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February 6, 2014

Superintendent Kenneth Lavallee
Lowell Police Department
50 Arcand Dr
Lowell, MA 01852

Dear Superintendent Lavalle,

This is a request for public records under M.G.L. ch. 66, § 10 made on behalf of the American Civil Liberties Union Foundation of Massachusetts (ACLUM).

We are seeking records relating to your department's participation in regional interagency mutual aid organizations, such as the North Eastern Massachusetts Law Enforcement Council (NEMLEC).

Documents sought:

1. Any memorandum of understanding or agreement between your department and other law enforcement agencies relating to mutual aid or assistance.

2. Any memorandum of understanding or agreement between your department and the North Eastern Massachusetts Law Enforcement Council (NEMLEC) relating to mutual aid or assistance.

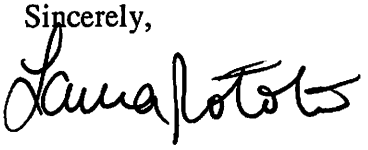
3. Any document or budget showing financial contributions to NEMLEC for the years 2010 to present.

4. Any document or budget showing receipt of funds or equipment from NEMLEC for the years 2010 to present.

Because this request involves a matter of public concern and is made on behalf of a nonprofit organization, I ask that you waive any copying costs pursuant to 950 C.M.R. 32.06(5), which encourages all custodians of public records to "waive fees where disclosure would benefit the public interest." 950 CMR 32.06(5).

Should you withhold some portions of the requested documents on the grounds that they are exempt from disclosure, please specify which exemptions and release any portions of the records for which you do not claim an exemption.

As you know, a custodian of public records shall comply with a request within *ten days* of receipt.

Thank you for your assistance. Please do not hesitate to contact me if I can clarify any part of this request.

Sincerely,