

Message

From: Bertolino, Louis E (SAO) [louis.e.bertolino@state.ma.us]
Sent: 7/9/2018 1:47:37 PM
To: Lawrence Oliveira [/O=BCSO/OU=DHOC/cn=Recipients/cn=LAWRENCEOLIVEIRA]
Subject: Pay period runs
Attachments: pay period request.xlsx

Good morning Larry

Hope you had a great weekend.

I attached an excel file with the needed pay period runs (or whatever you call them).

As we spoke about, I just need the pay period end showing a final approval for that particular pay period, which was part of my overtime selection.

On the attached excel file, I grouped the workers into matching months. It seems that you may only need to pull about 10 or 11 pay periods since many of the OT workers had OT in the same pay period.

Once I get these from you, all that is left of our audit is Keri's final requests. Then we can schedule an exit conference.

(I'll get the bank deposit slip for that \$820k Securas amount from you when you have the pay period runs ready.)

As always, thanks for your help.

Lou

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