



COMMONWEALTH OF MASSACHUSETTS
PURCHASE ORDER
FOR COMMODITIES AND/OR SERVICES

Amendment
Install of Scanners

* COMMODITY/EQUIPMENT SERVICE

THIS PURCHASE ORDER CONFIRMS AN ORDER THAT WAS PREVIOUSLY PLACED. PLEASE DO NOT DUPLICATE.

| | | |
|-----------------------------------|--|---------------------------|
| *Purchase Order Issue Date: | *Purchase Order Number: CTDOT028717090042 | |
| | Statewide Contract Number: | |
| Contract Start Date: 8/20/2015 | Contract End Date: 10/23/2021 | Reference MA or Contract: |

| Vendor Information | |
|--|--|
| *Name: MorphoTrust USA LLC | Contact Person: John Corson |
| *Address: 6840 Carothers Pkwy. Ste 650 | Telephone: 678-575-1586 |
| *City, State, Zip Code: Franklin, TN 37067 | Fax: |
| | Email: jcorson@morphotrust.com |
| | Quote Number (if applicable): FQ20160811MA13R4 |

| Department Information | |
|------------------------|--|
| | *Bill to Department Name: MassDOT - IT |
| | *Contact Person: Antonia Pires |
| | *Address: 10 Park Plaza, Room 5231 |
| | *City, State, Zip Code: Boston, MA 02116 |
| | Telephone: 857-368-9897 |
| | Email: antonia.pires@state.ma.us |
| | Prompt Payment Discount (Terms & %): |

Instructions to the Vendor:

- The vendor's invoice must include the following minimum information: Purchase order number, quantity and description of item(s) shipped, unit of measure, unit price, total dollar amount of any discount, total price and the vendor's invoice number.
- The purchase order number must appear on the vendor's packing list.
- See attached specifications, if any, related to this purchase order. If this purchase order is for services, please see the section entitled Engagement of Services below. Additional specifications are not necessary if the details of the performance are covered in the contract.
- Vendor assumes risk of loss for commodities in transit. All commodities are subject to inspection upon delivery. Commodities delivered after the Requested Delivery Date above may be rejected. Rejected commodities will be returned at the vendor's expense.

* Engagement of Services (may be required for services): If this Purchase Order is for the provision of services which have been negotiated with the vendor, provide a brief description here of those services (attach detailed specifications, if appropriate). Also, include the dates of service, the number of hours and the hourly rates associated with this engagement. The vendor must sign this form for the engagement of services. Note: This form or additional specifications are not required if the RFR and contract contain all of the required Purchase Order information.

| Line # | Vendor Item Number | Item Description | Unit of Measure | Quantity | Unit Price | Subtotal (Quantity x Unit Price) | ** Discount | Total Price (Subtotal minus Discount) |
|--------|--------------------|------------------|-----------------|----------|------------|----------------------------------|-------------|---------------------------------------|
| 1 | SEE ATTACHED | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |

| | |
|--|---|
| Department Approval Signature: <u> X </u> *Printed Name: William Yee, IT Finance Manager *Date: _____ * Vendor Approval (only required for the Engagement of Services) *Signature: _____ *Printed Name: _____ *Date: _____ | Subtotal: Shipping and Handling: 0.00 Total Order Amount: \$1,300.00 Increase |
|--|---|

* Indicates required field. ** Discount includes any Prompt Payment Discounts.



November 7, 2016

Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

Quotation Reference Number:

FQ20160811MA13R4

Dear Ms. Zaphiris,

MorphoTrust USA, LLC ("MorphoTrust") is pleased to provide the Massachusetts Registry of Motor Vehicles ("MassDOT") with this quote to supply the MA RMV with 48 additional Document Image Scanners.

Description of Goods and Services:

MassDOT is interested in an estimate for 48 additional Fujitsu Document Image Scanners, including a 5 year warranty period, to be deployed in the following 10 locations:

- Boston
- Braintree
- Fall River
- S. Yarmouth
- Wilmington
- Lawrence
- Worcester
- Springfield
- Pittsfield
- Brockton

The workstations that will leverage them are the MA RMV standard Lenovo ThinkCenter M93P. These machines would run on Win7 though as they have not yet been upgraded. There is the potential that at some point in the not too distant future, the workstations will be upgraded to Win10 but not on the same timeline as this delivery request.

The Document Image Scanners will be used by Registry Hearings Officers –who are moving to a point of sale scanning/retrieval solution and working with another vendor – Fairfax - to implement Datacap and Filenet 5.2.1.4.

ASSUMPTIONS:

- This quote is dependent on agreement of final specifications with the MA RMV
- MorphoTrust will install and set up the hardware only, no software implementation is included in the pricing
- The installations that take place during the scheduled Driver License Program Rollout will be installed at no additional charge
- For those locations where MorphoTrust will need to return to install, a charge of \$100 per scanner will apply (locations and numbers of scanners are denoted in the pricing table below)

Prices specified in this quotation shall remain fixed for a period of 60 days from the date of this quotation. Prices quoted herein are based upon the information that has been provided to MorphoTrust by RMV. Changes to this information may require a re quoting of the effort.

MorphoTrust standard terms and conditions which govern all purchases made pursuant to this quotation are listed below. To the extent such terms directly conflict with those set forth in this quotation, the terms in this quotation shall govern.

Please feel free to contact me with any questions you may have.

Sincerely,



John Corson
MorphoTrust USA
296 Concord Rd.
Billerica, MA 01821
518-956-0347
jcorson@morphotrust.com



QUOTATION

Date: November 7, 2016
 Quote No: FQ20160811MA13R4
 Valid Through: 60 days from date above
 Payment Terms: Payable within 30 days of Invoice or PPC
 Delivery: TBD

To:
 Sarah Zaphiris
 Deputy Registrar for Operations
 Registry of Motor Vehicles
 25 Newport Avenue Extension
 Quincy, MA 02171

From:
 John Corson
 MorphoTrust USA
 296 Concord Rd.
 Billerica, MA 01821

NOTE: This is a firm fixed quotation for goods and services.

| Products and Services | QTY | Unit Price | Total |
|--|-----|------------|--------------------|
| Document Imaging Scanners with 5 year Warranty | 48 | \$1,878.24 | \$90,155.52 |
| Total | | | \$90,155.52 |
| Installation by location | | | |
| Fall River | 3 | \$100.00 | \$300.00 |
| Braintree | 2 | \$100.00 | \$200.00 |
| Lawrence | 3 | \$100.00 | \$300.00 |
| Springfield | 3 | \$100.00 | \$300.00 |
| Wilmington | 2 | \$100.00 | \$200.00 |
| Total Installation | | | \$1,300.00 |
| Total Price | | | \$91,455.52 |

PAYMENT TERMS:

Payable within 30 days of invoice by MA RMV. The terms and conditions associated with Contract # 90042 will apply to this change order.

Quote Acceptance:

Print: _____

Date: _____

Title: _____

***** TO BETTER ALLOW MORPHOTRUST TO PROCESS YOUR ORDER *****

- 1) PLEASE SIGN THE ABOVE ACCEPTANCE OF THIS OFFER AND RETURN THIS DOCUMENT TO YOUR MORPHOTRUST SALESPERSON/CONTACT.
- 2) ALTERNATIVELY, IF YOU ARE PREPARING A PURCHASE ORDER OR CONTRACT AMENDMENT, PLEASE INCLUDE THIS OFFER WITH THE DOCUMENTS YOU ARE SUBMITTING.