Key Terms

PO No: City of Boston purchase order number

Voucher: tracking number that ties to verification of payment

Vendor Name: name used by vendor in the City of Boston financial system

Vendor ID: unique number assigned to vendors in the City of Boston financial system

Description: describes the item or service purchased

Gross Amount: amount paid to vendor

Account/Dept/Class: fields used by City of Boston to identify and organize expenditure information

Project: identifies the Urban Area security Initiative (UASI) grant that funded the expenditure

Pymt Date: date of the warrant run for the expenditure

CY: calendar year of the expenditure