**JPOC Meeting**

**February 1, 2017, 10:00am**

**Deer Island Treatment Plant, Winthrop**

**Minutes**

**Attendees:**

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| Chief Paul Flanagan, Winthrop | Sarah Eig, Boston OEM |
| Chief James Guido, Revere | Eamon Miller, Boston OEM |
| Sgt. Michael Kiely, Somerville | Sarah Plowman, Boston OEM |
| Deputy Kelly Nee, Boston | Alicia Woodberry, Boston OEM |
| Chief Daniel O’Leary, Brookline | Taushawn Tinsley, Boston OEM |
| Nancy Anderson, Boston OEM | Allen Mea, BPHC |
| Brenda Jones, Boston OEM | Sonya Schey, EOPSS |
| Emma DeSimone, Boston OEM | Heather Tecce, MEMA |
| Nicholas Duncan, BPHC |  |

**Welcome**

Nancy Anderson opened the meeting at 10:14am

**VOTE: Approval of 1/4/17 minutes. Motion made, seconded and unanimously approved**.

**Budget Update**

69% of FFY15 funding has been encumbered or expended and FFY16 funds are now available. It was agreed that OEM will begin to provide quarterly spending breakdowns to JPOCs to monitor expenditure progress.

**Regional Planning Update**

Sarah Eig provided a MYTEP update and stated that the draft document will be distributed for comments within the next two weeks. The timeline calls for JPOC approval JPOC at the March meeting. She added that the Regional Recovery working group meeting will be rescheduled.

Emma DeSimone stated that the Training and Exercise Coordinator position has been posted and the goal is to bring someone on board within the next month. The Training and Exercise Coordinator will be the point of contact for obtaining all required approvals as well as managing all reimbursements.

It was agreed that moving forward all Training and Exercise funds would be consolidated into a single line rather than providing funding within individual goal areas.

Historically the City of Boston has fronted the salary and fringe benefits for the Coordinator position. In keeping with City policy, the selected candidate will be required to maintain Boston residency. Following a lengthy discussion it was agreed that the Charter Revision Committee will review this policy.

**FFY17 Abstract Process**

The FFY17 Notice of Funding Opportunity (NOFO) has not been released and the FFY17 award amount and timeline for plan submission has not been determined. Absent this information, OEM will follow an abstract submission and prioritization schedule similar to that developed for FFY16 .

Abstract submission forms will be available February 3rd and the deadline for submissions to OEM is February 27th. All subcommittee prioritization meetings must be completed by March 24th. If the NOFO is received by then, JPOC prioritization and vote on the FFY17 plan will take place April 5th.

It was agreed that JPOCs would continue to receive abstracts as they are submitted and that representatives from each subcommittee would attend the JPOC prioritization meeting to provide additional project information. Prioritization strategies were discussed including the use of historical data, the 2016 Capabilities Assessment and identification of recurring costs.

**ACTION ITEM**

OEM to send the following to the JPOCs:

* 2016 Capabilities Assessment
* historical budget allocations
* recurring programmatic costs
* abstract timeline calendar

**Charter Revision**

Lt. Bob Gillan reported that five JPOCs have agreed to work on the charter revision. The Charter Revision workgroup is scheduled to meet following today’s JPOC meeting and would like to bring formal recommendations to the next JPOC meeting

**New Business**

Sail Boston 2017 will take place Saturday June 17th through Wednesday June 21st. A Joint Operations Center will be established and Local/state/federal land and maritime partners have been meeting regularly. UASI funding may be required to support the event.

The Boston radio allocation was clarified; Boston police will not receive any units from the FFY16 allocation. However, Boston Fire and EMS will be included in the final allocation figures.

It was reported that the UASI-funded canine assigned to Boston Police K9 trainer Troy Caisey recently passed away. The JPOCs acknowledged that the K9 program has proven to be a valuable capability and asset, and the MBHSR is committed to continue the sustainment of the K9 program for the region

Meeting Adjourned at 11:27AM