



THOMAS M. MENINO  
*Mayor*

# CITY OF BOSTON LAW DEPARTMENT

City Hall, Room 615  
Boston, MA 02201

WILLIAM F. SINNOTT  
*Corporation Counsel*

January 7, 2011

**By Mail & Email**

Laura Rótolo, Esq.  
ACLU Foundation of Massachusetts  
211 Congress Street  
Boston, MA 02110

**RE: Public Records Request**

Dear Attorney Rótolo:

The Mayor's Office of Emergency Management ("MOEM") is in receipt of your Public Records Law request dated December 21, 2010. MOEM is in the process of identifying materials responsive to your request. Please be advised that MOEM anticipates providing you with a fee estimate relative to your request by January 21, 2011.

Very truly yours,

*Melissa A. Potvin*

Melissa A. Potvin  
Assistant Corporation Counsel  
(617) 635-4064

MAP