



**JPOC Meeting Minutes**  
**Monday April 4, 2016**  
**Boston Emergency Operations Center**  
**85 Bragdon Street Roxbury MA**

**In Attendance:**

*Deputy Superintendent Kelly Nee, Boston Police*  
*Chief Dan O’Leary, Brookline Police*  
*Chief Gerry Reardon, Cambridge Fire*  
*Chief Brian Kyes, Chelsea Police*  
*Chief David Butler, Everett Fire*  
*Lt Bob Gillan, Quincy Police*  
*Chief Gene Doherty, Revere Fire*  
*Sergeant Mike Kiely, Somerville Police*  
*Chief Paul Flanagan, Winthrop Fire*  
*Chief James Hooley, Boston EMS*  
*Chief Patrick Sullivan, Somerville Fire*  
*Deputy Chief Sean White, Cambridge Fire*  
*Captain Ryan McGovern, Boston Fire*  
*Captain Bob Haley, Boston EMS*  
*Erin Curran, Boston EMS*  
*Allison Sullivan, MGH*

*Rene Fielding, OEM*  
*Nancy Anderson, OEM*  
*Brenda Jones, OEM*  
*Deirdre Habershaw, OEM*  
*Emma DeSimone, OEM*  
*Andrew Murphy, OEM*  
*Sarah Eig, OEM*  
*Eamon Miller, OEM*  
*Brook Chipman, EOPSS*  
*David Cruz, EOPSS*  
*Sonya Schey, EOPSS*  
*Sarah Meyrick, EOPSS*  
*Marc Ardolino, Somerville Fire*  
*Scott Wilder, Brookline Police*  
*Ben McNeil, BPHC*  
*Huy Nguyen, BPHC*  
*Stacey Kokaram, BPHC*

**Welcome:**

Meeting commenced at 1:05 PM

**Agenda**

1. Approval of 2/2/16 Minutes
2. Funding Re-Allocations
3. UASI 2016 Funding Allocations
4. Wrap Up

**2/2/16 Meeting Minutes:**

Motion to approve minutes of the 2/2/16 JPOC Meeting made by Chief Reardon, seconded by Sergeant Kiely. Minutes approved.

## **Funding Re-Allocations**

### **EMS Tech Rescue Trailer**

- Project includes funding from U14-5.8 for fabrication of chassis and trailer body and from U14-6.4 for equipment to outfit the trailer.
- Current timeline calls for 9/6/16 final inspection.

**VOTE: Advance \$150,000 from U15-6.3 into UASI14.**

**Motion made and approved by Boston, Brookline, Cambridge, Chelsea, Everett, Quincy, Revere, Somerville and Winthrop**

### **Training Tools**

- Active Shooter Video (\$20k)
- EOD Awareness Tool (\$10k)
- HazSim Simulation Training System (\$30k)
- Portable Restroom/Shower (\$100k)
- Transportable Confined Space (\$8,800)
- Chief Kyes gave a brief overview of the Strategic Planning Guide to Effectively Manage & Respond to Multiple-coordinated Active Shooter Scenarios video tool.

**VOTE: Allocate \$168,800 as part of U14-1.1 Training and Exercise project to support training tool proposals. Motion made and approved by Boston, Brookline, Cambridge, Chelsea, Everett, Quincy, Revere, Somerville and Winthrop**

### **UASI 16 Abstracts to Fund with UASI 14 Cost Savings**

- Digital Sandbox Pre-Incident Fire Module (\$100k)
- Chelsea Fire Search and Rescue Lite US&R (\$40k)
- 2 Radiation Backpacks for BFD (\$66,450)
- COBTH PAPR Cartridge Replenishment (\$20,000)

**VOTE: Allocate \$226,450 from UASI 14 to funds abstracts submitted under UASI 16. Motion made and approved by Boston, Brookline, Cambridge, Chelsea, Everett, Quincy, Revere, Somerville and Winthrop**

### **Boston to Quincy Fiber Optic**

- Chief Reardon noted that the UASI 15 console installation project is on hold due to an inadequate microwave link from Quincy.

**VOTE: Allocate cost savings from the U14-4.1 Simulcast project to support the Quincy Fiber Optic project. Motion made and approved by Boston, Brookline, Cambridge, Chelsea Everett, Quincy, Revere, Somerville and Winthrop**

## **UASI 16 FUNDING Allocations**

- \$35 million was requested for UASI 16 funding. The subcommittees prioritized and ranked proposed projects, which resulted in funding being reduced to \$19 million.
- The goal for JPOC is to reduce the UASI16 funding to the \$14,216,000 grant award.

## **GOAL 1 Safety and Security**

*Asset Management Tracking:* Discussion focused on capabilities of existing state, regional and local systems which the MBHSR might be able to utilize. It was agreed that a uniform system is needed, but additional research is needed. Recommendation that funding be reduced to \$50,000.

*Regional SWAT Equipment Funding:* Recommend to reduce funding to \$805,011 and move maritime SWAT Training to Training and Exercise

*Multiple location small unit attack response:* Program would provide training for combined fire and police response in the warm zone. Could potentially fold into active shooter trainings. Recommendation to fund ballistic vests for training at \$75,000.

## **GOAL 2 Critical Infrastructure**

*Boston Harbor Video:* Project withdrawn

*Cyber security enhancements:* Funding for a consultant to work with each jurisdictions on cyber security. City of Boston DoIT will assist across the region. Recommendation to fund at \$250,000.

*Maritime Law Enforcement and Marine Fire Fighter Equipment:* Current equipment inventory across the region needs to be standardized. Equipment is utilized by police, fire and harbor masters. Recommend funding of \$400,000. Detailed equipment list to be provided.

*CIMS backhaul, maintenance:* Includes funding for cameras. Microwave backhaul upgrade and maintenance funded through PsNet, not CIMS. Recommended funding \$850,000.

*Physical Security Enhancements:* Includes projects at Schroeder Plaza and Chelsea. Additional projects TBD. Recommended funding reduced to \$350,000.

*Regionwide Shooter Detection System:* Several jurisdictions are currently building out systems. Project not recommended.

## **GOAL 3 Intel and Info Sharing**

*Intelligence Analysts:* Utilizing cost savings from vacant positions will allow this project to be funded at a reduced level of \$1.5 million

*Investigative Surveillance:* To be funded as part of hardware/software procurements

*Social Media Analytics:* Recommendation to reduce funding to \$300,000 will still allow program to remain intact

*Fixed License Plate Reader:* Project withdrawn

## **GOAL 4 CIS**

*Technical Consultant Services:* Continuation of contract for communications interoperability technical consultant to assist with radio programming, dispatch console installation, and other complex interoperability projects. Multiple year contract. Recommended funding of \$250,000.

*PSNet Maintenance:* Funding to upgrade outdated and faulty backhaul for cameras and failing equipment with carrier-class equipment. Recommended funding level of \$1.25million.

*MBHSR Interoperability Network Connectivity:* BoNET proposal to bring a switch to all jurisdictions to demark between BoNET and PsNET. Project will improve reliability, eliminate unreliable microwave hops, and augment PsNet. Recommend fully funding at \$413,000.

*Relocation of Cambridge Courthouse Links* With the sale of the courthouse, critical microwave hops need to be relocated. Recommended funding \$400,000.

*Subscriber Units:* All MBHSR communities to receive radios with the exception of Boston PD. Allocations to follow U14/U15 strategy. Boston will request units from UASI 17. Recommended funding \$700,000.

*Core Routers:* Project withdrawn.

*Soldiers' Home Radio Equipment Relocation:* Equipment at the Chelsea Soldiers' Home is critical to communications for the north section of the MBHSR. Current site requires updating and modification. Proposed project includes a study to determine strategy to organize site that requires serious attention upgrade and modification. Recommended funding \$400,000.

*IP Logger:* Project withdrawn.

## **GOAL 5 CBRNE**

### **EOD Projects**

*EOD Canine Vehicles:* Original request included three vehicles. It was recommended to reduce this to replacement of two 2009 Ford Explorers, one with 140k miles, and a second with with 118K miles. Recommended funding level of \$44,000.

*Specialized Mission Vehicle (TCV):* Project is for a truck capable of towing the newly upgraded Total Containment Vehicle. Full funding recommended at a cost of \$62,000.

*CBRNE Remote platform:* Full funding is recommended. Estimated cost \$207,469.

*Bomb Squad Enhancements:* Project withdrawn.

*EOD Canine Acquisition:* Purchase of six canines, two each for Boston and Quincy and one each for Cambridge and Revere. It was noted that canines will be needed by the fall, however, UASI 16 funds will not be available until January 2017. Recommended funding \$36,000.

## **HazMat Projects**

*Personal radiation detectors:* Breakdown on equipment allocation TBD. Recommended funding level of \$135,000.

*HazMat Response Unit Bio:* Recommendation to reduce the number of Tru Defender chemical identification system. Funding of \$53,000 recommended.

*Mass Decon Tent Disinfection System:* System can be used to decon tents, shelters, vehicles, cots. Recommended funding level \$35,000.

*Mass Decon Phase II:* Inflatable mass decontamination shelters for St. Elizabeth's and Carney hospitals. Recommendation to fund at a cost of \$88,725

*IAFF Hazmat Training:* The abstract for this project was submitted by Somerville Fire and requested \$320,000 to fund BF/OT for 52 students to attend the IAFF course. It was noted that the CBRNE CONOPS includes a regional hazmat response concept. A discussion of training requirements for a regional hazmat response followed. In further discussion of MBHSR policy surrounding the use of UASI funds for BF/OT it was agreed that although BF/OT is allowable under the grant, JPOC had previously voted to pay only for instructors, not students.

It was agreed that in order to make a funding recommendation for this training the JPOC should vote on revising the BF/OT policy to include both instructors and students.

**VOTE: Should MBHSR policy be revised to support the use of funding for BF/OT for students to attend trainings. Motion made. Votes in favor of Motion: Boston, Quincy, Somerville, Winthrop. Votes not in favor of Motion: Brookline, Cambridge, Chelsea, Everett, Revere. Motion is not approved.**

The project was not recommended for funding.

*CBRNE DelValle Training:* Recommendation to fund DVI Training at \$200,000.

*Cross Training Hospital Employees for HazMat Response:* COBTH proposed funding BF/OT for hospital personnel. Hazmat training takes 8-9 hours and unlike in-service training, is difficult to schedule during working hours. Since the JPOCs previously voted to not support BF/OT for students to attend trainings, funding for this request was not recommended.

The following proposed HazMat projects were withdrawn: Radioactive Backpacks, Replenishment of PAPRs, Respiratory Equipment, *PPE*

## **US&R Projects**

*Water Rescue Phase II:* Training was accomplished as part of Phase I. This phase includes the purchase of watercraft, water rescue equipment and PPE. It was noted that MBHSR US&R Team is now considered a federal asset. Recommended funding level of \$250,000.

*US&R Trainings:* Training to include Tech Specialist Training and sustainment training as well as wide area and canine search training. Funds are requested for instructors. Recommended funding level of \$300,000.

*Search & Rescue and Scene Safety Equipment:* Proposed equipment will support response efforts. Recommended funding level of \$150,000.

*Regional Rescue Enhancement:* Boston Fire does not need additional US&R equipment at this time. It was recommended to reduce funding from \$500,000 to \$120,000.

*ICS & Safety Enhancements:* Tablets for command vehicles which would allow quick reference of technical documents. Funding was not recommended.

*Search & Rescue Equipment Local/Regional (Chelsea):* Recommendation to fund using UASI 14 cost savings.

*Training Site Enhancement: Portable Restroom/Shower:* Recommendation to fund using UASI 14 Training and Exercise funds.

*US&R Light Medical Element:* Recommendation to fully fund at \$125,000.

### **GOAL 6 Med Surge**

*Patient Tracking:* BPHC recommended reducing funding from \$100,000 to \$75,000. JPOC concurred.

*Health and Mutual Aid:* Proposed project is a continuation of MassMAP which helps long term care and hospitals to identify evacuation sites in the event of an emergency. EMS can also access the information online and prior to arrival to scene. Recommendation to reduce funding from \$75,000 to \$55,000.

*First Responder Pharmaceuticals:* Project to include pharmaceuticals for Boston and Cambridge. It was noted that prices have increased and an enormous markup is occurring. Funding of \$120,000 is recommended.

*Regional MCI Standardization:* Sustainment project. Recommended funding of \$100,000.

*ESF 8 Training:* Requested funding for instructors only, not students. Training focuses on response in the field and benefits all healthcare agencies. Recommendation to reduce funding from \$400,000 to \$200,000.

*Mass Care Medical Equipment:* Recommendation to combine Mass Care and pediatric equipment projects and reduce funding from \$210,000 to \$165,000.

*Empowering First Care Providers/Hemorrhage:* Proposal for a pilot program in Winthrop schools to train school nurses, teachers and civilian staff in hemorrhage control. Recommendation to build upon existing BPHC knowledge base and reduce funding to \$13,500.

The EMS *Medical Surge Mutual Aid* and BPHC *Health and Social Services* projects were withdrawn.

### **GOAL 7 Planning and Community Preparedness**

*EM Planning Cell*: Recommendation to fully fund planning staff for the Office of Emergency Management at \$1,000,000.

*Training & Exercise*: Recommendation to reduce funding from \$1,000,000 to \$500,000.

*Regional Shelter Training/Staffing*: OEM will help to help organize Red Cross Shelter Training for the region. Recommended funding level of \$62,000.

*Social Services*: Project withdrawn

*Pictometry*: Recommended \$130,000 in funding to provide updated “flyover” imagery for all jurisdictions

*Community Preparedness Initiatives*: Recommendation to reduce funding for Ready campaign materials from \$150,000 to \$50,000.

*Community Resilience Train the Trainer*: Recommendation to reduce funding from \$100,000 to \$75,000.

*EM Preparedness Buddies*: Program to expand to include functional needs. Recommended funding level of \$36,000.

*Mass Notification System*: Recommendation to fully fund Brookline’s system at \$47,285.

*CERT Planner*: Project withdrawn.

### **GOAL 8 Risk**

*Digital Sandbox*: Recommendation to fully fund annual maintenance at \$85,000.

*Critical Infrastructure Data Integration for COOP* and *Critical Infrastructure Planner* projects were withdrawn.

*Digital Sandbox Fire Planner*: Recommendation to fund project using UASI 14 cost savings.

### **GOAL 9 Recovery**

*Regional Recovery Administration Plan*: Project to assess the status of contracts, policies and administrative processes related to recovery for each MBHSR jurisdiction. Recommendation to reduce funding from \$175,000 to \$125,000.

*Project Management – OEM*: Limited to a maximum 5% of the grant to fund OEM planners. Recommended funding level \$679,010.

**VOTE: Approval of the UASI 16 Funding Plan. Motion made and approved by Boston, Brookline, Cambridge, Chelsea, Everett, Quincy, Revere, Somerville and Winthrop**

A discussion of the prioritization process followed the vote. It was agreed that we need to consider providing a dollar figures for subcommittees so they can assess project totals against some type of parameter.

It was also agreed that future funding decisions should be based on the capability assessment system.

*Meeting adjourned at 4:50PM*

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**EMERGENCY  
MANAGEMENT**

MARTIN J. WALSH  
MAYOR

**MBHSR Critical Infrastructure  
Subcommittee Meeting  
Abstract Prioritization  
March 4, 2016 1pm  
Somerville Police Department EOC  
Meeting Notes**



*Attendees: Andrew Murphy (OEM), Deirdre Habershaw (OEM), Harry Cataldo (Boston PD), Shawn Romanoski (Boston PD), Scott Wilder (Brookline PD), Pam Monziona (Chelsea PD), Jeff Gilmore (Everett PD), Robert Gillan (Quincy PD), James Guido (Revere PD), Steve Ford (Revere PD), Mike Kiely (Somerville PD), James Stanford (Somerville PD), Kate Hartke (City of Somerville)*

- **Welcome/Introductions**

- Andrew commenced meeting at 1:10pm

- **Abstract Prioritization**

- Prioritization process explained
  - Subcommittee recommends, JPOC approves, OEM submit to FEMA, EOPSS, funding likely available December/January 2016/17
- Submitted abstracts reviewed in detail prior to prioritization
- Group determined that CIMS is a mandatory project but with recent upgrades requested amount of \$1,000,000 likely not needed (reduced to \$900k)
- Lt. Gillan requests, due to after action from boat fire in Quincy marina as well as past exercises, that his Maritime Law Enforcement and Marine Fire-Fighting Equipment abstract be given priority 1 status.
  - All agencies that have marine capabilities will benefit from the equipment procured under this project: Night Navigation Equipment, Radios, Engines, Fire Pumps, Inflatable Vessels, Radar Units, FLIR Equipment and SCUBA Equipment. If approved equipment would be equally distributed among the Boston Police Department, Boston Fire Department, Cambridge Fire Department, Everett Police Department, Winthrop Harbormaster, Somerville Police Department, and Quincy Police Department.
- Continuation of Boston and Chelsea PD target hardening projects critical to hardening high value targets in the region. Physical security enhancements deemed a priority 2 by Shawn Romanoski and Mike Kiely.
- Discussion pertaining to installation of indoor shooter/gunshot detection systems for critical infrastructure. This funding would come out of the physical security enhancement project. Mike Kiley recommends this as a priority 3.
- Regional Cyber Security Enhancements (primarily hardware/software purchases) seen as increasing priority but no one in the group has enough knowledge to speak to the gaps in the investment. Deemed a priority 4 by Steve Ford.
- Shawn Romanoski explained the need for data sharing capabilities throughout Boston Harbor (as many as 10 miles from shore). This project will be a pilot for Boston should it be approved and can be rolled out to other jurisdictions using future grant funding if successful. Marked as a priority 5 per the subcommittee.



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- Shawn Romanoski's Boston Harbor Camera Augmentation abstract seen as unlikely to proceed due to inter-agency issues (Coast Guard). Constant changing of the Captain of the Port leads to a disconnect in communication and a failure to follow through on funding from the federal level. Priority 6.
- As no one from Boston DoIT was present to advocate on behalf of the MBHSR Cyber Security Liaison the group prioritized the abstract as a 7. All see the value in this individual but asked why we couldn't pay for IT staff for each department. Andrew Murphy explained this would be cost prohibitive and likely not allowable as each agency should have IT staff on hand.
- Andrew Murphy and Deirdre Habershaw explained that the Boston Fire Video Feed, City hall Security Enhancement (Somerville), and Police Station Security Cameras (Chelsea) could be covered under existing FY15 funding.
- Boston PD's Schroeder Plaza camera (phases 1 and 2) and Brookline's target hardening project were rolled into the overall Physical Security Enhancement project.
- Video Forensic Software for CIMS, the DVtel/Fatpot interface, and BriefCam were rolled into the CIMS projects
- Pam Monziona withdrew Ramon Garcia's Secure Remote Access Appliances abstract as she did not have any information to support it
- The second shooter detection system abstract was withdrawn in favor of the priority 3 abstract (per Mike Kiely)

*Meeting Adjourned 3:15pm*

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