



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

November 12, 2010

ACLU Foundation of Massachusetts
211 Congress Street
Boston, MA 02110
Attn: Laura Rótolo, Esq.

RE: November 1, 2010 Public Records Request

Dear Attorney Rótolo:

On November 3, 2010, I received a letter from you dated November 1, 2010 requesting copies of certain records alleged to be maintained by the Dennis-Yarmouth Regional School District. Your letter requested copies of documents regarding surveillance cameras installed in Dennis-Yarmouth schools and police access to those cameras. While the School District has complied with your request, given the number of documents requested and the amount of staff time necessary to compile said documents, we are unable to waive the fees associated with this service. Therefore, in accordance with 950 CMR 32.06 (2), we are charging you \$23.25 for your record request.

Please find attached the following documents:

1. Page 69 of the *Student-Parent Handbook 2010-2011* which refers to the security cameras.
2. Page 39 of the *Faculty Handbook*, which references the security cameras.
3. The next four documents come from the Yarmouth Police Department as they are the writers of the grant:
 - a. Application for Federal Assistance SF-424
 - b. Budget Narrative
 - c. Memorandum of Understanding
 - d. School Safety Assessment Memo from Nicholas R. Pasquarosa, Jr.
 - e. Scope of Work for SOS Grant, April 2008 (a district document)
4. Documents related to the company used to provide equipment. (Please note: Since SIGNET was on the state bid list, we were not required to go out to bid.)
 - a. Letter to Robert Fecteau, SIGNET Electronic Systems, Inc. dated April 7, 2008
 - b. Letter to Lt. Frank Frederickson dated December 4, 2008
 - c. Letter to Robert Fecteau, SIGNET Electronic Systems, Inc. dated July 8, 2008
 - d. Letter to Lt. Frank Frederickson dated December 29, 2008

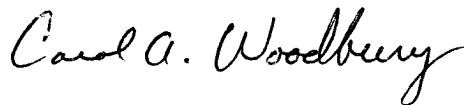
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5. Two documents related to the costs
 - a. Trial Balance by Fund Expense Sheet
 - b. FY09 District Wide Security Project Revenue Sheet
6. Listing of all cameras and locations of cameras at Dennis-Yarmouth Regional High School. Please note that these cameras are all in corridors and at entrances. There are no cameras in classrooms or other sensitive areas such as restrooms. At our other six schools all cameras are at the main entrance doors only.
7. The Town of Dennis Police Department Policy and Procedure for School Resource Officers. This is the policy that we operate under for the police departments in Dennis and Yarmouth.

Please note that these are copies of materials that were available from the Dennis-Yarmouth Regional School District Administration offices. If you wish to have additional materials that may be stored in our archives, there will be an additional cost for research and reproduction.

Sincerely,



Carol A. Woodbury
Superintendent of Schools

CAW:mb
Attachments