



MAYOR'S OFFICE OF  
**EMERGENCY  
MANAGEMENT**

MARTIN J. WALSH  
MAYOR

**JPOC Meeting  
October 4, 2017  
Brookline Police Department  
10:00am**



**Attendees:**

Chief Gerald Reardon, Cambridge Fire	Nancy Anderson, OEM
Lt. Robert Gillan, Quincy Police	Sarah Eig, OEM
Chief Brian Kyes, Chelsea Police	Eamon Miller, OEM
Sgt. Mike Kiely, Somerville Police	Sarah Plowman, OEM
Chief Daniel O'Leary, Brookline Police	Sonya Schey, EOPSS
Superintendent Paul Fitzgerald, Boston Police	Scott Wilder, Brookline Police
Chief James Hooley, Boston EMS	Capt. Ryan McGovern, Boston Fire
Capt. Tom Todisco, Revere FD	Erin Curran, Boston EMS
Chief Chris Bright, Revere FD	
Stacey Kokaram, Boston Public Health Commission	

**Welcome & Introductions**

- Nancy Anderson, Boston OEM, opened the meeting at 10:15am.
- Nancy facilitated introductions and reviewed the agenda.

**Approval of 9/6/17 Minutes**

- Nancy asked for motion to approve minutes.
- **MOTION:** Approve past JPOC meeting minutes from September 6, 2017.
  - *Motion to Approve: Sgt. Mike Kiely, Somerville Police.*
  - *Second: Chief Daniel O'Leary, Brookline Police*
  - **MOTION PASSES by unanimous acclamation.**

**Budget Update**

- FY15 grant performance period ends June 30, 2018. Of the \$14.4million in total, \$2.24 million is currently encumbered, and \$10.09 million has been expended.
- Nancy reminded the group that *encumbered* refers to when a PO is cut but the money is not necessarily spent yet. It could include a contract draw-down, or when the items have not yet been received. Additionally, *expended* refers to items that have been delivered and the invoices have been paid.
- Sarah Plowman, Boston OEM, reviewed several large projects that comprise part of the \$2 million left that is neither encumbered nor expended.
  - Critical Infrastructure: Gunshot Detection Location System. The subcommittee is drafting an RFP with the plan to have a new contract in place by January. Individual jurisdictions are pursuing written quote contracts during the interim.
  - Intel and Information Sharing: Regional Analytics. This project was recently amended to drop the Social Media component and focus solely on Regional Analytics. Half of the funding for this project will go towards the purchase of new computer hardware

infrastructure to support the project, and the other half will go toward hiring a project manager.

- Communications Interoperability Subcommittee: Microwave Backhaul. The EHP has been approved, a requisition has been created, and a scope of work has been drafted. The next step is to solicit quotes in order to move ahead. Also within this subcommittee is the Technical Consultant Position. A job description has been approved by the subcommittee and quotes will be solicited this month.
- FY16 grant performance period ends March 31, 2019. Of the \$14.216 million in total, \$3.82 million is currently encumbered, and \$2.02 million has been expended.
- FY17 funding: EOPSS has accepted the funds from DHS. The City of Boston will hold an Accept and Expend hearing at the end of the year. Funds should become available in January 2018.

### **Training & Exercise Update**

- Eamon Miller, Boston OEM, gave an update as to the Training & Exercise (T&E) projects.
- T&E Subcommittee:
  - Eamon has been to the various subcommittee meetings to explain the new T&E program.
  - **ACTION ITEM:** Next step: JPOC needs to confirm list of current subcommittee members.
  - In October, each subcommittee will take nominations and vote on subcommittee Chairs as well as assign the additional T&E representative. OEM will send the JPOC members a list of dates/times/locations for the subcommittee meetings for their reference.
- T&E Budget:
  - OEM anticipates having some cost savings from funds set aside to cover Sail Boston expenses. Therefore, there will be additional FFY15 funds available for T&E.
- T&E Opportunities:
  - Eamon reviewed a list of upcoming T&E opportunities in October and November that have already been approved by the JPOC.
  - Proposed new T&E opportunity: a SWAT training in Connecticut in November.
  - **MOTION:** To approve FFY15 Sail Boston cost savings in the amount of \$15,491.98 to send 14 SWAT members to a Use of Force Summit training in Uncasville, Connecticut, during November 28 – 30, 2017.
    - *Motion to approve: Sgt. Mike Kiely, Somerville PD*
    - *Second: Lt. Bob Gillan, Quincy PD*
    - Boston, Brookline, Cambridge, Chelsea, Quincy, Somerville – **YES.**
    - Everett, Revere, Winthrop – absent.
    - **MOTION PASSES.**

### **Regional Planning Update**

- Sarah Eig, Boston OEM, gave a series of Regional Planning updates.
- Debris Management
  - This project utilizes FY15 funding and will therefore be completed by June 30, 2018.
  - Sarah reviewed the need for this project, as well as the timeline. As a result of the RFP, two proposals have been received. Vendors have been notified about interviews, which will take place mid-October.
  - The selected vendor will write nine debris management plans, one per jurisdiction within the MBHSR. The vendor will additionally write a monitoring plan and nine RFP templates to be used by the jurisdiction in order to contract with debris removal vendors.
- Evacuation Planning
  - There is \$200,000 set aside from FFY15 for this project (June 30, 2018 deadline).

- This is Phase II of Evacuation Planning. Aspects of this phase include:
  - Updating GIS data: evacuation routes and clearance times
  - Developing a Critical Transportation Needs (CTN) plan for those without a car or who are home-bound, for example.
  - Drafting an RFP template for busing needs.
- A question was raised in the room: how does this evacuation plan dovetail with MEMA's plan? OEM will look into this and follow up with the JPOC.
- THIRA
  - Sarah reviewed the four step process of the Threat and Hazard Identification and Risk Assessment (THIRA).
    - Step 1: Identify threats and hazards of concern
    - Step 2: Give threats and hazards context
    - Step 3: Establish capability targets
    - Step 4: Apply the results
  - The THIRA is required by FEMA in order to receive UASI funding. It is an annual assessment. It is due December 31, 2017.
  - This year the THIRA will incorporate an updated IED/cybersecurity scenario.
  - The THIRA will involve targeted subcommittee/working group meetings. It will also continue to validate last year's data.
- Pictometry
  - This project has a budget of \$137,447.26 (FFY16 funds). That amount includes the fly over in April 2017, the software itself (high-resolution orthogonal and oblique imagery), as well as training on how to utilize the program. Additionally, should the region experience a natural disaster, the vendor will provide another fly over.
  - The program includes the imagery as well as relevant data, such as measurements (slopes, distances, heights), assessing information, etc.
  - Pictometry can be accessed via an app, a web browser, hard drive, or other platforms. It is beneficial to assessors, police, fire, 911, public works, planning and zoning departments, etc.
  - **ACTION ITEM:** Sarah to get the JPOC members set up with accounts, and look into the feasibility of a demonstration at a future JPOC meeting.

#### Old/New Business

- **ACTION ITEM:** JPOC Alternates: Nancy reminded the JPOC to have their Mayor or CEO send OEM a letter designating a "JPOC Alternate" who can attend JPOC meetings and vote in the place of an absent JPOC member.

#### Adjourn

- *Motion to adjourn: Sgt. Kiely, Somerville Police*

*Meeting adjourned at 11:13am.*