

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
PC	DOT	0287	INTF00002018M0103179

681

6/12/2018

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

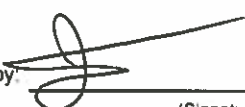
Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
64201317	U07	IR01		RM18XXX025	C11		\$71,034.00
							\$71,034.00

Obligation By Fiscal Year for Multi-Year Contracts

	64201317	Total
2018	\$71,034.00	\$71,034.00
MMARS Total	\$71,034.00	\$71,034.00

Reason for Request: **Capture Workstations(4) for Haverhill**

Contract #: **103179** Cost Reduction %: _____
 Vendor ID & Adress Code: **VC6000183131 AD001** Current Year Savings: _____
 Vendor Name: **MORPHOTRUST USA, LLC**
 Contract Location: _____
 Contract Description: **Driver Licensing Workstations and ALL Commodities related to DLD/ID RMV Contract# 90042**
 Report Notes: _____

Recommended by:  6/12/18
 (Signature / Date)

Approved by:  6/13/18
 (Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____ Approved by: _____
 (Signature / Date) (Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____
 (Signature / Date)



Commonwealth of Massachusetts Office of the Comptroller
Purchase Commodity Encumbrance Form

[2032764]


Document Name	DLD/DID RMV #90042 HARDWARE/SOFTWARE					
Document Description	Capture Workstations(4) for Haverhill					
Document I.D.				MA Information		
Code	Dept	Unit	Document Identifier	Action	Code	Department
PC	DOT	0287	INTF00002018M0103179	Mod	MA	
				Identification Number	Vendor Line	


Header / Vendor Information						
Budget FY	2018	Document Total				
Fiscal Year	2018	Vendor Name	MORPHOTRUST USA, LLC			
Period	12	Vendor Address	6840 CAROTHERS PKWY STE 650		City	FRANKLIN
Board Awards	0103179	Vendor/Customer No	VC6000183131			
Requester ID	dela8z	Address Code	AD001			
Report Note			Comment			


Line #1 - Commodity Information						
Commodity Code	801117130000	List Price	\$1.00	Description	Information Technology System	
Line Type	Item	Unit Price	\$1.00	Action (Incl/Dec)	I	Commodity Ref Line
Quantity	411380.00000	Service From	07/01/2017	Incl/Dec Amount	\$71,034.00	Shipping Location
Unit of Measure	EA	Service To	10/23/2021	Billing Location	DOT015	

Line #3 - Accounting Information						
Event Type	PR05	Unit	IR01	Budget FY	2018	Dept
Line Amount	1 \$71,034.00	Appropriation	64201317	Fiscal Year	2018	Object
Line Description	Capture Workstations(4) for Haverhill					
Program + Phase	RM18XXX025	Activity		Dept Object		Function
	C11					15519

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS
I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

Print Name: John Clout Signed:  Title: MA

Print Name: William Yee Signed:  Title: IT Finance Mgr

Prepared by:  Authorized Signatory

Phone Ext: 9960 Date: 6/13/11

Phone Ext: 9878 Date: 6/13/11

FOR FISCAL USE ONLY			
Entered By:	Date:	Verified By:	Date:
(Initial)	(Initial)	(Initial)	(Initial)



IT PURCHASE REQUEST FORM

Requestor: Sarah Zaphris
 Bill Norrish, Joseph Tomassini
 (List any other person(s) to inform status of request via email)

Phone/location: 9458/Registrar's Office

File Number: 12580
 Initials and Date: J 6/5/18
 Contract/Project Info #
 Comm BUYS Bid #

Category (from drop down list)	DESCRIPTION OF SPEND	Coverage / Service dates (licenses, annual maint support, SOW)	Make / Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	In Fiscal Budget	In Forecast	Innotes Project/ Number	Project Name	Funding Source/Unit
Hardware	Capture Workstation w/ Engineering & Installation [Total Cost of Goods]		103179	4	\$17,758.50	\$71,034.00			40	Capture Workstations PARS/Program: RM18XXX025	6420-1317 / IR06
Maint Svcs	3 Year (1st Year Free)		90042	8	\$3,005.00	\$24,040.00			40	IT Operating	6044-0001 IR04
						\$0.00					
						\$95,074.00					

- Request is not processed if missing information and without proper authorization below

Hardware	\$71,034.00
Software	
Contractor	
Prof Svcs	
Maint Svcs	\$24,040.00
Other	
Total IT Request	\$95,074.00

RMV

BUSINESS JUSTIFICATION

Description: Quote #: FQ20180322MAA03 [ATTACHED]

Reason: RMV Haverhill Service Center License Workstations required for normal operating business of new ATLAS & REAL ID Programs. This Equipment Purchase is part of the RMV Modernization & Improvement CIP Initiative.

Benefit: Customer Service

Other: *NOT REFINANCING*

AUTHORIZED APPROVERS FOR IT REQUEST FORM

Requestor: *[Signature]* Date: 6/5/2018

Business Approver/Manager/Dept Head: Sarah Zaphris Date: 6/5/18

IT Director: *[Signature]* Print Name and Signature - Director can approve up to \$5,000

Deputy CIO/ Deputy CTO: *[Signature]* Signature - Required for all requests greater than \$5,000

IT Finance: *[Signature]* Signature - Required for all requests

Chief Information Officer: *[Signature]* Signature - Required for all requests greater than \$50,000 or issues

Cadorette, John (DOT)

From: Zaphiris, Sarah (DOT) <sarah.zaphiris@state.ma.us>
Sent: Tuesday, June 05, 2018 2:46 PM
To: Norrish, Bill (DOT)
Cc: Kunen, David; Corson, John; Tibma, Mary (DOT); Bedard, David (DOT); Cadorette, John (DOT); Tomassini, Joseph (DOT)
Subject: RE: Quote for Haverhill Move plus 4 Workstations
Attachments: Signed quote for Haverhill workstations 060518.pdf

Signed quote attached.

From: Norrish, Bill (DOT)
Sent: Tuesday, June 5, 2018 11:31 AM
To: Zaphiris, Sarah (DOT)
Cc: Kunen, David; Corson, John; Tibma, Mary (DOT); Bedard, David (DOT)
Subject: RE: Quote for Haverhill Move plus 4 Workstations

Sarah

The update I received this morning from General Services was that Haverhill construction has started and the Service Center is targeted to open September 1. Can we submit this for approval this week? There is a 12 week lead time on procuring new Licensing hardware.

Thanks
Bill

From: Corson, John [<mailto:John.Corson@us.idemia.com>]
Sent: Monday, April 02, 2018 5:06 PM
To: Norrish, Bill (DOT) <Bill.Norrish@MassMail.State.MA.US>
Cc: Zaphiris, Sarah (DOT) <sarah.zaphiris@MassMail.State.MA.US>; Kunen, David <David.Kunen@us.idemia.com>
Subject: Quote for Haverhill Move plus 4 Workstations

Good Afternoon,

Please see the attached quote and let me know if you have any questions. Any information you can provide us with regard to timing will help us ensure equipment availability...

Thank you and have a great evening.

John

John CORSON
Client Executive | Sales | NORAM I&S

P. (518) 283-5911
M (518) 956-0347
E. john.corson@us.IDEMIA.com



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296 Concord Road Suite 300
 Billerica, MA 01821
 978-215-2400

FIRM FIXED PRICE QUOTATION

Date: April 2, 2018
 Quote No: FQ20180322MA03
 Valid Through: 60 days from date above
 Payment Terms: Per contract terms
 Delivery: Per RMV instruction; not before 12 weeks after receipt of order

To:
 Sarah Zaphiris
 Deputy Registrar for Operations
 Registry of Motor Vehicles
 25 Newport Avenue Extension
 Quincy, MA 02171

From:
 John Corson
 Client Executive
 IDEMIA
 296 Concord Road Suite 300
 Billerica, MA 01821

Capture Workstation	Quantity	Unit Price	Total
Signature Capture Device	4	\$642	\$2,568
Photo Image Capture Device	4	\$2,316	\$9,264
Document Imaging Scanners	4	\$1,204	\$4,816
Vision Screening Test Device	4	\$3,385	\$13,540
Document Authentication Scanner	4	\$4,375	\$17,500
Customer Facing Monitor	4	\$289	\$1,156
Freestanding Backdrop - Double-Sided	4	\$2,000	\$8,000
Workstation Printer	4	\$625	\$2,500
Peripherals (Hub, Dongle, Cables)	4	\$300	\$1,200
Vision Bracket	4	\$750	\$3,000
Capture Workstation Subtotal			\$63,544
Professional Services	Quantity	Unit Price	Total
Program Management	4	\$185	\$740
Integration Engineer	12	\$125	\$1,500
PC Installation	32	\$125	\$4,000
Professional Services Subtotal			\$6,240
Non-Recurring Engineering	Quantity	Unit Price	Total
Subcontractor non-recurring engineering for double-sided backdrop	1	\$1,250	\$1,250
Non-Recurring Engineering Subtotal			\$1,250
Maintenance	Quantity	Unit Price	Total
Year 1 (Warranty Period)	4	\$0	\$0
Year 2	4	\$3,005	\$12,020
Year 3	4	\$3,005	\$12,020
Maintenance Subtotal			\$24,040
Total			\$95,074

Handwritten: Total 71,054.00

Pricing notes:

- The non-recurring engineering charge for double-sided backdrop will be waived if paid for on another change order.





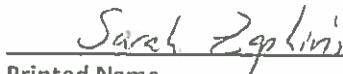
296 Concord Road Suite 300
Billerica, MA 01821
978-215-2400

- The freestanding, double-sided backdrop has been priced. If the RMV prefers a different model, IDEMIA will update this quote.
- Price includes applicable software licenses.

Quote Acceptance: FQ20180130MA01


Signature


Date


Printed Name

*** TO BETTER ALLOW IDEMIA TO PROCESS YOUR ORDER ***

PLEASE SIGN THE ABOVE ACCEPTANCE OF THIS OFFER, AND RETURN THIS DOCUMENT TO YOUR IDEMIA CONTACT.

|) > > >