-215-2400

Please feel free to contact me with any questions you may have.

Sincerely,


John Corson
Client Executive
IDEMIA
296 Concord Road Suite 300
Billerica, MA 01821
518-956-0347
jcorson@us.idemia.com





FIRM FIXED PRICE QUOTATION

Date: April 3, 2018
 Quote No: FQ20180130MA01 Revision 1
 Valid Through: 60 days from date above
 Payment Terms: Per contract terms
 Delivery: Per RMV instruction; not before 12 weeks after receipt of order

To:
 Sarah Zaphiris
 Deputy Registrar for Operations
 Registry of Motor Vehicles
 25 Newport Avenue Extension
 Quincy, MA 02171

From:
 John Corson
 Client Executive
 IDEMIA
 296 Concord Road Suite 300
 Billerica, MA 01821

Capture Workstation			
	Quantity	Unit Price	Total
Signature Capture Device	15	\$642	\$9,630
Photo Image Capture Device	13	\$2,316	\$30,108
Document Imaging Scanners	13	\$1,204	\$15,652
Vision Screening Test Device	13	\$3,385	\$44,005
Document Authentication Scanner	13	\$4,375	\$56,875
Customer Facing Monitor	13	\$289	\$3,757
Free Standing Backdrops - Double Sided	1	\$2,000	\$2,000
Wall Mounted Cloth	9	\$100	\$900
Workstation Printer	13	\$625	\$8,125
Peripherals (Hub, Dongle, Cables)	13	\$300	\$3,900
Vision Bracket	13	\$750	\$9,750
Capture Workstation Subtotal			\$184,702
Professional Services			
	Quantity	Unit Price	Total
Program Management	8	\$185	\$1,480
Integration Engineer	13	\$125	\$1,625
PC Installation	65	\$125	\$8,125
Professional Services Subtotal			\$11,230
Non-Recurring Engineering			
	Quantity	Unit Price	Total
Subcontractor non-recurring engineering for double-sided backdrop	1	\$1,250	\$1,250
Non-Recurring Engineering Subtotal			\$1,250
Maintenance			
	Quantity	Unit Price	Total
Year 1 (Warranty Period)	13	\$0	\$0
Year 2	13	\$3,005	\$39,065
Year 3	13	\$3,005	\$39,065
Maintenance Subtotal			\$78,130
Total			\$275,312

Pricing notes:

- The non-recurring engineering charge for double-sided backdrop will be waived if paid for on another change order.
- Capture workstation price includes applicable software licenses.



296 Concord Road Suite 300
Billerica, MA 01821
978-215-2400

Quote Acceptance: FQ20180130MA01 Revision 1

Signature

Date

Printed Name

***** TO BETTER ALLOW IDEMIA TO PROCESS YOUR ORDER *****

PLEASE SIGN THE ABOVE ACCEPTANCE OF THIS OFFER AND RETURN THIS DOCUMENT TO YOUR IDEMIA CONTACT.

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