



RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

Josh Vadala, Ed.D.
Assistant Superintendent of Schools

jvadala@revere.mec.edu
@RevereAsstSuper

P: 781-286-8226
F: 781-286-8221
101 School Street, Revere MA 02151

February 19, 2020

Dear Mr. Falcon-Morano:

I am in receipt of your public records request, made via email on December 13, 2019. Your request seeks the following information:

- 1. Documents relating to RPS purchase, trial, testing, piloting, and/or use of visitor management services and/or facial recognition, including but not limited to: purchase orders, RFPs, licensing agreements, invoices, and contracts (including non-disclosure agreements);**
- 2. All records referencing visitor management services and/or facial recognition, including but not limited to emails, text messages, memoranda, and notes;**
- 3. All records referencing or describing privacy or other concerns about the use of a visitor management and/or facial recognition system, including but not limited to emails, text messages, memoranda, and notes;**
- 4. Any internal policies referencing or pertaining to the use of a visitor management system and/or face recognition technology or facial images;**
- 5. All communications between employees of the RPS and representatives of any private vendor or company offering or soliciting any visitor management and/or facial recognition product or service;**
- 6. Materials relating to how any visitor management and/or facial-recognition product or service functions (or functions improperly), including e-mails, handouts, PowerPoint presentations, advertisements, or specification documents;**
- 7. Manuals, policies, procedures, and practices governing the use or monitoring of a visitor management and/or facial-recognition product or service or related information or databases. This request includes, but is not limited to:**
 - a. Procedures for using, deleting, or retaining photos of subjects to be identified;**
 - b. Materials identifying any sources of such photos, such as mobile devices, body cameras, surveillance videos, or identification photos;**
- 8. Training materials related to any visitor management and/or facial-recognition product or service;**
- 9. Records relating to any mobile application related to any visitor management and/or facial-recognition product or service;**

10. Records relating to any public process or debate about any visitor management and/or facial recognition product or service, including meeting agendas or minutes, public notices, analyses, or communications between the RPS and elected leaders or county or state officials, including but not limited to the Revere City Council, the Revere School Board, the Secretary of Education, members of the Board of the Department of Elementary and Secondary Education (DESE), and the Commissioner of DESE;

11. All contracts, agreements, and/or MOUs with local, state, and/or federal agencies referencing or pertaining to visitor management systems and/or facial recognition technology;

12. All audits, annual reports, and other administrative reports referencing visitor management systems and/or facial recognition technology or searches. This request includes but is not limited to all records containing or pertaining to:

a. Statistics and other reports that reflect how facial recognitions tests worked;

b. Statistics and other reports that reflect how frequently facial recognition is used;

c. Statistics and other reports that show the evolution of facial recognition use over time;

d. Statistics and other reports that show the number of times the RPSs misidentified an individual using facial recognition;

13. All training materials, including but not limited to PowerPoint presentations, used to train staff in the use of visitor management systems and/or face recognition tools or capabilities;

14. Any document containing any RPS legal analysis or justification for any use of visitor management systems and/or face recognition technology; and

15. All communications and agreements between RPS employees and employees of the Revere Police Department pertaining to any visitor management systems and/or face recognition technologies.

Please note that the Revere Public School's duty to respond to records requests extends only to records that are in existence and in the custody of the School Department, and the School Department is under no obligation to create records in response to your request. Furthermore, the School Department is required only to provide records, and is not required to answer questions in response to a public records request. See "A Guide to the Massachusetts Public Records Law," January 2017, published by the Secretary of the Commonwealth, at page three.

I have reviewed your requests and records in the possession of the Revere Public Schools. The emails provided to you via flash drive contain all the materials in the possession of Revere Public Schools pursuant to your request.

In accordance with the Public Records Access Regulations, 950 CMR 32.08(1), you are hereby notified that you may seek redress under 950 CMR 32.00 and M.G.L. c. 66, § 10(b) if you disagree with this response.

Sincerely,



Josh Vadala, Ed.D.