

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
PC	DOT	0287	INTF00002018M0103179

681

6/13/2018

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
67201307	U07	IR01	009N	IT18220042	P11		\$18,200.00
							\$18,200.00

Obligation By Fiscal Year for Multi-Year Contracts

	67201307	Total
2018	\$18,200.00	\$18,200.00
MMARS Total	\$18,200.00	\$18,200.00

Reason for Request: Increase for 34 bar code scanners

Contract #: **103179** Cost Reduction %: _____
 Vendor ID & Adress Code: VC6000183131 AD001 Current Year Savings: _____
 Vendor Name: MORPHOTRUST USA, LLC
 Contract Location: _____
 Contract Description: Driver Licensing Workstations and ALL Commodities related to DLD/ID RMV Contract# 90042
 Report Notes: _____

Recommended by: [Signature] 6/13/2018
 (Signature / Date)

Approved by: [Signature] 6/14/18
 (Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: _____ Approved by: _____
 (Signature / Date) (Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: _____
 (Signature / Date)

Document Name: DLD/DID RMV #90042 HARDWARE/SOFTWARE [2033041]

Document Description: Increase for 34 bar code scanners

Document I.D.		MA Information					
Code	Dept	Unit	Action	Code	Department	Identification Number	Vendor Line
PC	DOT	0287		Mod	MA		
		Document Identifier					
		INTF00002018M0103179					

Header / Vendor Information

Budget FY	2018	Document Total					
Fiscal Year	2018	Vendor Name	MORPHOTRUST USA, LLC				
Period	12	Vendor Address	6840 CAROTHERS PKWY STE 650				
Board Awards	90042	Vendor/Customer No.	VCG000183131				
Requester ID	dola8z	Address Code	AD001				
Report Note		Comment					

Line #1- Commodity Information

Commodity Code	80117130000	List Price	\$1.00	Description	Information Technology System	Commodity Ref Line	0
Line Type	Item	Unit Price	\$1.00	Action (Incl/Dec)	I	Shipping Location	DOT050
Quantity	411380 00000	Service From	07/01/2017	Incl/Dec Amount	\$18,200.00	Billing Location	DOT015
Unit of Measure	EA	Service To	10/23/2021				

Line #4- Accounting Information

Event Type	PR05	Unit	IR01	Budget FY	2018	Dept	DOT
Line Amount	I \$18,200.00	Appropriation	67201307	Fiscal Year	2018	Object	U07
Line Description	Increase for 34 bar code scanners						
Program + Phase	IT18220042 P11	Activity	009N	Dept Object		Period	12
				Dept Object		Function	15519

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed

Print Name: William Yee Signed: [Signature] Title: MA Phone Ext: 9960 Date: 6/13/18
 Prepared by: [Signature] Title: IT Function Mgr Phone Ext: 9871 Date: 6/13/18
 Authorized Signatory: [Signature]

FOR FISCAL USE ONLY			
Entered By:	Date:	Verified By:	Date:
(Initial)	(Initial)	(Initial)	(Initial)



IT PURCHASE REQUEST FORM

Requestor: Bill Norrish *Bill Norrish*

Phone/Location: 857.368.9936

Bill Norrish
90042
103179

File Number *12604*
Initials and Date *J 6/13/2018*
Contract/Project Info # *90042/103179*
CommBUIYS Bid #

Category (from drop down list)	DESCRIPTION OF SPEND	Coverage / Service dates (licenses, annual maint support, SOW)	Make / Model	Quantity	Unit Cost (in dollars)	Total Cost (in dollars)	In Fiscal Budget	In Forecast	Innotes Project/ Number	Project Name	Funding Source/Unit
Prof Svcs	Idemia - Install scanners at RMV Orange/Green Lines	103179	n/a	1	\$18,200.00	\$18,200.00	Yes	Yes	15750	Service Center Management Solution Phase 2	ITPSP 103179
Maint Svcs	Maintenance on 34 Bar Code Scanners - Years 2 and 3	90042	n/a	1	\$6,800.00	\$6,800.00	Yes	Yes	15750	Service Center Management Solution Phase 2	ITPSP 103179
						\$0.00					
						\$0.00					

- Request is not processed if missing information and without proper authorization below

Hardware	U07 Equipment
Software	U03 Software licenses, annual fees
Contractor	U05 Hourly paid staff augmentation
Prof Svcs	U11 Services paid on a per deliverable/task order basis
Maint Svcs	U10 Equipment integration & service and annual maintenance support
Other	Other:
Total IT Request	\$25,000.00

BUSINESS JUSTIFICATION

Installation of 2 barcode scanners at every RMV Orange/Green Line.

To allow installation Orange/Green lines to scan "Get Ready Online" pre-registration transactions and automatically issue Q-Flow Pre-Stage Tickets

Streamlining and automation of customer queue management in RMV Service Centers

AUTHORIZED APPROVERS FOR IT REQUEST FORM

Requestor *Bill Norrish*
Signature

Date *6/13/2018*

Business Approver/Manager/Dept Head

IT Director

Print Name and Signature - IT Director can approve up to \$5,000

Deputy CIO/ Deputy CTO

Blac Andrews
Signature - Required for all requests greater than \$5,000

John Mirrean

Date *6/13/2018*

IT Finance

Signature - Required for all requests

Chief Information Officer

Signature - Required for all requests greater than \$50,000 or ISSUES

Cadorette, John (DOT)

From: Yee, Bill (DOT)
Sent: Wednesday, June 13, 2018 9:06 AM
To: Cadorette, John (DOT)
Subject: FW: URGENT - SCMS 2.0 IT Request - Install Bar Code Scanners at Orange/Green Line
Attachments: IT_PurchaseRequest 06.12.18_SCMS_2.0.xlsx; MA Honeywell Scanners FQ20180608MA05 Offer Letter.pdf

Fyi..

From: Norrish, Bill (DOT) [<mailto:Bill.Norrish@MassMail.State.MA.US>]
Sent: Tuesday, June 12, 2018 2:28 PM
To: Yee, Bill (DOT)
Cc: Bedard, David (DOT); Jean-Paul, Lesly (DOT)
Subject: URGENT - SCMS 2.0 IT Request - Install Bar Code Scanners at Orange/Green Line

Bill

Dave Bedard asked me to send you to this for urgent PO Approval. We need an approved PO issues to Idemia by Thursday, 6/14 to complete the work by the end of the fiscal year – July 1. Let me know if you have any questions.

Thanks,

Bill Norrish | Project Management Office (PMO) | MassDOT IT
|10 Park Plaza Suite 8110 Boston MA 02116 |phone **857.368.9936**
For news and updates: www.mass.gov/blog/transportation; Twitter at www.twitter.com/massdot.

June 11, 2018

Ms. Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

Subject: Quotation Reference Number FQ20180608MA05

Dear Ms. Zaphiris:

IDEMIA is pleased to provide the Massachusetts Registry of Motor Vehicles (MA RMV) with this quotation in response to your request. A description of the goods and/or services that you have requested, plus certain terms and conditions of this quotation, appear below.

DESCRIPTION OF GOODS AND SERVICES:

To support an enhancement to the Q-Flow queueing system, the MA RMV has requested pricing to install and test 34 Honeywell Genesis 7580G barcode scanners at 17 service centers: South Yarmouth, Fall River, New Bedford, Taunton, Brockton, Milford, Revere, Roslindale, Haymarket, Haverhill, Lawrence, Lowell, Worcester, Leominster, Springfield, Watertown, and Plymouth. These are the same model of barcode scanner rolled out as part of the expansion project last year.

The source for the 34 barcode scanners is:

- 17 relocations at the same service center
- 12 provided by MA RMV from current inventory
- 5 purchased by IDEMIA under this change order proposal

MA RMV wishes to have the work completed by July 1, 2018. To achieve this date, IDEMIA requests receipt of a purchase order no later than June 14, 2018.

ASSUMPTIONS:

- Testing will be limited to scanning QR codes into MS Notepad on a PC to verify the correct string is outputted.
- Assumes MassDOT resources will be present and onsite as needed to support deployment.
- Any return trips required because of 'site not ready' issues will be billable at \$800 for the first four hours on site, plus \$150 per hour for each hour beyond the first four hours.

Prices specified in this quotation shall remain fixed for a period of 60 days from the date of this quotation. Prices quoted herein are based upon the information that has been provided to IDEMIA by MA RMV. Changes to the information provided may result in a change in price.

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Please feel free to contact me with any questions you may have.

Sincerely,



John Corson
Client Executive
IDEMIA
296 Concord Road Suite 300
Billerica, MA 01821
518-956-0347
jcorson@us.idemia.com

FIRM FIXED PRICE QUOTATION

Date: June 11, 2018
Quote No: FQ20180608MA05
Valid Through: 60 days from date above
Payment Terms: Per contract terms
Delivery: No later than July 1, 2018 (assumes receipt of purchase order by June 14, 2018)

To:
 Sarah Zaphiris
 Deputy Registrar for Operations
 Registry of Motor Vehicles
 25 Newport Avenue Extension
 Quincy, MA 02171

From:
 John Corson
 Client Executive
 IDEMIA
 296 Concord Road Suite 300
 Billerica, MA 01821

Service	Price
Installation of 34 Honeywell Genesis 7580G Barcode Scanners (MK7580-30B38-02-A- MS7580 1D / PDF17 / 2D Scanner USB Type A Cable, Power Supply, Black) at 17 offices; includes purchase of five barcode scanners	\$18,200
Maintenance on 34 barcode scanners – Year 1	No charge
Maintenance on 34 barcode scanners – Year 2	\$3,400
Maintenance on 34 barcode scanners – Year 3	\$3,400
Total	\$25,000

Pricing notes:

- All work will be able to be performed during normal business hours.
- IDEMIA will be able to determine the optimal routing to cover the 17 service centers most efficiently.

Please note we will process your order upon receipt of a signed purchase order.

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