

**Executive Office of Public Safety and Security  
Homeland Security Division  
FFY 2007 Quarterly Progress Report  
UASI**

Date: 7/15/08		Region: UASI		Fiduciary Contact: Rene Fielding	
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Report number		Reporting Period	Year	Due Date	
1	Quarter	April 1 - June 30	2008	July 15	
	Quarter	July 1 - September 30		October 15	
	Quarter	October 1 - December 31		January 15	
	Quarter	January 1 - March 31		April 15	

Quarterly programmatic reports must be submitted with a quarterly financial report in accordance with the contract special conditions for your grant. Reimbursement requests will not be processed if the grantee fails to submit both reports on time. This report serves as a narrative of project progress over the previous three months and relates back to your regional strategy. Please complete each of the following sections with specific information related to the progress of each subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary. Submit all sections and attached pages as one packet on or before the scheduled due date.

**Please submit this report and the quarterly financial report to:**

Executive Office of Public Safety and Security  
Homeland Security Division  
Ten Park Plaza, Suite 3720  
Boston, MA 02116  
Attention: Jenny Barron

I have reviewed and approved the attached summary of progress made by the Regional Homeland Security Advisory Council.

Signature of Advisory Council Chair: \_\_\_\_\_

Please complete the following section with specific information related to the progress of the Training and Exercise Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Training and Exercise Subcommittee**

- Investments related to the work of this subcommittee
- Type of exercises completed this quarter (For each exercise, please indicate the status of the After Action Report - submitted or in development)
- Type of trainings held/attended this quarter (Note: you do not need to list NIMS IS/ICS courses)
- Provide a brief summary of training and exercise initiatives relating to persons who require specific assistance (e.g. the elderly, persons with a disability, children, refugees/immigrant populations, etc)
- Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
- Describe any plans for future trainings and exercises

During this quarter the Training and Exercise Subcommittee did not hold any meetings. It was decided last quarter that all funding in this investment would go to the DelValle Institute to complete regional trainings and exercises so MOEP has been working with the DelValle Institute to finalize the scope of work and budget and finalize the contract.

During the next quarter the Training and Exercise Subcommittee will meet to discuss writing the Metro Boston Homeland Security Region's 3 Year Training and Exercise Strategy.

Please complete the following section with specific information related to the progress of the Equipment and PPE Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Equipment and PPE Subcommittee**

- Investments related to the work of this subcommittee
- Summary of projects related to new equipment purchased/obtained this quarter
- List of trainings/exercises and/or events in which equipment was used
- List all projects completed by this subcommittee this quarter
- Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
- Describe efforts towards sustainability as they relate to each new project this quarter

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The Metro Boston Homeland Security Region does not have an Equipment and PPE Subcommittee. We will report out all of our equipment procurements in each of the investments that they relate to.

Please complete the following section with specific information related to the progress of the Pandemic Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Medical Surge, Mass Prophylaxis and Pandemic Flu Subcommittee**

- Investments related to the work of this subcommittee
  - Summary of progress this quarter in developing regional planning capacity in coordination with state and federal planning, including milestones achieved
  - Provide a brief summary of the pandemic-related activities involving persons who require specific assistance (e.g. the elderly, persons with a disability, children, refugees/immigrant populations, etc)
  - Explain any supplies, equipment, training/exercises, and/or consultants funded this quarter and any evaluation conducted (i.e. After Action Report)
  - Describe planned activities/training/equipment purchases for the next reporting period for all projects
  - Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
  - Describe efforts towards sustainability as they relate to each project
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No meetings took place during the 1<sup>st</sup> quarter. Planning has begun for the FFY06 and FFY07 grants to move the projects forward to meet the overarching and yearly goals as well as to ensure sustainability.

During the next quarter, this subcommittee will be meeting at the end of July to discuss FFY06 and FFY07 priorities and begin to map out a three strategy that will address the region's gaps in medical surge, mass prophylaxis and pandemic flu and how funding can best be used to address those gaps.

Please complete the following section with specific information related to the progress of the Information Sharing Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Information Sharing Subcommittee**

- Investments related to the work of this subcommittee
  - Summary of progress this quarter in each project, including involvement in the statewide resource management database development
  - Explain any supplies, equipment, training/exercises, and/or consultant services funded this quarter and any evaluation of purchases/training (i.e. After Action Reports)
  - Describe planned activities/training/equipment purchases for the next reporting period for all projects
  - Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
  - Describe efforts towards sustainability as they relate to each project
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The Intelligence and Information Sharing Subcommittee did not hold any meetings this quarter and no funding was spent in this investment.

During the next quarter the subcommittee will be pulled together so that we can start to review the equipment and training needs and begin procurements.

Please complete the following section with specific information related to the progress of the Planning Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Planning Subcommittee**

- Investments related to the work of this subcommittee
- Summary of progress this quarter in each project
- Summary of Management and Administration activities
- Explain any supplies, equipment, training/exercises, and/or consultants funded this quarter
- Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
- Describe efforts towards sustainability as they relate to each project

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The Metro Boston Homeland Security Region does not have a Planning Subcommittee. We will report out all of our planning initiatives in each of the investments that they relate too.

Please complete the following section with specific information related to the progress of the Interoperability Subcommittee as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Interoperability Subcommittee**

- Investments related to the work of this subcommittee
- Explain how work relates to the statewide interoperability plan
- Summary of progress this quarter in the interoperability build-out project, including milestones achieved
- Explain any supplies, equipment, training/exercises, and/or consultants funded this quarter and any evaluation conducted (i.e. After Action Report)
- Describe planned activities/training/equipment purchases for the next reporting period for all projects
- Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
- Describe efforts towards sustainability as they relate to each project

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The Communications Interoperability Subcommittee (CIS) is still spending down there UASI 06 allocation so no equipment procurement has occurred during this timeframe.

During the next quarter, the CIS hopes to start the following projects:

- MBTA project. This project has been allocated \$1M and is on hold until the MBTA receives approval on their FEMA environmental reports.
- PSnet Phase III: This project has been allocated \$300K to continue with their planning efforts and tying in all of the regional police departments into the CIMS backbone for data sharing efforts.
- Cambridge Interoperability: This project was allocated \$94K and the equipment is in the process of being speced out and will be ordered during this quarter.

Please complete the following section with specific information related to the progress other active subcommittees as indicated in your regional strategies for active grants. Be sure to address all required points in each section. Please feel free to attach additional pages as necessary.

### **Other Active Subcommittees:**

- Please identify any other active subcommittee(s) in the Region this quarter and the investments related to the work of this subcommittee
  - Summary of projects/progress this quarter for each additional subcommittee
  - Explain any supplies, equipment, training/exercises, and/or consultants funded this quarter and any evaluation conducted (i.e. After Action Report) for each subcommittee
  - Describe planned activities/training/equipment purchases for the next reporting period for all projects
  - Identify any areas of concern and/or delays in progress related to this subcommittee's work in all projects
  - Describe efforts towards sustainability as they relate to each project
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### **Regional Evacuation, Mass Care and Shelter Subcommittee**

One subcommittee meeting was held in June to begin to review specifications of mass shelter trailers and contents as well as portable light towers and portable electronic message boards. A survey was emailed to MBHSR emergency managers inquiring as to local capabilities to house shelter and evacuation equipment. Planning is underway to review surveys, draft memorandum of agreement for host sites, and deployment plans.

Planning for populations with special needs in the event of an incident of significance that calls for sheltering or evacuation is progressing.

During the upcoming quarter the subcommittee will finalize equipment purchases and associated planning, continue regional planning for mass shelter and evacuation plans, and create benchmarks for the continuity and sustainability of the projects.

### **Regional CBRNE Tactical Rescue Team Subcommittee**

A committee has been established to manage the FY2007 investment related to CBRNE Response and Search & Rescue. This committee has representation from various regional fire departments, as well as Boston EMS and Boston Police. Boston Fire has served as the lead decision making agency during the process due to their size and nature of involvement with the investment, while subject matter experts from other communities have played strong lead roles in organizing the different elements of the investment.

This quarter, activities were focused on bringing together a strong core group to guide the investment and planning process. Primary stakeholders were brought together, and subcommittee members were identified by those with decision making authority from each stakeholder department, and began meeting regarding project development and initiation. A milestone was reached when a mission statement was signed by each member of the identified subcommittee, and forwarded up to each respective department's chiefs or commissioners. This mission statement included language referencing training standards, cost-sharing, and liability. No expenditures to report during this period.

During the next period, the committee intends to begin expending its \$1.4 million budget. This will go towards two primary areas: instructors and equipment. Federally approved instructors will be utilized to deliver FEMA approved search and rescue courses. Some of these instructors will hail from communities within the MBHSR, some will not. MOEP will work with EOPSS to both authorize and approve the courses to be delivered once finalized, and determine a best practice for using instructors from throughout the Commonwealth. As for equipment, FEMA Authorized Equipment from the national Urban Search & Rescue cache will be finalized for



purchase. This equipment will assist in portions of the training to be delivered, as well as help to further enhance existing technical rescue companies within the region.

Discussions related to sustainability have been the key driving force in building out this initiative. To address this, efforts have been made to identify local personnel who are highly experienced with Federal Urban Search & Rescue operations, and who train similar teams that have been developed across the country. These individuals have helped manage the build out and provide subject matter expertise, often putting in their own time without UASI funding support. Additionally, all equipment to be purchased initially will be housed with the region's largest departments, Boston and Cambridge, who have the internal capacity to maintain and deploy items without additional external funding. The biggest push towards sustainability has been the agreement that was reached stating that all departments will be responsible for personnel OT/BF for class attendance. This will require complex scheduling to reduce overall costs, but will ensure that the UASI funding will not all go entirely towards personnel OT and can be used to build out other elements.

## Special UASI

### K-9 Explosive Detection Units

- Please provide a detailed summary on the development of Mutual Aide Agreements during this quarter.
  - Attach all completed Mutual Aid Agreements to quarterly report.
  - Describe planned purchases for the next reporting period for this project.
  - Describe planned efforts and or collaboration with the Massachusetts State Police bomb squad.
  - Identify any areas of concern and/or delays in progress related to this investment justification.
  - Describe efforts towards sustainability as they relate to each project
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This quarter, members of the Cambridge Police Department worked towards developing a Mutual Aid document for response, which included language geared toward liability concerns associated with inter-jurisdiction activation. This document has been forwarded to other participating agencies Legal Depts. for comment and adoption. No Mutual Aid Agreement has been finalized to date.

During the next reporting period, purchases will be executed for the K-9s themselves, as well as other various equipment caches associated with the overall project. This will include explosives to be used in dog training, mobile computers for vehicles which are to be procured by the end of the calendar year, and radio units.

The subcommittee tasked with managing the overall K-9 investment has been in communication with the State Police Bomb Squad, and plans to work through a formal tiered response plan following the receipt and training of the K-9 units in the early Fall of 2008.

This project seeks to sustain itself by leveraging the current training capacity that exists within the Boston Police Department. Recurring costs have been identified for training, equipment, and K-9 unit maintenance. Each agency receiving a unit is aware of the financial implications, and has signed off verifying its abilities to house and maintain the units; a copy of each letter is on file with EOPSS.

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