

COPY

Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants and Research
Highway Safety Division
10 Park Plaza, Suite 3720
Boston, MA 02116
Tel: 617.725.3341

Application for Grant Funds (AGF)
FFY 2011 Automated License Plate Reader Grant Program
Deadline for Applications: Noon, November 29, 2010

All sections must be completed to be eligible.

Name and Complete Address of Department or Municipality			
Middleton Police Department 65 N. main street middleton, MA 01949			
Chief's Last Name DiGianvittorio	First James	Middle Initial A.	
E-Mail Address chief@middletonpolice.com	Telephone 978-774-4424	Fax 978-774-4466	
Grant Contact Last Name DiGianvittorio	First Name James	Middle Initial A.	Title Chief of Police
E-Mail Address chief@middletonpolice.com	Telephone 978-774-4424	Fax 978-774-4466	
Applicant Profile			
Does your department currently have any ALPR units in use? If so, how many?		0	
Number of full-time officers		14	
Number of part-time officers		15	
What is the population of your community according to the 2009 census?		9500	
How large is your community (square miles)?		19	

Problem Identification

Category	2007	2008	2009
Number of unlicensed motorist citations	19	21	24
Number of uninsured motorist citations	21	24	19
Number of operating with a suspended license citations	39	27	36

Number of operating with a suspended license arrests	15	13	15
Number of stolen vehicles reports	10	9	5
Number of stolen vehicle arrests	0	0	0

Proposed Programming

Experience- Provide a summary of previous experience your department has with highway safety initiatives (Click It or Ticket, Massachusetts Law Enforcement Challenge, crash reporting, etc.).

Middleton Police Department (MPD) has extensive experience with many highway safety initiatives. We have been the recipient of many grant from the EOPS in the past years, we participate in, "Drunk Driving Under Arrest, Over the Limit, Click it or Ticket, Road Respect, Seatbelt Surveys, and Underage Alcohol Enforcement Program". We have been recognized by Triple AAA the past two years for our outstanding efforts for promoting awareness in the community with regards to motor vehicle safety programs. MPD is one of the first police departments to utilize dash cameras in our safety unit. MPD also installed a system in our cruisers called, "The Rumbler System," which works on sound waves to warn drivers of an oncoming emergency vehicle.

MPD is in the process of working with our in-house computer vender PAMET to have all of our crash reporting data downloaded to the RMV on a daily basis. MPD agree to electronically submit captured license plate data to the state repository maintained by CJIS Division at the Commonwealth's Public Safety Data Center.

Chief DiGianvittorio takes highway safety as one of his main priorities, he has been a spokesperson for the Click it or Ticket program for the Governor's Highway Safety Bureau.

Timeline- Provide your projected timeline for unit purchase, training, and implementation (January 2011-June 30, 2011).

January 2011	Grant Awarded
February 1 st through 28 th 2011	Procurement
March 1 st through 15 th 2011	Delivery and Installation
March 16 th through 31 st 2011	Training
April 1 st , 2011	Machine Operational
April 1 st – June 30 th 2011	Comply with all EOPS procedures and reporting

Project Activities- Describe your proposed deployment use (how many hours per day, per week, etc.).

MPD is requesting one three camera ALPR. Upon award the MPD will follow the timeline above. The ALPR will be installed in a front line cruiser. This cruiser will be utilized 24 hours a day 7 days a week at each shift. There will be no lapse in time with usage for the ALPR

Capabilities- Describe your department's technical capabilities to implement this program.

All of MPD's 14 fulltime and 15 part-time officers have been trained on the "mobile data terminal system". On staff we have a full-time police officer, whose past profession was manager of a computer company of a hundred employees, who is a software technician and specializes in computer programming. He has been an asset to the department thus far and continues to update our computer technology within the department.

Being a small department we provide a variety of training on a monthly basis to include, new technology in our training curriculum anticipating the use of the ALPR.

It is required at MPD at each shift whether an officer is full-time or part-time work on the desk to include; answering radio calls, running listing, BOP, Triple III, stolen vehicles, etc. This enables each officer to be well versed in computer aided dispatching.

The ALPR system will greatly enhance each officer's potential to observe traffic offenses by alerting on vehicles with existing violations such as suspended, revoked, expired registrations, as well as ignition interlock devices (IID). The hope is that by catching the above offenders, it will result in an interdiction to the repeat offender pool.

Goals- Identify specific, measurable, attainable, realistic and time-bound goals and objectives for this program (i.e. increase uninsured motorist violations by 20% over 2009 levels by August 2011).

Goal 1: Reduce the number of violators on the roadways

Objective 1: Increased citations of unlicensed motorists by 20% over 2009 levels by August 2011

Objective 2: Increased citation of uninsured motorists by 20% over 2009 levels by August 2011

Objective 3: Increases citations of operating after a suspended licenses by 2009 by August 2011

Goal 2: Utilize ALPR to enhance traffic records

Objective 1: Streamline data collection capabilities and process for accurate data collection

Objective 2: Provide timely and accurate dissemination of data to field personnel
Objective 3: Enhance the ability of officer to monitor greater areas of traffic flow and detect additional violators.
Objective 4: Use data to review traffic violation patterns during the year
Objective 5: Track the number of apprehensions of suspended, revoked, and expired driver/vehicles of repeat offenders in 2010/2011

Goal 3: Implement Safety Belt Policy to reduce serious injury resulting from motor vehicle crashes

Objective 1: Increase knowledge to the motoring public on safety belts do to increased motor vehicle stops from ALPR usage

Objective 2: Educate the motoring public on child seat and booster seat safety to reduce the number of children in motor vehicle traffic crashes.

Evaluation- Describe your evaluation plan (for example, a pre and post data comparison for your community during the grant period with the same time period in the previous year).

MPD will create a data base with current 2007 through 2009 data to use for a baseline for comparison on all 2010/2011 data collected using the ALPR. This data will be used to show the increase in motorist violations by use of the ALPR. This data will be recorded in a database to show statistical information as requested by the EOPS.

Additional Information- Provide any additional information about your current and/or proposed ALPR program you would like EOPSS to consider when evaluating your AGF response (major highways through community, commuter population).

It is well documented that criminal activity is often first noticed as a result of vehicle and traffic law violations. A traffic safety focus would tie vehicle and traffic violations to potential "bigger" criminal apprehensions and highlight the relationship between traffic enforcement and crime. To this end, statistically speaking, our car breaks and house breaks are still much lower then the surrounding cities and towns.

The town of Middleton has route 114 from the North Andover line to the Danvers line. Also have RTE 62 which travels throughout our community. Each road way is a main route of travel. We approximately have 40,000 of vehicles traveling on RTE114 per day. RTE 114 is the only direct route not on a major highway from Lawrence, MA to Lynn, MA and return. Based on the National Average of 319.2. Lynn has a crime rate of 398.2 and Lawrence 372.5. Both much higher than the national average. (City-data.com) Also in National Rankings Lynn is rated the 120th highest crime rate in the Country out of 400. (F.B.I. "Crime in the United States 2009) With this in mind the amount of violations that go undetected on Rte 114 is extremely high. Majority of our high profile stops after midnight are from the Lawrence and Lynn community or surrounding towns or Haverhill and Methuen.

Middleton is the host community for the Department of Youth Services detention facility and the Middleton House of Correction. These two institutions create a high traffic pattern for visitors to and from these locations.

In conclusion, a "Zero Tolerance Approach" has been to desired goal of our traffic enforcement initiatives.

BUDGET TEMPLATE

January 2011 - June 30, 2011- also provide specification sheet from your chosen vendor

Equipment	Cost/Rate	Total
One Three Camera System to include; Camera, hardware, software, PIPS, back office system, installation, and enhanced mapping capability	14,460.00	14,460.00
Installation	500.00	500.00
<i>(L3 Mobile Vision, Inc is a vendor to Adamson Industries on the approved vendor list)</i>		
Total	14,960.00	14,960.00

Total funding requested \$ 14,960.00 ____

Please Note:

If your department does not have an officer safety belt policy, 50% of your total grant award will be deducted. If your department falls into this category, please provide a statement agreeing that the balance will be paid by your department or that no funds will be awarded.

Grant recipients are required to provide an in-kind (soft) match which represents 20% of the total project cost. For example if you receive \$5,000, your 20% match would be calculated as follows: \$5,000 divided by 80% = \$6,250 X 20% = \$1,250.

FEDERAL IN-KIND MATCH REQUIREMENTS - REQUIRED

Item/Service	Quantity	Cost	Total
*Officer HR Rate On shift.	75 hours	\$50.00 per hour	\$3,740.00
Although the ALPR will be used 24 hours per day 7 days a week by a trained officer. To cover our in-kind match only 75 hours are needed to meet the 20% requirement.			

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Department's plan to pay for additional maintenance and warranty costs:

MPD will pay for the additional maintenance and a three year warranty costs out of their existing budgets. The approximate cost for this is \$4,000.00.

For EOPSS/HSD Use:

Revised Total Request:

\$ _____

Applications due on or before November 29, 2010 at noon to:

Dan DeMille, Program Coordinator
 Executive Office of Public Safety and Security
 Office of Grants and Research
 Highway Safety Division
 10 Park Plaza, Suite 3720
 Boston, MA 02116

CHECK LIST

- Completed Application (original and 8 copies)
- Required Signatures
- Safety belt policy or commitment to establish one by DATE
- Contract Authorized Signatory Listing

Please note that in the event that your department or municipality is selected for an award, a Standard Contract Form and General Subrecipient Conditions will be provided for your signature at that time.

Before signing below, or obtaining signature, please be sure the entire application is complete.

ASSURANCES

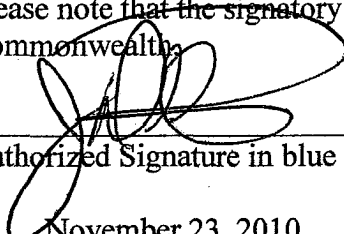
The Middleton Police

Department/municipality acknowledges and agrees to comply with all grant contract requirements and performance measures. This municipality or department understands and agrees that a grant received as a result of this application is subject to the regulations governing highway safety projects and grant management requirements and will comply with all State and Federal Guidelines. Funding is based on availability of federal funds. I hereby acknowledge my understanding of the above grant requirements and will comply with the best of my ability:

James A. DiGianvittorio (Chief of Police)

Authorized Representative Name and Title (please print)

Please note that the signatory must be authorized to enter into a contract with the Commonwealth


Authorized Signature in blue ink

November 23, 2010

Date signed in blue ink

Deadline: An original application form with attachments, along with three copies, must be received by HSD by **noon on November 29, 2010**. Faxed and electronic responses will **NOT** be accepted.

*It is suggested that departments verify with EOPSS-HSD receipt of application prior to deadline (this is because of recent mail delivery problems). Please email Dan DeMille at Daniel.DeMille@state.ma.us to verify receipt.



Middleton Police Department

65 North Main Street,
Middleton MA 01949
Tel: (978) 774-4424 Fax: (978) 774-4424

James A. DiGianvittorio
Chief of Police

TOWN OF MIDDLETON

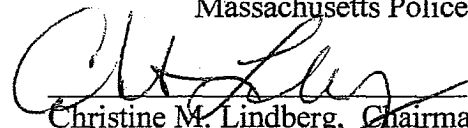
POLICE DEPARTMENT

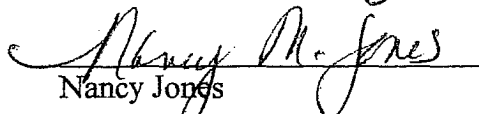
POLICY & PROCEDURE ADDITION/ REVISION/ DELETION FORM

To: Chief James A. DiGianvittorio
Form: Middleton Board of Selectmen
Date: June 29, 2010
Subject: Policy & Procedure

On June 29, 2010 the Board of Selectmen voted to add the following Policy & Procedure to the Middleton Police Department Policy & Procedure Manual:

1. Zero Tolerance Policy for Safety Belt Violations
Policy and Procedure No. **5.00**
Massachusetts Police Accreditation Standards Referenced: **1.3.9**

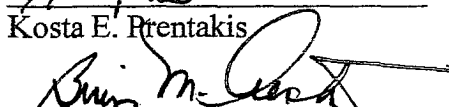

Christine M. Lindberg, Chairman


Nancy Jones

Timothy R. Houten



Kosta E. Prentakis



Brian Cresta

Zero Tolerance Policy For Safety Belt Violations

POLICY & PROCEDURE NO. 5.00	ISSUE DATE:
	EFFECTIVE DATE: 7/1/2010
MASSACHUSETTS POLICE ACCREDITATION STANDARDS REFERENCED: 1.3.9	REVISION DATE:

I. GENERAL CONSIDERATIONS AND GUIDELINES

There is ample evidence available indicating that use of safety/seat belts has a significant effect in reducing the severity of injuries and the number of deaths resulting from traffic crashes. The evidence not only applies to vehicle operator but their passengers as well. The use of child safety seats and booster seats has greatly reduced the severity of injuries and the number of deaths to children involved in traffic crashes.

II. POLICY

The use of seat belts and subsequent enforcement of their usage will be the mission of all police department personnel. The issuance of civil penalties over written warnings is the preferred disposition for violations of M.G.L. c. 90, s. 13A and c. 90, s. 7AA. A "Zero Tolerance" approach will be the desired goal of enforcement.

It should be noted that violations of M.G.L. c. 90, s. 13A, "Seat belt use required" and c. 90, s. 7AA, "Child passenger restraints," are not deemed to be a conviction of a moving

violation for the purpose of assessing insurance surcharge premiums.

III. Procedure

Duties and Responsibilities

1. All violations will be recorded by means of a written citation with a copy being recorded in the department's Pamet Records System.
2. During EOPSS 'Click It or Ticket' mobilizations the proper records and procedures will be adhered to.
3. Prior to the conclusion of each seat belt targeted patrol all citations and records shall be completed.

**COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING**

Issued May
2004



CONTRACTOR LEGAL NAME :
CONTRACTOR VENDOR/CUSTOMER CODE:

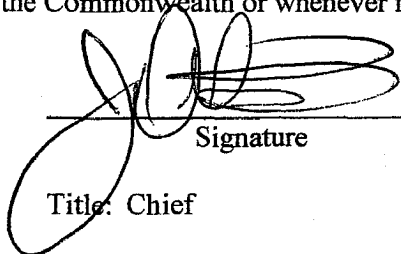
INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
James A. DiGianvittorio	Chief of Police

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.



Signature

Date: November 23, 2010

Title: Chief

Telephone: 978-774-4424

Fax: 978-774-4466

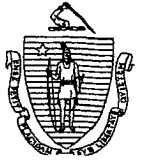
Email: chief@middletonpolice.com

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued May
2004



CONTRACTOR LEGAL NAME :
CONTRACTOR VENDOR/CUSTOMER CODE:

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures.
It is recommended that Departments obtain authentication of signature for the signatory
who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): James A. DiGianvittorio

Title: Chief of Police

X

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Nancy R. Donohue (NOTARY) as a notary public certify that I witnessed
the signature of the aforementioned signatory above and I verified the individual's identity on this date:

November 23, 2010.

My commission expires on: 4/22/2016

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the
signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's
authority as an authorized signatory for the Contractor on this date:

_____, 20____.

AFFIX CORPORATE SEAL



Mobile-Vision, Inc.

90 Fanny Rd, Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3024

QUOTE

Number AAAQ1485
Date Nov 22, 2010

Sold To

Middleton Police Department
James DiGianvittorio
65 N Main Street
Middleton, MA 01949
Phone 9787744424
Fax 9787744466

Ship To

Middleton Police Department
James DiGianvittorio
65 N Main Street
Middleton, MA 01949
Phone 9787744424
Fax 9787744466

Salesperson		P.O. Number	Ship Via	Terms	
Valerie			UPS GROUND	NET 30	
Line	Qty	SKU	Description	Unit Price	Ext. Price
1	1	LAAVI1000FPAB	Tri Camera System with Front Color Camera, Parking IR Camera and External IR	\$13,345.00	\$13,345.00
2	1	LAKITUSBNETCBL	Kit, USB Network Cable, ALPR (Version A)	\$350.00	\$350.00
3	1	LCNETGPSOPTION	Option, GPS Receiver, External with USB Interface	\$120.00	\$120.00
4	1	LASWRALERTVU	Back Office Software, Alert Vu, License and Dongle, Windows, ALPR	\$595.00	\$595.00
5	Installation not included				

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Date: _____

SubTotal \$14,410.00
Tax TBD
Shipping \$50.00
Total **\$14,460.00**

Credit Terms: Net 30 Days. State/ Local Fee and Taxes are not included