

*Addendum to the Memorandum of Agreement between  
The Boston Mayor's Office of Homeland Security  
And the Town of Brookline*

**I. Purpose**

This addendum to the memorandum of agreement (MOA) is between the Mayor's Office of Homeland Security, acting by and through its Director, and the Town of Brookline, acting by and through its Town Administrator referred hereinafter collectively as "the Parties".

**II. Duration**

This MOA shall remain in effect from June 1, 2004 until December 31, 2007, unless it is modified or terminated by written agreement of the Parties.

**III. Fiscal Administration**

**A. Reimbursement of Costs**

1. The following costs related to the MOA are eligible for reimbursement:
  - a. Overtime or Back fill costs for Office of Domestic Preparedness (ODP) approved trainings or exercises that also have PRE-APPROVAL from MOHS.
  - b. Costs related to meetings, exercises or trainings that have been pre-approved by MOHS.
  - c. Procurement of ODP approved equipment ONLY when procurement through MOHS methods has been deemed unacceptable AND prior approval from MOHS for that specific purchase.
  - d. Costs deemed necessary by MOHS to help the Metro Boston Homeland Security Region to: prepare, prevent, and respond to Weapons of Mass Destruction (WMD) / Chemical, Biological, Radiological and Nuclear Events (CBRNE).
2. Reimbursement requests should have sufficient supporting documentation submitted to the appropriate Discipline Coordinator for verification and submission to the Administration and Finance Manager of MOHS unless otherwise directed.
3. All records must be maintained for future audits and the entity being reimbursed will be fiscally responsible for the results of any such Audit.




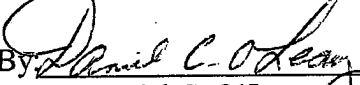
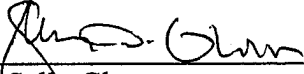
**B. Eligible Costs**

1. PRE-APPROVAL from MOHS is required for ALL reimbursement requests.
2. For Overtime or Backfill requests, timesheets must either be included with request or be certified that copies are on file and are kept for immediate or future audits.
3. Maximum Limit: costs incurred up to \$921,000.00 will be reimbursed that are in accordance with grant requirements and are conditional to availability of funding. Any additional costs above the maximum limit will require an additional MOA or MOA amendment.

**IV. Modification / Amendments to this agreement**

Modifications or amendments to this MOA shall be in writing and duly executed by both Parties to be effective.

The undersigned hereby execute this Memorandum of Agreement Addendum on this date May 15, 2006.

The Boston MOHS	
Approved As To Form:	
By: 	By: 
Name: William F Sinnott	Name: Richard Kelliher
Title: Corporation Counsel	Title: Town Administrator
By: 	By: 
Name: Carlo A. Boccia	Name: Daniel C. O'Leary
Title: Director, Mayor's Office of Homeland Security	Title: Chief of Police
By: 	
Name: Sally Glora	
Title: City Auditor	

**Funding Grant Information:**

FFY03 UASI CFDA#16.011 pass thru grant #2003-EU-ITS-004  
FFY04 UASI CFDA#97.008 pass thru grant #2004-TU-GE-T4-0050  
FFY04 SHSP CFDA#97.067 pass thru grant #2004-GE-T4-0050  
FFY05 UASI CFDA#97.067 pass thru grant #2005-TU-GE-T5-0060

***Metro Boston Homeland Security Region  
Town of Brookline***

*Regional Homeland Security Training, Exercise, Equipment and Programming Activities*

- |  |              |
|--|--------------|
| 1. Approved Homeland Security Regional Trainings<br>Overtime and/or Backfill for Community personnel (as approved<br>by the Mayor's Office of Homeland Security)   | \$76,000.00  |
| 2. Approved Homeland Security Regional Exercises<br>Overtime and/or Backfill for Community personnel (as approved<br>by the Mayor's Office of Homeland Security)   | \$25,000.00  |
| 3. Approved Homeland Security Equipment or Service Purchases<br>(as approved by the Mayor's Office of Homeland Security when<br>MOHS methods of purchase are deemed unacceptable)  | \$800,000.00 |
| 4. Approved Homeland Security Program Activities<br>Travel Costs (airfare, hotel, per diem, transportation, and other<br>costs approved by the Mayor's Office of Homeland Security when<br>MOHS methods of purchase are deemed unacceptable) | \$20,000.00  |

Approved Training, Exercise, Equipment and Programming costs will be encumbered on an "as requested / approved" basis.

*Addendum to the Memorandum of Agreement between  
The Boston Mayor's Office of Emergency Preparedness  
And the Town of Brookline*

**I. Purpose**

This addendum to the memorandum of agreement (MOA) is between the Mayor's Office of Emergency Preparedness, acting by and through its Acting Director, and the Town of Brookline, acting by and through its Town Administrator referred hereinafter collectively as "the Parties".

**II. Duration**

This MOA shall remain in effect from June 1, 2004 until December 31, 2008, unless it is modified or terminated by written agreement of the Parties.

**III. Fiscal Administration**

**A. Reimbursement of Costs**

1. The following costs related to the MOA are eligible for reimbursement:
  - a. Overtime or Back fill costs for Office of Domestic Preparedness (ODP) approved trainings or exercises that also have PRE-APPROVAL from MOEP.
  - b. Costs related to meetings, exercises or trainings that have been pre-approved by MOEP.
  - c. Procurement of ODP approved equipment ONLY when procurement through MOEP methods has been deemed unacceptable AND prior approval from MOEP for that specific purchase.
  - d. Costs deemed necessary by MOEP to help the Metro Boston Homeland Security Region to: prepare, prevent, and respond to Weapons of Mass Destruction (WMD) / Chemical, Biological, Radiological and Nuclear Events (CBRNE).
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3. All records must be maintained for future audits and the entity being reimbursed will be fiscally responsible for the results of any such Audit.



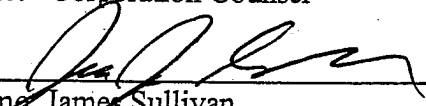
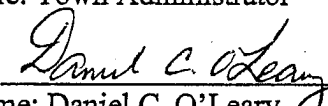
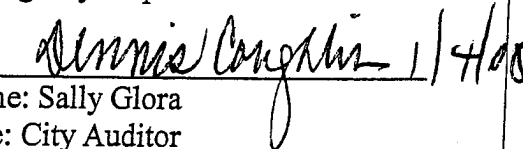
**B. Eligible Costs**

1. PRE-APPROVAL from MOEP is required for ALL reimbursement requests.
2. For Overtime or Backfill requests, timesheets must either be included with request or be certified that copies are on file and are kept for immediate or future audits.
3. Maximum Limit: costs incurred up to \$921,000.00 will be reimbursed that are in accordance with grant requirements and are conditional to availability of funding. Any additional costs above the maximum limit will require an additional MOA or MOA amendment.

**IV. Modification / Amendments to this agreement**

Modifications or amendments to this MOA shall be in writing and duly executed by both Parties to be effective.

The undersigned hereby execute this Memorandum of Agreement Addendum on this date November 27, 2007.

The Boston MOEP	
Approved As To Form: By:  Name: William F Sinnott Title: Corporation Counsel	By:  Name: Richard Kelliher Title: Town Administrator
By:  Name: James Sullivan Title: Acting Director, Mayor's Office of Emergency Preparedness	By:  Name: Daniel C. O'Leary Title: Chief of Police
By:  Name: Sally Glora Title: City Auditor	

**Funding Grant Information:**

- FFY03 UASI CFDA#16.011 pass thru grant #2003-EU-ITS-004
- FFY04 UASI CFDA#97.008 pass thru grant #2004-TU-GE-T4-0050
- FFY04 SHSP CFDA#97.067 pass thru grant #2004-GE-T4-0050
- FFY05 UASI CFDA#97.067 pass thru grant #2005-TU-GE-T5-0060
- FFY06 UASI CFDA#97.067 pass thru grant #2006-TU-GE-T6-0070

***Metro Boston Homeland Security Region  
Town of Brookline***

*Regional Homeland Security Training, Exercise, Equipment and Programming Activities*

1. Approved Homeland Security Regional Trainings  
Overtime and/or Backfill for Community personnel (as approved  
by the Mayor's Office of Homeland Security) \$76,000.00
  
2. Approved Homeland Security Regional Exercises  
Overtime and/or Backfill for Community personnel (as approved  
by the Mayor's Office of Homeland Security) \$25,000.00
  
3. Approved Homeland Security Equipment or Service Purchases  
(as approved by the Mayor's Office of Homeland Security when  
MOHS methods of purchase are deemed unacceptable) \$800,000.00
  
4. Approved Homeland Security Program Activities  
Travel Costs (airfare, hotel, per diem, transportation, and other  
costs approved by the Mayor's Office of Homeland Security when  
MOHS methods of purchase are deemed unacceptable) \$20,000.00

Approved Training, Exercise, Equipment and Programming costs will be  
encumbered on an "as requested / approved" basis.

***Addendum to the Memorandum of Agreement between  
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And the Town of Brookline***

**I. Purpose**

This addendum to the memorandum of agreement (MOA) is between the Mayor's Office of Emergency Preparedness, acting by and through its Director, and the Town of Brookline, acting by and through its Town Administrator referred hereinafter collectively as "the Parties".

**II. Duration**

This MOA shall remain in effect from June 1, 2004 until December 31, 2010, unless it is modified or terminated by written agreement of the Parties.

**III. Fiscal Administration**

**A. Reimbursement of Costs**

1. The following costs related to the MOA are eligible for reimbursement as long as they have been given PRE-APPROVAL by MOEP and reimbursement requests are submitted within 30 days of payroll run, receipt of goods or completion of activity or event:
  - a. Overtime or Back fill costs for Office of Domestic Preparedness (ODP) approved trainings or exercises.
  - b. Costs related to meetings, exercises or trainings.
  - c. Procurement of ODP approved equipment ONLY when procurement through MOEP methods has been deemed unacceptable.
  - d. Costs deemed necessary by MOEP to help the Metro Boston Homeland Security Region to: prepare, prevent, and respond to Weapons of Mass Destruction (WMD) / Chemical, Biological, Radiological and Nuclear Events (CBRNE).
2. Reimbursement requests should have sufficient supporting documentation submitted to the appropriate Regional Planner for verification and submission to be processed by MOEP unless otherwise directed.
3. All records must be maintained for future audits and the entity being reimbursed will be fiscally responsible for the results of any such Audit.

B. Eligible Costs

1. PRE-APPROVAL from MOEP is required for ALL reimbursement requests.
2. For Overtime or Backfill requests, timesheets must be included with request as well as sign-in sheets (if not submitted by activity provider).
3. Maximum Limit: costs incurred up to \$921,000.00 will be reimbursed that are in accordance with grant requirements and are conditional to availability of funding( see attached Budget/Funding Appendix). Any additional costs above the maximum limit will require an additional MOA or MOA amendment.

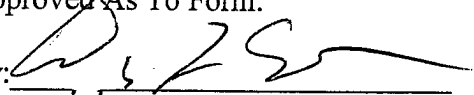

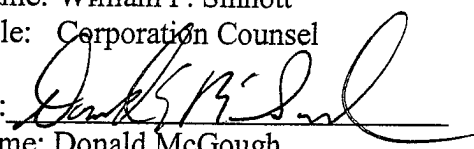
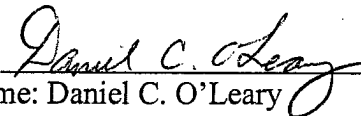
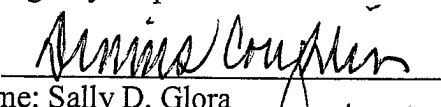
C. Additional Responsibilities

1. A-133 Audit reports must be made available annually when requested by MOEP.
2. Site visits and spot inventories of equipment and/or services funded through MOEP will be coordinated through the Jurisdictional Point of Contact.
3. All goods and services, once deemed acceptable, become the responsibility of the jurisdiction, including maintenance, storage and accountability.

**IV. Modification / Amendments to this agreement**

Modifications or amendments to this MOA shall be in writing and duly executed by both Parties to be effective.

The undersigned hereby execute this Memorandum of Agreement Addendum on this date December 11, 2008.

The Boston MOEP	
Approved As To Form:	
By:  Name: William F. Sinnott Title: Corporation Counsel	By:  Name: Richard J. Kelliher Title: Town Administrator
By:  Name: Donald McGough Title: Director, Mayor's Office of Emergency Preparedness	By:  Name: Daniel C. O'Leary Title: Chief of Police
By:  Name: Sally D. Glora Title: City Auditor	

*for*

1/13/09



***Addendum to the Memorandum of Agreement between  
The Boston Mayor's Office of Emergency Preparedness  
And the Town of Brookline  
Budget / Funding Appendix***

*Regional Homeland Security Training, Exercise, Equipment and Programming Activities*

1. Approved Homeland Security Regional Trainings: Overtime and/or Backfill for Community Personnel (as approved by the Mayor's Office of Emergency Preparedness).

\$76,000.00

2. Approved Homeland Security Regional Trainings: Overtime and/or Backfill for Community Personnel (as approved by the Mayor's Office of Emergency Preparedness)

\$25,000.00

3. Approved Homeland Security Equipment or Service purchases (as approved by the Mayor's Office of Emergency Preparedness when MOEP methods of purchase are deemed unacceptable).

\$800,000.00

4. Approved Homeland Security Program Activities, Travel Costs (airfare, hotel, per diem, transportation and other costs approved by the Mayor's Office of Emergency Preparedness and following the travel policy guidelines).

\$20,000.00

Approved Training, Exercise, Equipment and Programming costs will be encumbered on an "as requested/approved" basis.

***Funding Grant Information:***

FFY05 UASI – pass thru grant #2005-TU-GE-T5-0060

FFY06 UASI - pass thru grant #2006-TU-GE-T6-0070

FFY07 UASI – pass thru grant #2007-TU-GE-T7-0080

FFY08 UASI – pass thru grant #2008-TU-GE-T8-0090

**UASI – Urban Area Security Initiative CFDA#97.067**

***Addendum to the Memorandum of Agreement between  
The Boston Mayor's Office of Emergency Management  
And the Town of Brookline***

**I. Purpose**

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**II. Duration**

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**III. Fiscal Administration**

**A. Reimbursement of Costs**

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  - b. Costs related to meetings, exercises or trainings.
  - c. Procurement of FEMA approved equipment ONLY when procurement through OEM methods has been deemed unacceptable.
  - d. Costs deemed necessary by OEM to help the Metro Boston Homeland Security Region to: prepare, prevent, and respond to Weapons of Mass Destruction (WMD) / Chemical, Biological, Radiological and Nuclear Events (CBRNE).
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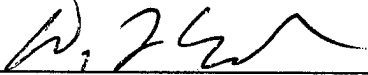
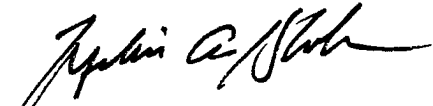
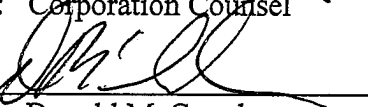
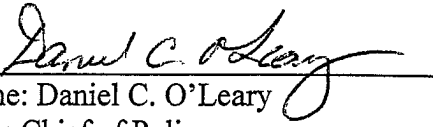

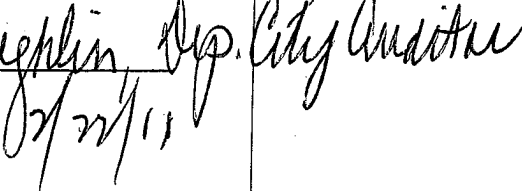
C. Additional Responsibilities

1. A-133 Audit reports must be made available annually when requested by OEM.
2. Site visits and spot inventories of equipment and/or services funded through OEM will be coordinated through the Jurisdictional Point of Contact.
3. All goods and services, once deemed acceptable, become the responsibility of the jurisdiction, including maintenance, storage and accountability.

IV. Modification / Amendments to this agreement

Modifications or amendments to this MOA shall be in writing and duly executed by both Parties to be effective.

The undersigned hereby execute this Memorandum of Agreement Addendum on this date December 31, 2010.

The Boston MOEP	
Approved As To Form:	
By: 	By: 
Name: William F. Sinnott	Name: Melvin A. Kleckner
Title: Corporation Counsel (MAP)	Title: Town Administrator
By: 	By: 
Name: Donald McGough	Name: Daniel C. O'Leary
Title: Director, Mayor's Office of Emergency Management	Title: Chief of Police
By:  	
Name: Sally D. Glora	
Title: City Auditor	

*for*

***Addendum to the Memorandum of Agreement between  
The Boston Mayor's Office of Emergency Management  
And the Town of Brookline  
Budget / Funding Appendix***

*Regional Homeland Security Training, Exercise, Equipment and Programming Activities*

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\$20,000.00

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***Funding Grant Information:***

FFY07 UASI – pass thru grant #2007-TU-GE-T7-0080  
FFY08 UASI – pass thru grant #2008-TU-GE-T8-0090  
FFY09 UASI – pass thru grant #2009-SS-T9-0039  
FFY10 UASI – pass thru grant #2010-SS-T0-0022

**UASI – Urban Area Security Initiative CFDA#97.067**

**MBHSR Public Safety Communications Interoperability  
Memorandum of Agreement (MOA) for Use of BAPERN Control Station Equipment**

**Section 1.0 Parties**

- (a) This document constitutes an agreement between the Boston Mayor's Office of Homeland Security and Emergency Management (MOHSEM) and the Town of Brookline.

**Section 2.0 Purpose**

- (a) Background: In the aftermath of September 11, 2001, the United States Department of Homeland Security (DHS) initiated the Urban Area Security Initiative (UASI) to address homeland security issues on a regional basis. UASI identified communications interoperability, the ability of public safety agencies to talk across disciplines and jurisdictions, as a priority for the nation.
- (b) Purpose: The purpose of the MBHSR Public Safety Communications Interoperability Memorandum of Agreement is to ensure that equipment purchased by MOHSEM for the Town of Brookline is used continuously for the purposes of enhanced communications interoperability. This document allows for that use and defines the policy for any requested changes.

**Section 3.0 Principles**

The Parties will abide by the following principles:

- (a) The equipment outlined in Attachment A (BAPERN Control Station Equipment List) will be programmed with four BAPERN channels for the purposes of enhanced BAPERN control station capability. These four channels will be comprised of BAPERN 3, BAPERN 4, BAPERN Central, and the jurisdiction's current district BAPERN channel. In addition, this equipment will not be reprogrammed by the indicated jurisdiction without written consent from MOHSEM.
- (b) A written request may be submitted to MOHSEM for alternate use of the equipment. The request will be reviewed within sixty (60) days and approval is at the discretion of MOHSEM.

**Section 4.0 Period of Agreement and Modification/Termination**

- (a) This Agreement will become effective as to each party hereto upon the party's execution of this agreement. The Agreement will not terminate, but will extend through the life of the equipment and may be amended at any time by mutual agreement of the parties.

**Section 5.0 Non-Fund Obligating Document.**

- (a) This instrument is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this instrument will be handled in accordance with applicable laws, regulations, and procedures or other existing applicable memorandum of understanding or agreement.

**Section 6.0 Signatories**

The undersigned hereby execute this Memorandum of Agreement on this 20<sup>th</sup> day of May, 2006.

**JURISDICTION**

Jurisdiction Name: Brookline  
Authorized Signature: Daniel C. O'Leary  
Print Name: Daniel C. O'Leary  
Title: Chief of Police

**ATTACHMENTS**

- A) BAPERN Control Station Equipment List