



**MAYOR'S OFFICE OF  
EMERGENCY  
MANAGEMENT**

**MARTIN J. WALSH  
MAYOR**

**Communication Interoperability  
Subcommittee Meeting**

**April 23, 2019**

**12:30 pm**

**Deer Island Water Treatment Facility**



**Attendees:**

<b>Name, Discipline</b>	<b>Present</b>	<b>Name, Discipline</b>	<b>Present</b>
Joe Brooks, Boston FD	Yes	Brent Campbell, Quincy FD	
Joseph O'Hare, Boston EMS	Yes	Ally Sleiman, Quincy EM	
Elliot Derdak, Boston EMS		James Guido, Revere PD	Yes
Ann Roper Quinn, Boston DoIT		Steven Ford, Revere PD	Yes
Paula Lawrence, Boston DoIT		David Carifio, Revere FD	Yes
Dan Rothman, Boston DoIT		Christopher Major, Somerville FD	Yes
Linda Calnan, Boston DoIT	Yes	Timothy Mitsakis, Somerville PD	
Bob DeStefano, Boston DoIT	Yes	Salvatore Fusco, Somerville PD	Yes
Shawn Romanoski, Boston PD	Yes	Sean Sheehan, Somerville PD	Yes
John Surette, Boston PD	Yes	Paul Flanagan, Winthrop FD	
Scott Wilder, Brookline PD	Yes	Richard Swartz, Winthrop FD	Yes
Stan Reichgott, Brookline FD		Wayne Carter, Winthrop PD	Yes
David Mahoney, Cambridge FD		Brenda Jones, OEM	Yes
Jack Albert, Cambridge PD	Yes	Sarah Plowman, OEM	Yes
Gerald Reardon, MetroFire		Steve Staffier, Massport	
Keith Vetreno, Chelsea 911	Yes	Sonya Schey, EOPSS	
Robert Griffin, Chelsea PD	Yes	Melissa Nazzaro, SWIC/EOPSS	
Joe Conlon, Chelsea FD		John Goodwin, Winthrop PD	Yes
Ramon Garcia, Chelsea IT		Jay Mazzola, MNRECC	Yes
Ed Hernandez, Sr., Chelsea PD		Kristopher Gaff, Everett PD	Yes
Regina Collyer, Everett PD	Yes		
Joe Pepjonovich, Quincy PD	Yes		
Brian Glavin, Quincy IT			
Joseph Jackson, Quincy FD			
Bob Gillan, Quincy PD			
Mike Worley, Quincy FD			

**Agenda**

- Welcome & Introductions
- Executive Session – Open Meeting Law Reason #4
- FFY16 Project Status/Grant Close Out
- FFY17 & FFY18 Project Updates
- FFY19 Abstract Prioritization
- Training & Exercise Opportunities
- Old/New Business



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**Welcome & Introductions**

- Scott Wilder, Brookline PD, CIS Vice-Chair, opened the meeting at 12:35pm, reviewed the agenda, and facilitated group introductions. Scott also welcomed Katlin McInnis, the new EOPSS Metro Boston Homeland Security Liaison.
- Deputy Chief Christopher Major, Somerville FD, made a motion to approve the 2/26/19 meeting minutes.
  - *Motion to approve: Dep. Chief Christopher Major, Somerville FD*
  - *Second: Capt. Steven Ford, Revere PD*
  - *Meeting minutes from 2/26/19 approved by general consensus.*

**Executive Session**

- Dep. Chief Christopher Major, Somerville FD, made a motion to enter executive session in keeping with purpose #4 of executive session under Massachusetts Open Meeting Law “to discuss the deployment of security personnel or devices, or strategies with respect thereto.” In this instance the purpose is to discuss the deployment of public safety fiber networks. Dep. Superintendent Jack Albert, Cambridge PD, seconded the motion.
- Capt. Ford stated that the CIS would reconvene in open session at the end of the executive session.
- Sarah Plowman, OEM, facilitated a roll call vote of the CIS members to enter executive session.
  - Boston: **YES**
  - Brookline: **YES**
  - Cambridge: **YES**
  - Chelsea: **YES**
  - Everett: **YES**
  - Quincy: **YES**
  - Revere: **YES**
  - Somerville: **YES**
  - Winthrop: **YES**
- **Vote passes; the CIS enters into executive session.**

**Executive Session: Purpose #4: Deployment of security devices and strategies with respect thereto**

- After the completion of the executive session conversation, Scott Wilder made a motion to resume open session. Keith Vetreno, Chelsea EM, seconded it.
  - Boston: **YES**
  - Brookline: **YES**
  - Cambridge: **YES**
  - Chelsea: **YES**
  - Everett: **YES**
  - Quincy: **YES**



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- Revere: **YES**
- Somerville: **YES**
- Winthrop: **YES**
- **Vote passes; open session resumes.**

#### FFY16 Project Status/Grant Close Out

- U16 – 4.1 Interop Technical Support/PSnet
  - Sarah Plowman, Boston OEM, reminded the group that the PSnet contract will be expiring in June. The CIS affirmed the decision to renew the contract.
  - Sarah also mentioned that the Technical Consulting Project contract also expires in June. She will be reaching out to get feedback to help shape a future contract scope of work or to determine how best to use the funds.
- U16 – 4.2 Regional Subscriber Units
  - Closed out.
- U16 – 4.3 Network Connectivity
  - On track to spend all funding by June.
- U16 – 4.4 Cambridge Courthouse Relocation
  - This project will not meet the June 30 deadline. Therefore, OEM will do an administrative switch between FFY16 and FFY17 such that this project will become a FFY17 project to allow for more time.
  - There will be no FFY16 cost savings; OEM will take projects already approved and paid for in FFY17 and assign them as FFY16 instead.
- U16 – 4.5 Radio Console Upgrade
  - Closed out.
- U16 – 4.6 Radio Communication Over IP Network
  - Closed out.

#### FFY17 Project & Budget Updates

- U17 – 4.1 Interop Technical Support
  - This is a continuation of U16 – 4.1.
- U17 – 4.2 Radio Direction Finding
  - No updates.
- U17 – 4.3 Network Interoperability Connectivity Phase II
  - This is a continuation of U16 – 4.3.
- U17 – 4.4 Loop A Fiber Installation
  - No updates.
- U17 – 4.5 Radio Console Upgrade
  - No updates.



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**FFY18 Project & Budget Updates**

- U18 – 4.1 PSnet
  - This project is a continuation of U17 – 4.1.
- U18 – 4.2 Soldier's Home Communications Site Replacement
  - No updates.
- U18 – 4.3 Regional Fire Department Command Post
  - No updates.

**UASI FFY19 Abstract Prioritization**

- FFY19 Communications Interoperability Abstracts
  - The group discussed and ranked the abstracts. The next step is for the JPOC to review all abstract rankings from each subcommittee and prioritize the entire grant.
  - For more detail on the CIS abstract prioritization, please see the corresponding document entitled "U19 CIS Abstracts."
  - Capt. Ford made a motion to accept the abstract prioritization rankings and amounts as captured in the U19 CIS Abstracts document.
    - *Motion: Capt. Steven Ford, Revere PD*
    - *Second: Dep. Superintendent Jack Albert, Cambridge PD*
    - *Motion passes by general consensus.*

**Training & Exercise Opportunities**

- No updates.

**Old/New Business**

- Marathon Recap
  - Brookline reported having one of the best years yet as it relates to communications.
  - Boston agreed. Boston suffered no communications issues. No equipment failed, and interoperable communications worked perfection between local, state, and federal levels.
  - Chelsea agreed as well, noting that it was the first year in a very long time without a communications issue that needed to be addressed.
- Next Meeting
  - Tentatively set for first or second week of June, in Quincy.



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*Motion to adjourn: Scott Wilder, Brookline PD.  
Second: Dep. Chief Christopher Major, Somerville FD.  
Meeting adjourned at 1:49pm*



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**Critical Infrastructure  
Subcommittee Meeting  
February 26, 2019  
10:00 am**

**Boston Police Department, A-15**



**Attendees:**

Name, Discipline	Present	Name, Discipline	Present
Greg McCarthy, Boston DoIT	YES	Tony Carli, Everett FD	
Linda Calnan, Boston DoIT	YES	Regina Collyer, Everett PD	YES
Dan Rothman, Boston DoIT	YES	Ally Sleiman, Quincy EM	
Shannon LeColst, MBHSR DoIT	YES	Robert Gillan, Quincy FD	YES
John Daley, Boston PD		Steven Ford, Revere PD	YES
Kevin McGoldrick, Boston PD		James Guido, Revere PD	
Shawn Romanoski, Boston PD	YES	Timothy Mitsakis, Somerville PD	YES
Matthew Kervin, Boston PD		Salvatore Fusco, Somerville PD	
Timothy Connolly, Boston PD		Richard Lavey, Somerville PD	
Nicholas Goon, Brookline PD		Wayne Carter, Winthrop PD	
Scott Wilder, Brookline PD	YES	John Goodwin, Winthrop PD	
Paul Sheehan, Cambridge PD	YES	Terence Delehanty, Winthrop PD	
Brian Gover, Cambridge FD		Kathryn White, MWRA	
Gerald Reardon, Metrofire		Sarah Plowman, Boston OEM	YES
Steve Ahern, Cambridge PD		Brenda Jones, Boston OEM	YES
Thomas Ahern, Cambridge PD		Nancy Anderson, Boston OEM	YES
Keith Houghton, Chelsea PD		Emma DeSimone, Boston OEM	YES
Pam Monziona, Chelsea PD	YES		
Robert Griffin, Chelsea PD	YES		

**Agenda**

- Welcome & Introductions
- UASI Project and Budget Updates
- FFY19 Abstract Discussion
- Training & Exercise Opportunities
- Old/New Business

**Welcome**

- Capt. Steven Ford, Revere PD, opened the meeting at 10:05am.
- Capt. Ford reviewed the agenda and facilitated group introductions.
- Scott Wilder, Brookline PD, made a motion to approve the 1/19/19 meeting minutes.



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## Critical Infrastructure Subcommittee Meeting

February 26, 2019

10:00 am

**Boston Police Department, A-15**



- *Motion to approve: Scott Wilder, Brookline PD*
- *Second: Asst. Chief Paul Sheehan, Cambridge PD*
- *Meeting minutes from 1/19/19 approved by general consensus.*

### UASI FFY16 Projects

- Sarah Plowman, Boston OEM, notes that the FFY16 Critical Infrastructure projects have all been allocated and are in purchase orders. There is no cost savings. Well done!
- Target Hardening
  - No update.
- CIMS (FATPOT now aka Tellus)
  - Scott provided an overview and update of this project. This phase of the project enables cameras to turn as integrated with CAD systems. The camera integration component can be organized “priority 1,” “priority 2,” etc. or, conversely, only be activated by certain codes. The length of the turn is also customizable.
  - Testing in Brookline went well.
  - Next up: Quincy, Revere, and Everett.
- Maritime
  - Cambridge and Somerville reported that they will continue to send their reimbursement requests.
  - Revere is still waiting for the delivery of the boat (work is still being done on it).

### UASI FFY17 Projects

- Cyber Security
  - Cyber training will be rolled out soon for the region. The vendor has sent login/credential information.
  - MS-ISAC annual meeting is taking place at the end of May. There will be funding for 18 seats – two per jurisdiction.
  - Shannon LeColst, MBHSR Cyber Security Liaison, and Greg McCarthy, Boston DoIT, are running point on both of these projects.
- CIMS
  - Sarah reminded the group to run all new camera installations or relocations through OEM prior to green-lighting the work. This way OEM will ensure that the proper approvals are in place. In cases of emergency, please email OEM to ensure documentation of why something was moved.
  - Sarah reviewed the current CIMS budget with the group. The group reviewed a camera request from Everett but tabled the request due to limited budget.
  - A brief conversation took place regarding camera sharing. Ideas included direct connectivity to BoNet, loading Genetec on client computers, and using VPN to view.



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## Critical Infrastructure Subcommittee Meeting

February 26, 2019

10:00 am

**Boston Police Department, A-15**



- The CIKR subcommittee agreed to a separate, camera-specific meeting to be held soon since we are already six weeks away from the Marathon.
- Finally, it was noted that there is a need for increased server capacity for any/all new cameras that are desired across the region.
- Gunshot Detection
  - The contract renewal is underway.
- Maritime
  - There will be a working group meeting next week following the JPOC meeting.

### **UASI FFY18 Projects**

- Target Hardening/Risk Management
  - No updates.
- CIMS/Gunshot Detection
  - No updates.
- Maritime
  - No updates.
- Unmanned Aerial System/Mobile Response Unit
  - Sarah reported that before OEM can begin the contracting procurement process for this project, the first step requires receiving or developing a use policy. Therefore, communities that have requested this tool for spring/summer dates will likely be unable to use it then.
  - It was also decided that if two communities request for use on the same date, the JPOC will mitigate and make a final call.

### **FFY19 Abstract Process Overview**

- Timeline
  - Sarah reminded the group of the abstract deadlines.
  - Sarah will email the group again with the timing information and the abstract link.
- Abstracts already Submitted and Gaps that Remain
  - The group discussed abstracts that have either already been submitted or that should be considered for submission.
  - Examples included: facial recognition/AI software in cameras, CIMS maintenance, Maritime, fixed LPRs, technology refresh (CIMS infrastructure).
  - Lt. Gillan requested that OEM verify that the auto-email is set up to indicate successful abstract submissions. OEM will do so.

### **Training & Exercise Opportunities**





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**Boston Police Department, A-15**



- Training & Exercise (T&E) Updates
  - Emma DeSimone, Boston OEM, reported on the most recent T&E Subcommittee meeting.
  - That meeting involved candid, good conversation about T&E in the region, the T&E Subcommittee's role, and how to ensure top priorities receiving funding, etc.
  - Additionally, the T&E Subcommittee members noted strongly their desire to do more small-scale exercises rather than a region-wide full-scale exercise.
  - The T&E Subcommittee decided to update the MYTEP. The MYTEP was originally designed broadly, but in order to update it more specifically Emma is surveying each other subcommittee to get a list of goals.
- T&E priorities for CIKR
  - The CIKR Subcommittee then brainstormed a list of priorities to help shape the revision of the MYTEP.
  - Ideas included: camera-sharing training on software and procedures (public/private and also between jurisdictions in the region), Genetec and FLIR training/certification, continuity of operations in and post-emergency for city/town critical infrastructure such as power, etc., disaster recovery and resiliency such as network resiliency (understanding the process, documenting what is done), cyber security.
  - It was suggested to stakeholders that when equipment is purchased to include training costs in the abstracts as well as just the equipment cost.

### Old/New Business

- LRP back in CIKR
  - Sarah noted that the license plate reader technology projects are to be housed within the CIKR Subcommittee going forward
- Email list/sign-in sheet updated?
  - Sarah reminded the group to update the sign-in sheet if it is outdated. Also if the email distribution list is outdated that can be updated as well.

*Next Meeting: Tuesday, April 23, time TBD.  
Motion to adjourn: Scott Wilder, Brookline PD  
Second: Sgt. Regina Collyer, Everett PD  
Meeting adjourned at 11:10am.*



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**Attendees:**

Name, Discipline	Present	Name, Discipline	Present
Greg McCarthy, Boston DoIT		Tony Carli, Everett FD	
Linda Calnan, Boston DoIT	YES	Regina Collyer, Everett PD	YES
Dan Rothman, Boston DoIT		Ally Sleiman, Quincy EM	
Shannon LeColst, MBHSR DoIT	YES	Robert Gillan, Quincy FD	YES
John Daley, Boston PD		Steven Ford, Revere PD	YES
Kevin McGoldrick, Boston PD		James Guido, Revere PD	YES
Shawn Romanoski, Boston PD	YES	Timothy Mitsakis, Somerville PD	
Matthew Kervin, Boston PD		Salvatore Fusco, Somerville PD	YES
Timothy Connolly, Boston PD	YES	Richard Lavey, Somerville PD	
Nicholas Goon, Brookline PD		Wayne Carter, Winthrop PD	YES
Scott Wilder, Brookline PD	YES	John Goodwin, Winthrop PD	YES
Paul Sheehan, Cambridge PD		Terence Delehanty, Winthrop PD	
Brian Gover, Cambridge FD	YES	Kathryn White, MWRA	YES
Gerald Reardon, Metrofire		Sarah Plowman, Boston OEM	YES
Steve Ahern, Cambridge PD		Brenda Jones, Boston OEM	YES
Thomas Ahern, Cambridge PD	YES	Katlin McInnis, EOPSS	YES
Keith Houghton, Chelsea PD		Richard Swartz, MNRECC	YES
Pam Monziona, Chelsea PD		Jay Mazzola, MNRECC	YES
Robert Griffin, Chelsea PD	YES	Joe O'Hare, Boston EMS	YES
Kristopher Gaff, Everett PD	YES	Joe Pepjonovich, Quincy PD	YES
		Jack Albert, Cambridge PD	YES

**Agenda**

- Welcome & Introductions
- FFY16 Project Status/Grant Close Out
- FFY17 & FFY18 Project Updates
- FFY19 Abstract Prioritization
- Training & Exercise Opportunities
- Old/New Business



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### Deer Island Water Treatment Facility



#### Welcome

- Capt. Steven Ford, Revere PD, CIKR Chair, opened the meeting at 10:09am.
- Capt. Ford reviewed the agenda and facilitated group introductions.
- Scott Wilder, Brookline PD, made a motion to approve the 2/26/19 meeting minutes.
  - *Motion to approve: Scott Wilder, Brookline PD*
  - *Second: Sgt. Salvatore Fusco, Somerville PD*
  - *Meeting minutes from 2/26/19 approved by general consensus.*

#### FFY16 Project Status/Grant Close Out

- Sarah Plowman, Boston OEM, reviewed that of the three projects, two have been closed out (cyber security/target hardening as well as CIMS).
- Maritime is the third remaining open project.
  - Somerville has a balance of \$24,161.38. OEM requests reimbursement information soon in order to better facilitate a timely close out.
  - Revere is still waiting for the delivery of the boat (\$50,000 allocated in this grant year).

#### UASI FFY17 Project Updates

- Cyber Security
  - No updates.
- CIMS/Gunshot Detection
  - The current one-year CIMS contract is set to expire May 31, 2019. The contract is for \$600,000. The contract will be renewed soon for another year.
  - So far \$376,114.40 has been spent on CIMS (June 2018 – March 2019). The balance is \$232,885.60 for April onwards.
  - No updates to report on the gunshot detection project.
- Maritime
  - Most jurisdictions still have funding available to spend.

#### UASI FFY18 Project Updates – Critical Infrastructure

- Target Hardening/Risk Management
  - No updates.
- CIMS/Gunshot Detection
  - Sarah pointed out that the current balance available for any contract renewals for gunshot detection after this year is only \$14,917.
  - No new updates for CIMS.



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- Maritime
  - No updates – no jurisdiction has begun spending yet.
- Unmanned Aerial System/Mobile Response Unit
  - Capt. Ford reported that just yesterday the potential vendor had submitted a policy for the UAS component of the response unit. Sarah reminded the group that the policy will need to go before EOPSS and FEMA prior to setting up a contract.
  - Following group discussion, the CIKR decided to forgo the UAS component entirely so as to expedite the bidding and contract process.

### UASI FFY18 Project Updates – Cyber

- Sarah reminded the group that there is no Cybersecurity subcommittee and that this subcommittee is responsible for cyber projects.
- Of the cyber projects, one software program has started for Brookline.
- This funding stream also supports the MBHSR Cyber Security Liaison. Sarah asked for feedback on this project because the contract will expire in August. The group gave positive feedback and indicated interest in renewing the contract.

### FFY19 Abstract Process Discussion

- FFY19 Critical Infrastructure Abstracts
  - The group discussed and ranked the abstracts. The next step is for the JPOC to review all abstract rankings from each subcommittee and prioritize the entire grant.
  - For more detail on the CIKR abstract prioritization, please see the corresponding document entitled “U19 CIKR Abstracts.”
  - Sgt. Salvatore Fusco made a motion to accept the abstract prioritization rankings and amounts as captured in the U19 CIKR Abstracts document.
    - *Motion: Sgt. Salvatore Fusco, Somerville PD*
    - *Second: Scott Wilder, Brookline PD*
    - *Motion passes by general consensus.*
- FFY19 Cyber Security Abstracts
  - The group discussed and ranked the abstracts. The next step is for the JPOC to review all abstract rankings from each subcommittee and prioritize the entire grant.
  - For more detail on the Cyber Security abstract prioritization, please see the corresponding document entitled “U19 Cyber Abstracts.”
  - Lt. Thomas Ahern, Cambridge PD, made a motion to accept the abstract prioritization rankings and amounts as captured in the U19 Cyber Abstracts document.
    - *Motion: Lt. Thomas Ahern, Cambridge PD*
    - *Second: Scott Wilder, Brookline PD*
    - *Motion passes by general consensus.*



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**Training & Exercise Opportunities**

- No updates.

**Old/New Business**

- Sarah suggested that the Cross-Camera working group meet again sometime before summer. And possibly the CIKR subcommittee as well.

*Next Meeting: TBD.*

*Motion to adjourn: Scott Wilder, Brookline PD*

*Second: Sgt. Regina Collyer, Everett PD*

*Meeting adjourned at 11:57am.*