

Project Numl	ber(s)		En	cumbrance Do	cument ID		681	
		Trans	Dept	Unit	Identification N	Number	1	
		СТ	DOT	0287	INTF00X02016J	0090042	10/29/2018	
Funding Sour	rce						-	
Capital	\boxtimes	Tolle	Capital	\Box	Tolls General		Federal Grant	
							receiai Giailt	
Operating		rolls (Operating		Expendable Trust	: <u> </u>		
Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated	
67201307	U11	IR03	009N	IT18120021	P11		\$28,200.00	
							\$28,200.00	
Obligation By F	Eignal Van	for Multi V	ar Contra	.40				
Opligation by r			ar Contrac	<u>:ts</u>				
	_	201307	Tota					
	019	\$28,200.00		3,200.00				
MMARS Tota	11	\$28,200.00	\$28	3,200,00				
Reason	for Reque	st: Re-Cabli	ng RMV DL	ID WS				
	•							
	Contract	#: 90042				Cost	Reduction %:	
Vendor ID & A			83131	AD001			Year Savings:	
		ne: MORPH		SA, LLC				
	act Locatio							
Contract	Description	n: Morpho T	rust Drivers	License Produc	ction			
R	eport Note	es:						35
				-				/
		A-	- 10	- l		1.11	10/201	1,5
Recommended	d by:	9		20/12	Approved by:	<u> [M/]S</u>	17	
	<u> </u>	· · · · · · · · · · · · · · · · · · ·	ature / Date)				(Signature / Date)	
Completed by t	he Budget	Office:						
Expense Bud	dget				Approved by:			
Entered	d By:	(Signal	ture / Date)		— (Operating)		(Signature / Date)	
		(5.910					(Orginalist Date)	
Completed by t	he FAPRO	(Applies to	Capital on	ly):				
					Approved by:			
							(Signature / Date)	

Tracking No: TN269N1FD527

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77355D07 Commonwealth of Massachusetts Office of the Comptroller

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				tion	Function			Dept Object		.ID WS	Re-Cabling RMV DLID WS		Line Description
	N600	Activity		Program Period	Prog	307	67201307	Appropriation		Period 4	DOT P	D	Dept
j	P11	Phase	IT18120021	ram	Program		U11	Object	2019	Fiscal Year	\$28,200.00 Fi		Line Amount
		Location		Major Program	Majo		IR03	Unit	2019	Budget FY	PR05	PF	Event Type
				l			SALENIE S			TOTAL STREET	Line #44- Accounting Information	ccountin	Line #44- A
					8	\$28,200.00		Inc/Dec Amount	10/23/2021	Service To		sure	Unit of Measure
				-			nc/Dec)	Action (Inc/Dec)	08/20/2015	Service From			Quantity
			tef Line 0	Commodity Ref. Line			Amount	Contract Amount		Unit Price	Service		Line Type
							ion	Description	7	List Price	821300000000	Code	Commodity Code
									BURNING HEA		Line #1- Commodity Information	mmodity	Line #1- Co
							Comment:						Report Note
		25					AD001	- 8	Address Code		a8z	D: dota8z	Requester ID:
						3131	VC6000183131	Vendor/Customer No.:	Vendor/Cu		0090042		Board Award
State: TN		N	City: FRANKLIN	TE 650	KWY SI	THERS P	6840 CAROTHERS PKWY STE 650	2.5 (5.4)	Vendor Address			4	Period:
					SA LLC	RUST U	MORPHOTRUST USA, LLC	1.0	Vendor Name		9	2019	Fiscal Year
								t Total:	Document Total:		9	2019	Budget FY:
										STATE OF THE STATE	ormation	indor Info	Header / Vendor Information
						MA	Mod		NTF00X02016J0090042	INTF00	0287	рот	CT
Vendor Line	<u> </u>	umber	Identification Number	Department	\vdash	n Code	Action	2.0	Document Identifier	Docu	Unit	Dept	Code
		ion	MA Information						D.	Document I.D.	THE REAL PROPERTY.	The state of	
										RMV DLID WS	Document Description Re-Cabling RMV DLID WS	Descript	Document
[2086183]								UCTION	MORPHO TRUST DRIVERS LICENSE PRODUCTION	RUST DRIVERS	Ш	Document Name	Docum

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I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

	William Yee	**	John Cadorette
Authorized Signatory	Signed:	Prepared by	Signed:

Print Name:

Print Name:

Authorized Signatory		Prepared by	Title:
	IT Finance Manager		A A

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Requestor: Sarah Zaphiris

David Bedard / Mark Newton
(List any other person(s) to inform

IT PURCHASE REQUEST FORM

Phone/Location: 857.368.9458 / Suite 6620

File Number 12 F46 IN 10 17 9 90042 Contract/Project Info # 103 17 19 190042

							_							_		_				
				and with	- Request														Prof Svcs	Category (from drop down list)
				and without proper authorization below	Request is not processed if missing information		***************************************												Idemia/FORM 10: Re-cabling MA RMV Workstations	DESCRIPTION OF SPEND
																			(please see attached for detail)	Coverage / Service dates (licenses, annual maint support, SOW)
																				Make / Model
Totali	Other	Maint Svcs	Prof Svcs	Contractor	Software	Hardware													141	Quantity
Total IT Request		Svcs	,cs	ictor	are	are													\$200.00	Unit Cost (in dollars)
\$28,200.00			\$28,200.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,200.00	Total Cost (in dollars)
Cone.	2	7 OT/U	011 5	U05 /	E011	1007														In Fiscal Budge
ĺ	,	majup	Services	Hourly p	Softwar	UO7 Equipment														In Forecast
-		nt integratio	paid on a pe	UOS Hourly paid staff augmentation	UO3 Software licenses, annual fees	nt					_									Innotas Project/ Number
		USO Equipment integration & service and annual maintenance support	U11 Services paid on a per deliverable/task order basis	mentation	nual fees								1.10	109	0. 2	100 (11/4)	20/10/1		Re-cabling MA RMV Workstations	Project Name
		support					('	\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\	0100	100		1000	200	21011	171117			Since	Per Many	Funding Source/Unit
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neason	
Benefit	By scheduling in a phased manner, this work is to ensure minimal disruption while completing the service centers that have the most need first. Without this work, RMV Service
Other	Centers may experience unexpected service interruptions, longer time to resolution and additional cost, if handled on a break-fix or "as needed" basis.
AUT	AUTHORIZED APPROVERS FOR IT REQUEST FORM
	Requestor Signature 2.
	Business Approver/Manager/Dept. Head David Bedard, Science PMO. Print Name and Signature - IT Manager can opprove up to \$2,500
	IT Director
	Print Nome, and Superior - IT Director can approve up to \$5,000 Deputy CIO/ Deputy CTO Some Tilling to the Deputy CTO 10/9/2018
	Signature - Acquired for all requests greater than \$5,000
	Signature - Required for all requests
	Chief Information Officer
	Signature - Required for all requests greater than \$50,000 or issues

Description

Attached herewith are the details from Idemia from Quote No: FQ20180926MA11.

The RMV together with partner IDEMIA (FORM 10) will be remediating a deteriorating wiring/cabling management situation in the MA RMV Service Centers with a Phased Approach.

The effort is required to both achieve a proper and lasting RMV workstation wiring/cable management program requested by the RMV from Idemia through MassDOT IT.

BUSINESS JUSTIFICATION

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COMMONWEALTH OF MASSACHUSETTS MASSACHUSETTS DEPARTMENT OF TRANSPORTATION PURCHASE ORDER

FOR COMMODITIES AND/OR SERVICES

Amendment	
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DLID Cashing	45

COMMODITY/EQUIPMENT SERVICE

THIS FURCHA	SE ORDER C	ONFIRMS AN O	RDER T	HAT WA	S PREVIOU	SLY PLACED	PLEASE DO NOT DUPLI	CATE.	
*Purchase Order Issue Date:	*Purch	*Purchase Order Number: CTDOT028719090042							
	Contra	Contract Number: 90042							
Contract Start Date: 8/20/2015	Contract End Date: 10/23/2021						Reference MA or Contract: RFR		
Vendor Information									
*Address: 6840 Carothers Pkwy, Ste 650 T. *City, State, Zip Code: Franklin, TN 37067 E				Contact Person: John Corson 'elephone: 678 575-1586 Fux: Imail: jeorson@morphotrust.com Junte Number (if upplicuble): FQ20180926MA11					
		De	partn	nent Ini	ormutlen	1			
RMV DLID Workstutions – see attached locations PO Contact John Cadorette Email: iohn.cadorette@state mains Contract Manager: Sarah Zaphiris, Deputy Registrar				Bill to Department Nume: MassDOT - IT Contact Person: Antonia Pires Address: 10 Park Plaza, Room 8350 City, State, Zip Code: Boston, MA 02116 Telephone: 857-368-9897 Email: antonio.pires@state.ma.us Prompt Payment Discount (Terms & 5):					
shipped, unit of measure, unit price The purchase order number must a See attached specifications, if any, Engagement of Services helow. Add Vendor assumes risk of loss for co- after the Requested Delivery Date a Engagement of Services (may be re the vendor, provide a brief description number of hours and the hourly rates a	ppear on the related to litional specimendities bove may be quired for a bene of them associated with the properties.	this purchase this purchase illications are r in transit. All the rejected. Re services; if this is services (atta- tith this engage	king ti order. out nece commo jected o s Purch sch dets ment 7	st. If this essary if idities a rogumod ase Orde ided spe The yend	purcluse the details re subject ities will b re is for the cifications, or must sig	order is for s of the performance to inspection e returned of provision of if appropria in this form in	services, please see the rmance are envered in a upon delivery. Cumu the vendor's expense. Services which have been Also, include the deport of the engagement of services.	the contract. nodities delivere en negotiated with ites of service th	
Line Vendor Item I Number Desc	required if the second	Unit of Measure	tract contain all		Unit Price	Subtota (Quantit x Unit Price)	e Order information	Total Price (Subtotal minus Discount)	
ATTACHED			1						
2									
3									
Department Approval Signature: X Printed Name: William Yee, Date:	IT Finan	ce Manager		Subt		Handling	: 0.00		
* Vendor Approval (anly required for the Engagement of Services) *Signature: *Printed Name: Pierre Chabaussant *Date: 10 24 2017			Total Order Amount: \$28,200.00 Increse						

^{*} Indicates required field.

^{**} Discount includes any Prompt Payment Discounts.

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September 28, 2018

Ms. Sarah Zaphiris
Deputy Registrar for Operations
Registry of Motor Vehicles
25 Newport Avenue Extension
Quincy, MA 02171

Subject: Quotation Reference Number FQ20180926MA11

Dear Ms. Zaphiris:

IDEMIA is pleased to work with the Massachusetts Registry of Motor Vehicles (MA RMV) to complete the cable management enhancement project that was started and stopped in the spring of this year. As you know, during the implementation of the current DL program, IDEMIA was not permitted to install the proper cable management system, forcing the use of double-sided tape and Velcro as substitutes. This solution proved to be temporary and requires return visits to secure the cables.

DESCRIPTION OF GOODS AND SERVICES:

While each office provides unique challenges, the pictures below illustrate the intent for each office workstation to appear when completed.



BEFORE



AFTER

In order properly secure the cables, IDEMIA will require permission to screw the cable management devices into the RMV workstation locations.

IDEMIA has provided a guide to our installers, and they will follow the general steps to ensure consistency where possible. A copy of this yet-to-be finalized guide has been forwarded to the RMV as a separate document. Idemia will complete the guide and provide a finalized copy when available.



PHASED APPROACH:

Working together, the MA RMV and IDEMIA have devised a phased approach to this project to ensure minimal disruption while completing the offices that have the most need for the cable management to be put in place. We have prioritized by location and recommend the plan shown in the table above. A combination of Idemia staff and staff from our partner, FORM 10, will perform these tasks on or about the dates shown.

Location	Tier DL/ID Stations		Subjective Assessment of Current Cable Management (1=Perfect, 5=Needs Significant Work)	Comments	Target Date	
Roslindale	1	5	5 .	High Priority	15-Oct	
Braintree	1	14	4	High Priority	16-Oct, 17-Oct	
Revere	1	12	4	High Priority	18-Oct, 19-Oct	
Martha's Vineyard	1	2	4	High Priority	18-Oct	
Nantucket	1	2	4	High Priority	19-Oct	
Natick	2	2	3	Medium Priority	22-Oct	
Attleboro	2	3	3	Medium Priority	22-Oct	
South Yarmouth	2	10	3	Medium Priority	23-Oct, 24-Oct	
Worcester	2	13	3	Medium Priority	25-Oct, 26-Oct	
Southbridge	2	4	3	Medium Priority	29-Oct	
Greenfield	3	3	2	Lower Priority	30-Oct	
Lawrence	3	12	2	Lower Priority	31-Oct, 1-Nov	
Lowell	3	9	2	Lower Priority	2-Nov, 5-Nov	
Chicopee	2	4	3	Medium Priority	6-Nov	
Milford	3	9	2	Lower Priority	6-Nov, 7-Nov	
Easthampton	2	6	3	Medium Priority	7-Nov, 8-Nov	
North Adams	2	2	3	Medium Priority	8-Nov	
Springfield	3	16	2	Lower Priority	8-Nov, 9-Nov	
Pittsfield	2	4	3	Medium Priority	12-Nov	
New Bedford	3	9	2	Lower Priority	12-Nov	

In order to complete these tasks, a minimum of one workstation at a time must be made available to IDEMIA staff to complete this work during business hours. Each workstation requires 2 to 2.5 hours to complete.



ASSUMPTIONS:

- RMV will make a minimum of one workstation (at a time) available to IDEMIA staff during normal business hours.
- All work associated with this quotation will take place during normal business hours.
- IDEMIA will be permitted to physically screw in the cable management devices to the RMV workstation desks as prescribed.
- The terms and conditions associated with contract #90042 will apply to this change order.

IDEMIA looks forward to working with the MA RMV on this important initiative. Please feel free to contact me with any questions you may have.

Sincerely,

John Corson

Client Executive

Idemia Identity & Security, N.A.

296 Concord Road Suite 300

Billerica, MA 01821

518-956-0347

jcorson@us.idemia.com



FIRM FIXED PRICE QUOTATION

Date:

September 28, 2018

Quote No:

FQ20180926MA11

Valid Through:

60 days from date above

Payment Terms: Per contract terms

Delivery:

Within 30 days of receipt of purchase order

To:

Sarah Zaphiris

John Corson

From:

Deputy Registrar for Operations

Client Executive

Registry of Motor Vehicles 25 Newport Avenue Extension Idemia Identify & Security, N.A. 296 Concord Road Suite 300

Quincy, MA 02171

Billerica, MA 01821

Service	Quantity	Unit Price	Total
Re-cabling MA RMV workstations	141	\$200.00	\$28,200.00
Total			\$28,200.00

Pricing notes:

- The unit price listed above is a one-time offer that reflects the economies of scale obtained from working at 20 sites with 141 workstations. Future requests for the same service may be quoted at a different rate.
- All work associated with this quotation will take place during normal business hours.

Please note we no longer accept signed offer letters as official authorization to begin work. We are only able to begin work on this project upon receipt of a purchase order.