

Message

From: Hanley, Kerri-Ann M (SAO) [kerri-ann.m.hanley@state.ma.us]
Sent: 5/18/2018 5:39:44 PM
To: Lawrence Oliveira [/O=BCSO/OU=DHOC/cn=Recipients/cn=LAWRENCEOLIVEIRA]
Subject: RE: Audit Doc Request

Larry,

To replace the number 7, can you please supply me with 2017—1004 Greater Boston Police Council/BAPERN Contract?

Also, to make it easier I'd like to request the billing for June 2016, October 2016, February 2017, June 2017, and December 2017.

Thank you for your continued support,

Kerri-Ann

From: Lawrence Oliveira <LAWRENCEOLIVEIRA@bcso-ma.org>
Sent: Friday, May 18, 2018 10:34 AM
To: Hanley, Kerri-Ann M. (SAO) <Kerri-Ann.Hanley@MassMail.State.MA.US>
Subject: RE: Audit Doc Request

Kerri-Ann,

Number 7 is 287G program. We do not invoice for this or receive monies. There are no invoices.

Number 8, do you want consecutive billing or random starting with July 15 and ending December 17?

Lawrence W. Oliveira
Chief Financial Officer
Bristol County Sheriff's Office
400 Faunce Corner Road
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(508) 995-1311 Ext. 2330
lawrenceoliveira@bcso-ma.org

From: Hanley, Kerri-Ann M (SAO) [<mailto:kerri-ann.m.hanley@state.ma.us>]
Sent: Friday, May 18, 2018 10:17 AM
To: Lawrence Oliveira
Subject: Audit Doc Request

Hello,

I'd like to request the following documents for the contracts listed below:

- The most recent signed copy of the contract, unless the contract was renewed twice during our audit period
- All documentation that supports the **original** procurement process which may include, depending on the contract,
 - o Copy of advertisement for bids and the advertisements length of time

- Description of bid
 - Bids received
 - Solicitation of quotes
 - Approval/ selection mechanism
 - Decision with appropriate [review](#)
 - First Invoice and last invoice [if appropriate](#) (JAN 1. 2018)
 - Changes or notices of contract breach & remedial documentation
- Where procurement wasn't necessary (ICE contracts). Please, provide any meeting [minutes](#) that support the approval of such contract.

The following contracts were selected for our audit sample:

1. 2016-900 Renewal of CPS medical 4th yr out 7 options
2. 2016-910 Parents Helping parents Support Grps
3. 2017-1001 RFR--Custom/Modified Meal Transport Truck
4. 2017-1016 RAPP/Southcoast Hospitals Grp
5. 2016-909 Purchase of 2014 Ford Fusion & Fiesta (First Ford)
6. Secures [phone](#) Contract –
7. ICE MOA 278G** (Requesting at least 5 monthly invoices, including first and last)
8. ICE Contract for Federal Housing *** (Requesting 5 monthly invoices, including first and last)

Thank you,

KERRI-ANN M. HANLEY

FIELD AUDITOR

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