



MAYOR'S OFFICE OF
**EMERGENCY
MANAGEMENT**

MARTIN J. WALSH
MAYOR

JPOC Meeting
April 5, 2017
Somerville Police Department
10:00am



Attendees:

Chief Gerald Reardon, Cambridge Fire		Nancy Anderson, OEM
Lt. Robert Gillan, Quincy Police		Rene Fielding, OEM
Capt. James Guido, Revere Police		Brenda Jones, OEM
Sgt. Mike Kiely, Somerville Police		Emma DeSimone, OEM
Chief Daniel O'Leary, Brookline Police		Sarah Eig, OEM
Chief Tony Carli, Everett Fire; <i>arrived 11am during FFY17 Abstract Prioritization, Goal 2, discussion</i>		Eamon Miller, OEM
Superintendent Paul Fitzgerald, Boston Police		Chris Coakley, OEM
Chief James Hooley, Boston EMS		Sarah Plowman, OEM
Nick Duncan, COBTH Emergency Management		Alicia Woodberry, OEM
Capt. Ryan McGovern, Boston Fire		Taushawn Tinsley, OEM
Sgt. Michael Raskin, Brookline Police		Sonya Schey, EOPSS
Scott Wilder, Brookline Police		Shawn Romanoski, Boston Police
Stacey Kokaram, Boston Public Health Commission		David Carabin, BRIC
Dep. Chief Brian Gover, Cambridge Fire		Sgt. Chris Connolly, Boston Police
Dep. Chief Sean White, Cambridge Fire		Dierdre Habershaw

Welcome & Introductions

- Nancy Anderson, Boston OEM, opened the meeting at 10:03am.
- Nancy facilitated introductions, noting in particular that Superintendent Paul Fitzgerald is the new Boston JPOC. He is replacing Dept. Superintendent Kelly Nee.

Approval of 2/1/17 Minutes

- Nancy asked for motion to approve minutes.
- **MOTION:** Approve past JPOC meeting minutes from February 1, 2017.
 - *Motion to Approve: Sgt. Mike Kiely, Somerville Police.*
 - *Second: Chief Daniel O'Leary, Brookline Police*
 - Boston, Brookline, Cambridge, Quincy, Revere, Somerville – **YES.**
 - Chelsea, Everett, Winthrop – absent.
 - **MOTION PASSES.**

Budget Update

- Nancy shared that we are 55% through the timeline for UASI (Urban Area Security Initiative) FFY15 spending. We have spent or encumbered 79%, and have less than 21% to go. No money has yet been spent or encumbered for the Recovery project. Sarah Eig, Boston OEM, updated the group that a meeting is scheduled and will kick off after the Marathon.
- In FFY16 we have spent \$300,000 thus far.
- Any budget questions can be directed to Nancy via email.

MYTEP (Multi-Year Training & Exercise Plan)

- Eamon Miller, Boston OEM, briefed the JPOC on the MYTEP. Prior to this meeting the latest draft had been circulated for JPOC review and feedback has been added. The document includes the 2017-2019 strategy, and the calendar in Appendix A will be a living document that will be added to over time. Any questions about the MYTEP can be addressed to Eamon.
- Eamon then asked for a motion to approve the MYTEP.
 - **MOTION:** Approve the 2017-2019 MBHSR MYTEP.
 - *Motion: Chief Gerald Reardon, Cambridge Fire*
 - *Second: Sgt. Kiely, Somerville Police*
 - Boston, Brookline, Cambridge, Quincy, Revere, Somerville – **YES.**
 - Chelsea, Everett, Winthrop – absent.
 - **MOTION PASSES.**

Upcoming Trainings

- Nancy reported that all training activities will be coordinated under Eamon. Additionally, all funding will be coordinated under one line.
- See attached document entitled “Trainings April-May 2017” for a current list.

FFY17 Abstracts Overview

- Nancy reported that over 100 abstracts were submitted for FFY17 funding, totaling a requested \$21 million which the various subcommittees reduced to \$18.8 million.
- To date we have still not received a Notice of Funding (NOFO) and therefore do not yet know our grant award amount. Rene Fielding, Director of Boston OEM, briefed the room on what she has been told. It is likely that for FFY18 UASI/HSGP (Homeland Security Grant Program) could see a 25% cut overall and be required to have a 25% match. It’s possible that FFY17 funds and even unspent money from FFY16 and FFY15 could be pulled from Sanctuary Cities. Boston, Cambridge, and Somerville, for example, might be included due to the Trust Act.
- At this point there is no indication of a timeline for Congress’ approval of the budget. Once it is approved, there will be a set window of time in which the grant guidance must be communicated. Traditionally this month’s meeting would have included a vote on FFY17 abstracts, but after brief discussion, due to the lack of a NOFO the decision was made to hear each subcommittee’s summary report on the prioritization process. See attached documents “UASI FFY17 Abstract Narratives” and “UASI FFY17 Abstracts – Subcommittee Prioritizations” for more detail.

FFY17 Abstracts: Goal 1: Safety & Security

- Lt. Robert Gillan, Quincy Police, and Deputy Chief Sean White, Cambridge Fire, presented on both the Special Response Teams (SRT) and Emergency Management (EM) abstract prioritization. It was noted that the SRT project “Personnel Rapid Response Transport” (ranked priority #4) can be scaled if necessary.
- Sgt. Michael Raskin, Brookline Police, and Deputy Chief Brian Gover, Cambridge Fire, reported on the EM project “Enhance Regional Mass Care/Sheltering Capabilities” (priority #2). See attached document “Mass Care-Sheltering” for the accompanying slide deck. A discussion followed concerning feasibility of several aspects of the project such as volunteer staffing, job description, and where such an individual would be housed. Rene Fielding expressed the importance of each jurisdiction identifying a city or nonprofit partner to help with sheltering in case a catastrophic event should occur.
- It was noted that the EM project “Fixed Site Radiological/Meteorological Environmental Surveillance” could perhaps be scaled.

- Sgt. Michael Kiley, Somerville Police, asked for EM project “Regional Response (Gator)” (priority 5) to be withdrawn.

FFY17 Abstracts: Goal 2: Critical Infrastructure

- Lt. Gillan, Deirdre Habershaw, OEM, and Scott Wilder, Brookline Police, participated in the presentation of the prioritization of goal 2. The project “Critical Infrastructure Protection Maintenance and Enhancements” was given priority 1. Several JPOC members echoed the importance of maritime equipment to securing the harbor, particularly in light of the new casino and the current harbor ferry system.

ACTION ITEM: Lt. Gillan to provide OEM with a list of equipment costs broken out by jurisdiction.

- Deirdre explained to the group that for the project “Physical Security and Cyber Security” (priority 3) includes annual funding for hardening municipal buildings. Several proposals have been rolled into one and the funding for this abstract has been cut due to moving some projects into UASI 16.

FFY17 Abstracts: Goal 5: CBRNE

- Sgt. Chris Connolly, Boston Police, reported on the EOD (Explosive Ordinance Disposal) project prioritization portion of goal 5. No further discussion took place.
- Capt. Ryan McGovern, Boston Fire, reported on the HAZMAT project prioritization portion of goal 5. Sgt. Kiely noted that for project “Boston PD Commercial Vehicle Interdiction/Hazardous Material Inspection” (priority 2 under HAZMAT), the funding originally proposed was low and therefore bumped up. This is a regional asset and all jurisdictions utilize these vehicles. Nick Duncan, City of Boston Teaching Hospitals (COBTH) presented on “Regional PPE Cache” (priority 4). As a note, Capt. McGovern said that should funding need to be cut, the request of the HAZMAT working group is to start at the bottom of the prioritization list and move up.
- Capt. McGovern also reported on the USAR (Urban Search and Rescue) project prioritization portion of goal 5. No further discussion took place.
- Lt. Gillan reported on the K9 project prioritization portion of goal 5. No further discussion took place.

FFY17 Abstracts: Goal 3: Intel and Information Sharing

- David Carabin, Director, BRIC (Boston Regional Intelligence Center) reported on the prioritization of goal 3.
- David gave a status update for the project “Social Media Analytics” (ranked priority 3). The BRIC has gone back to reassess the earlier phase of this project. Harvard Law and Stanford Law are involved in writing policy to guide its usage. The BRIC is revising the RFP (request for proposals) to become more focused on alert/notification capability. Next steps are pending additional community input in coordination with the Boston City Council.
- A brief discussion among JPOC members took place regarding the overall proposed funding of this goal area. Goal3 received a similar amount of funding last year. David Carabin noted that the Boston Police Department shoulders the majority of the cost to run the BRIC. The BRIC was noted for its critical help in responding to fake bomb threats and in sharing information quickly and efficiently.

ACTION ITEM: Anyone not currently signed up to receive daily BRIC bulletin announcements should contact Deirdre Habershaw to be added.

FFY17 Abstracts: Goal 4: Communications Interoperability

- Shawn Romanoski, Boston Police, reported on the prioritization of goal 4. He noted that the project “PSNet Maintenance & Support” (priority A) is a combination of several projects including an independent audit. PSnet is a continuation project, vital to the region, used by all.

- Chief Reardon, Cambridge Fire, noted that JPOC members should talk with their respective cities to strategize funding for subscriber units. UASI funding will never provide sufficient money to fund radios for all first responders in every community, nor was it designed to do so.

FFY17 Abstracts: Goal 6: MedSurge

- Stacey Kokaram, Boston Public Health Commission (BPHC), Chief James Hooley, EMS, and Nick Duncan, COBTH, presented on the prioritization of goal 6. No further discussion took place.

FFY17 Abstracts: Training & Exercise (T&E)

- Eamon Miller summarized the idea behind the training line in UASI 17. \$1.5 million in abstracts was submitted by subcommittees. An additional \$1 million will be set aside by the JPOC, particularly for goal areas that have not yet planned for T&E or perhaps a large scale regional exercise.
- Next steps include: creating one new T&E goal area to address all trainings across the grant and putting together a T&E task force.
- OEM will look into whether the proposed total of \$2.5 million is doable once the NOFO is released.

FFY17 Abstracts: Goal 7: Planning & Community Preparedness

- Nancy Anderson, Brenda Jones, OEM, and Chief Daniel O’Leary, Brookline Police, presented on the prioritization of goal 7. Nancy noted that project “Community Preparedness Materials” (ranked priority 5) can be scaled.

FFY17 Abstracts: Goals 8 & 9: Risk & Recovery

- Deirdre Habershaw, David Carabin, Capt. McGovern all presented on prioritization of goal 8. No further discussion took place.
- Sarah Eig, OEM, presented on the prioritization of goal 9. No further discussion took place.

FFY17 Abstracts: Summary

- Nancy Anderson summarized the abstract process thus far and going forward.
- Currently the total requested funding for UASI 17 is \$18.8 million.
- Projects prioritized A and 1 reach a combined total of \$10 million. If FFY17 funding would be cut by 25%, this is approximately the dollar amount we would receive. If we are granted level funding, we could add in most of priority 2 and 3 projects. Other options would be to scale any of the projects regardless of prioritization, or re-prioritize.
- When the NOFO is released, another JPOC meeting will be convened to vote on project funding.

Open Meeting Law

- Deirdre Habershaw reported on Open Meeting Law.
- Currently, OEM posts all open meeting notices through the City Clerk’s Office and the State for JPOC meetings and subcommittee meetings. Going forward, several additional actions will need to be taken.
- Each community with a representative on the committee or at an open meeting must also post an open meeting notice. OEM will pass along a copy of the open meeting notice to a designated point of contact for each of the MBHSR communities and it will be the responsibility of that contact person to post the notice.

ACTION ITEM: Each JPOC member must inform Nancy Anderson of one contact person for their city who will be responsible for posting the open meeting notices. Additionally, each JPOC member must send Nancy a copy of the open meeting notice posting process for that jurisdiction.

- Regarding working groups and task forces: Once a quorum of members of a public body is present, the meeting needs to be posted in advance in all communities under open meeting law.
- Note: meeting minutes will also be required for each of these meetings that fall under open meeting law.
- Note: locations of meetings must be ADA compliant – wheelchair accessible, etc.

Charter Revision

- Nancy Anderson raised the subject of the Charter Revision with the group.
- Status: revision is not yet done. It was suggested to continue to meet and hope to bring a draft to the next meeting.

Old/New Business

- Brenda Jones, OEM, acknowledged Chief Reardon's recent retirement. The MBHSR is appreciative of his dedication and time spent on the JPOC and the Communication Interoperability Subcommittee.

Adjourn

- *Motion to adjourn: Sgt. Kiely, Somerville Police*
- *Second: Chief Daniel O'Leary, Brookline Police*

Meeting adjourned at 12:36pm.