

EMPLOYEE REIMBURSEMENT FORM

Employee:

Thomas M. Hodgeson

Employee Number:

358619

MILEAGE

| Date | To | From | Miles | Amount | Total |
|------|----|------|-------|--------|-------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

OTHER EXPENSES

| Date | Reason | Amount | |
|---------|-------------|----------|--|
| 3/17/17 | BREXIT POST | 7.29 | |
| | | 8.16 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | \$ 15.45 | |

I certify that the foregoing is a true statement of the actual and proper cost of transportation and other necessary expenses incurred in the performance of official duties and that I have paid the same.

Employee Signature

Date

4/4/17

FINANCE DEPARTMENT USE ONLY

940-9000-501

Transfer from

940-9000-133

Transfer to

SL 4/4/17
Finance Department Initials/
Given to HR

SUPERVISORS APPROVAL

Chief of Operations/Chief of Staff/Superintendent

Date

Approved

Denied

Lawrence Oliveira, Chief Financial Officer

Date

Approved

Denied

Reimbursement shall be processed for payment through Payroll by the Finance Department

COURTYARD BY MARRIOTT

Courtyard Brunswick

580 Millennium Blvd

Brunswick, GA 31525

912-265-2644

BISTRO. Eat. Drink. Connect.

80600 Alan

CHK 50809 TBL 2/1
17 MAR'17 7:32 AM

| | |
|-------------------|---------|
| 1 GRND CAPPUCCINO | 3.50 |
| 1 OATMEAL | 3.85 |
| SUBTOTAL | \$7.35 |
| TAX | \$0.44 |
| PAYMENT | \$7.79 |
| Change Due | \$2.21 |
| CASH | \$10.00 |

----- Check Closed -----
17 MAR'17 7:33 AM



STORE #603
400 Pecan Park Road
Jacksonville, FL 32218
(904) 596-1463

03/17/2017 Tkt #4073758

Type: SALE (ORIGINAL)

| Qty | Name | Price | Total |
|-----|--------------|-------|-------|
| | UNL-REGULAR | | 8.16 |
| | Pump: | 5 | |
| | Gallons: | 3.712 | |
| | Price / Gal: | 2.199 | |

| | |
|-----------|------|
| Subtotal | 8.16 |
| Sales Tax | 0.00 |
| Total | 8.16 |

| | |
|-------------|--------|
| Received: | |
| Cash | 20.00 |
| Change Cash | -11.84 |

Reg:3 Clerk:Misty