



Marblehead Public Schools

9 Widger Road, Marblehead, Massachusetts 01945

School Committee

EuRim Chun
Chairman
Jonathan Lederman
Vice Chairman
Dick Nohelty
Secretary
Kathy Leonardson
Tom Connolly

Administration

Dr. Gregory R. Maass
Superintendent
781-639-3141

Robert Bellucci, Esq.
Director of Student
Services and Program
Accountability
781-639-3148

Kevin C. Meagher
Interim Business and
Finance Assistant
781-639-3140

Business Office
781-639-3142
FAX
781-639-3149

High School

Main Office
781-639-3100 x2100
Ken Weinstein, Principal
781-639-3100 x 2104

Veterans Middle School

Matt Fox, Principal
781-639-3120 x 3113

Village School

Michael Hanna, Principal
781-639-3159

Bell School

Donna Zaeske, Principal
781-639-3170

Coffin School

Sean Satterfield, Principal
781-639-3180

Eveleth School

Mary Devlin, Principal
781-639-3195

Gerry School

Sean Satterfield, Principal
781-639-3185

Glover School

Mary Devlin, Principal
781-639-3190

December 5, 2011

Laura Rotolo, Esq.
ACLU of Massachusetts
211 Congress Street
Boston, MA 02110

RE: **November 23, 2011 Public Records Request**

Dear Ms. Rotolo:

We are in receipt of your request for public records pursuant to G.L. c. 66 §10 dated November 23, 2011, but received on November 28, 2011. In response to your public records request, and in compliance with 950 CMR 32.06 and G.L. c. 66 §10, the following is a good faith estimate of the applicable fees for copying, search and segregation time that you will incur as a result of our producing the copies of the public records listed in the request.

Our fees are as follows:

| | |
|---|----------------------------------|
| • Search and segregation time: - 1 hour(s) @ \$14.07 per hour | \$ 14.07 |
| | Subtotal = <u>\$ 14.07</u> |
| • Copy costs of approx. 58 pages @ \$0.20 per page (paper) | \$ 11.60 |
| • Copy costs of approx. _____ pages @ \$0.50 per page (computer) | \$ <u>0</u> |
| | TOTAL all costs: \$ 25.67 |

Please forward your check, made out to Marblehead Public Schools, in the amount of \$25/67, and mail it to the following address: Attention to: Gregory R. Maass, Marblehead Public Schools, 9 Widger Road, Marblehead, MA, 01945. Please be sure to reference the specific reason for the check in your correspondence, which should be directed to Gregory R. Maass.

Please note that while this amount is a good faith estimate, it is possible that once we begin searching and segregating these records that the total may increase. We will inform you of any additional charges.

Once we are in receipt of your payment, we will begin the process of searching for any responsive records, and assembling and copying the responsive public records. We will then forward them to your attention as soon as possible.

Very truly yours,

Gregory R. Maass,
Superintendent of Schools

Critical Spirit

Disciplined, Creative, Inquisitive, Truth-Seeking, Keeness of Mind