



**JPOC Meeting Minutes**  
**Tuesday, February 4, 2016 10AM – 12 PM**  
**Brookline Police Department**  
**350 Washington St. Brookline, MA**

**In Attendance:**

*Chief Brian Kyes, Chelsea Police*  
*Chief Gerry Reardon, Cambridge Fire*  
*Chief Dan O’Leary, Brookline Police*  
*Deputy Superintendent Kelly Nee, Boston Police*  
*Sergeant Mike Kiely, Somerville Police*  
*Chief James Hooley, Boston EMS*  
*Captain Ryan McGovern, Boston Fire*  
*Heather Tecce, MEMA*  
*Mike Main, MEMA*  
*Victoria Grafflin, EOPSS*

*Rene Fielding, OEM*  
*Nancy Anderson, OEM*  
*Brenda Jones, OEM*  
*Deirdre Habershaw, OEM*  
*Emma DeSimone, OEM*  
*Andrew Murphy, OEM*  
*Sarah Eig, OEM*  
*Eamon Miller, OEM*  
*Stacey Kokaram, BPHC*  
*Jenny Barron, EOPSS*

**Meeting Minutes:**

**Welcome:**

- Meeting commenced at 10:24 AM.

**Agenda:**

- Welcome
- Budget / Project Status
- Abstract Process
- Online Pre-Requisitions
- SWAT Working Group
- Charter Amendment Working Group
- Med Surge Subcommittee
- Wrap-up

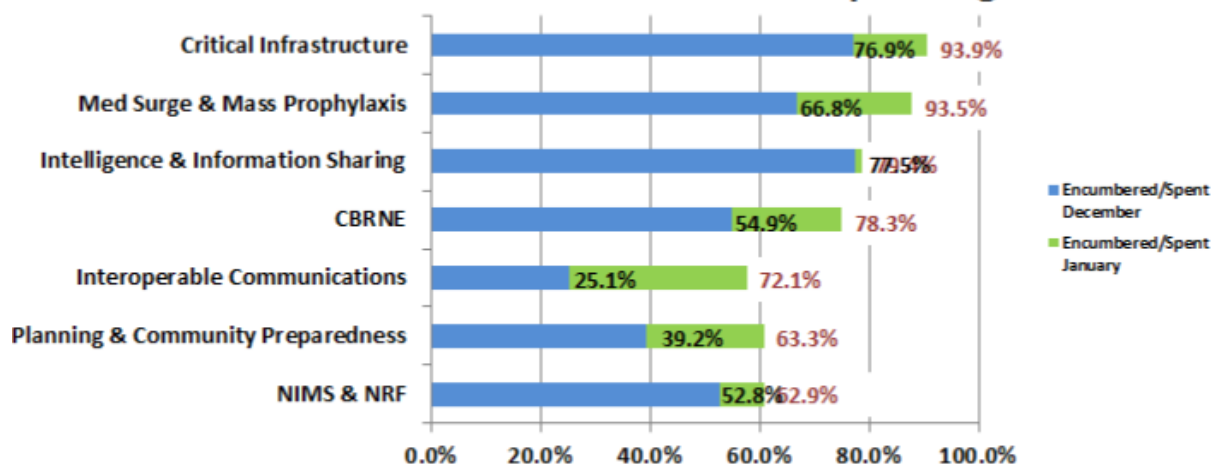
**MOTION APPROVED-** Approval of December 2015 JPOC Meeting Minutes.

**Budget / Project Status:**

**UASI FFY14 Investment Area Spending**

- Significant funds have either been encumbered or spent since the January 2016 JPOC Meeting.
- Overall, 76.2% of UASI FFY14 have been either encumbered or spent- \$10,168,491.00
- See graph below:

## UASI FFY14 Investment Area Spending



**Overall, 76.2% of UASI FFY14 Grant Has Been Encumbered or Spent  
...that's \$10,168,491!**

### Planning & Community Preparedness

#### Transfer Switches:

- Project involves the installation of an emergency panel, transfer switch and generator docking station at identified shelter sites in each jurisdiction.
- Award letters have been sent to Chelsea and Cambridge; projects are underway.
- Environmental Planning and Historic Preservation (EHP) approval still needed for all other jurisdictions.
- Total Project cost: \$300,000
- Project deadline: June 30, 2016.

### CBRNE

#### Hazardous Analytical Mobile Response Vehicle (HAMR):

- Vehicle will be put into service week of February 8
- Regional asset for MBHSR
- Total cost: \$137,000

#### Zumro Tents:

- Portable decon medical tents
- Purchased for Boston, Cambridge, Everett, Quincy, Beth Israel Deaconess Medical Center (BIDMC), Boston Medical Center (BMC) and Tufts Medical Center

Total project cost: \$348,000

### Communications Interoperability

#### Subscriber Units:

- 198 Motorola APX7000 dual band radios purchased
- 276 Motorola APX6000 single band radios purchased
- Combined project cost of \$2M across FFY14 and FFY15

- Will build out programming and engraving strategy at next CIS meeting (2/17)

**Request:** Rene Fielding requests that the JPOCs verify how many satellite phone batteries are needed and report back to OEM.

### **Abstract Process**

- FFY16 Abstract Schedule 2/3/16- Abstract form and instructions available online.
- 2/23/16- MBHSR Capabilities Assessment Workshop, Boston EOC
- 2/29/16- Abstract submissions are due to OEM
- 4/25- Grant Reporting Tool (GRT) application entry completed by OEM

### **Online Pre-Requisitions:**

OEM is modernizing the pre-requisition process.

- Creating a streamlined process.
- Allows for remote response from JPOC.
- Allows OEM/JPOC to track requests via email.
- Allows OEM to make real-time updates to the form.
- Allows stakeholders to become more familiar with UASI plans, project justification numbers and grant year.
- Two types of pre requisition forms:
  - Equipment/Services: [bit.ly/pre\\_req](http://bit.ly/pre_req)
  - Training/Travel: [bit.ly/teprereq](http://bit.ly/teprereq)
- OEM will no longer accept paper pre-requisition forms as of March 2, 2016.
- OEM to email JPOC a comprehensive workflow of the pre-requisition process.
- OEM to email JPOC an updated list of investment area subcommittee members.
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### **SWAT Working Group:**

Special Response Teams Equipment Purchases (UASI 2014)

- Bearcat
- Personnel Carrier
- Entry Robots
- Night Vision
- Thermal Images
- Head Sets
- PPE tactical ladders
- Shields

Special Response Teams Equipment Purchases (UASI 2015)

- Thermal Imaging
- Fiber Optic Scope
- Ballistic Shields
- Night Vision

- PPE
- Robot Upgrades

Special Response Teams Funding Breakdown

- Overall, significant drop in funding between FFY14 and FFY15
- See funding chart below:

## Special Response Teams

### Funding (\$ thousands)

	FFY14	FFY15
Boston	\$800	\$160
Brookline	\$175	\$35
Cambridge	\$20	\$137
North-Metro	\$250	\$250
Somerville	-	\$160
Quincy	\$150	\$160
<b>Total</b>	<b>\$1,400</b>	<b>\$707</b>

**Request:** Potentially develop a SWAT concept of operations (CONOPS) to ensure consistent SWAT standards across the region.

SWAT Supervisors and Management Training:

- Training for up to 20 SWAT Commanders
- Overview of SWAT standards and professionalism, selection, training and discipline of SWAT personnel and supervisors
- Development of tactical plans for high-risk situations
- Decision making based on priority of life during violent incidents
- Understanding the legal issues involved in the problem-solving process of high-risk events
- Major incidents debrief
- Offering two sessions:
  - Stoneham 3/7-3/11

Revere 3/14-3/18

**Charter Amendment Working Group:**

- The MBHSR JPOC Charter is silent on a variety of issues.
- Sgt. Mike Kiely voiced concerns the Charter is not being followed accurately ( not sure how we want to word this- he talked about Open Meeting and AGO standards)
- OEM would like to create a Charter Amendment working group to refine existing protocols.

- Deputy Kelly Nee, and Sergeant Mike Kiely volunteered to participate in the proposed working group.
- The City of Boston Legal Department will also participate in the working group.
- OEM will email the JPOC to finalize the list of working group members.

### **Med Surge Subcommittee**

- Med Surge covers EMS, hospitals and public health departments
- Jurisdictional representation is sparse; need more representation from jurisdictions other than Boston
- Med Surge funding is determined by the MBHSR Strategy.
- Stacey Kokaram stated that BPHC has been waiting for OEM to schedule a Med Surge meeting. In the meantime, BPHC continues to meet through other public health-related working groups to discuss med surge-related initiatives.
- Stacey Kokaram to email OEM the list of public health stakeholders with whom BPHC regularly meets.
- Schedule of Med Surge meeting to follow.

**Request:** JPOC to provide OEM with a POC for Med Surge representation.

### **Wrap Up:**

- Boston EMS Mass Casualty Incident Seminar
  - “When Terror Strikes- Maximizing Survival during Multi-Strike Attacks”
  - Opportunity to hear firsthand accounts from Parisians involved in the response operations in November 2015 Paris attacks.
    - Managing the medical consequences of coordinated attacks, including resource allocation, coordination and communication efforts
    - Best practices used to support the continuum of patient care from on scene through the healthcare system
    - Adapting response operations in a high threat environment to maximize responder and public safety
  - March 3, 2016 Boston Convention & Exhibition Center, Room 156ABC.
- MBHSR in the News
  - Boston Police Officer shot; UASI purchased tourniquet used to save his life.
  - Quincy Fire used Hazmat Training from DelValle Center to DeCon a site.
  - Cambridge- K9 Dixie – article describing how useful the K-9 program has been in dealing with suspicious packages, gunshot calls and security sweeps
  - Brookline Police officer shot; UASI purchased tourniquet used to save his life. Suspect was caught with the help of UASI CIMs camera.
- Standing Meeting
  - Proposal for second Tuesday or second Thursday of every month. OEM to poll JPOCs on their availability.
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- Executive Office of Public Safety & Security Update- Victoria Gafflin
  - The Commonwealth will be having a statewide homeland security conference sometime in May; additional information to follow.
  - EOPSS is conducting a statewide survey to hear best practices on active shooter trainings being conducted and associated resources available.

- EOPSS would love to see more coordination statewide from homeland security councils; streamline best practices and resources.

*Meeting adjourned 11:55 AM.*